Space Details

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Working with Pages Overview

This page last changed on Nov 30, 2005 by vidya.

Pages are the primary means of storing and sharing information in Confluence. Pages are the building blocks of spaces.

Pages in Confluence are:

- created easily from anywhere within the site.
- written in a simple markup language, or using the Rich Text editor.
- organized heirarchically via parent-child relationships between pages.
- navigated through flexible linking within and between spaces.
- collaborated on via threaded or flat comments.
- controlled through page level security permissioning.
- tracked through page notifications.
- maintained through a recording of page history.
- entirely searchable(including attachments).
- exported to PDF, WORD, HTML or XML.

RELATED PAGES

Creating a New Page
Confluence Notation Guide Overview
Working with page families

Take me back to Confluence 2.0 Home

Commenting on a Page

This page last changed on Nov 27, 2005 by vidya.

A comment is a remark, question, or any other additional information you wish to add to a page pertaining to the topic the page covers.

Comments are a means by which a community of users can interact with each other on the site.

You can leave a comment on any page or news item in Confluence.

What would you like to do?

View Comments
Add Comments
Link to Comments
Delete Comments

RELATED TOPICS

Working with Pages Overview

Take me back to Confluence 2.0 Home

Adding a Comment

This page last changed on Nov 30, 2005 by vidya.

You can leave a comment on any page or news item in Confluence.

To add a comment, you require 'Create Comments' permission which is assigned by a space administrator from the Space Administration screens. See Space permissions or contact a space administrator for more information.

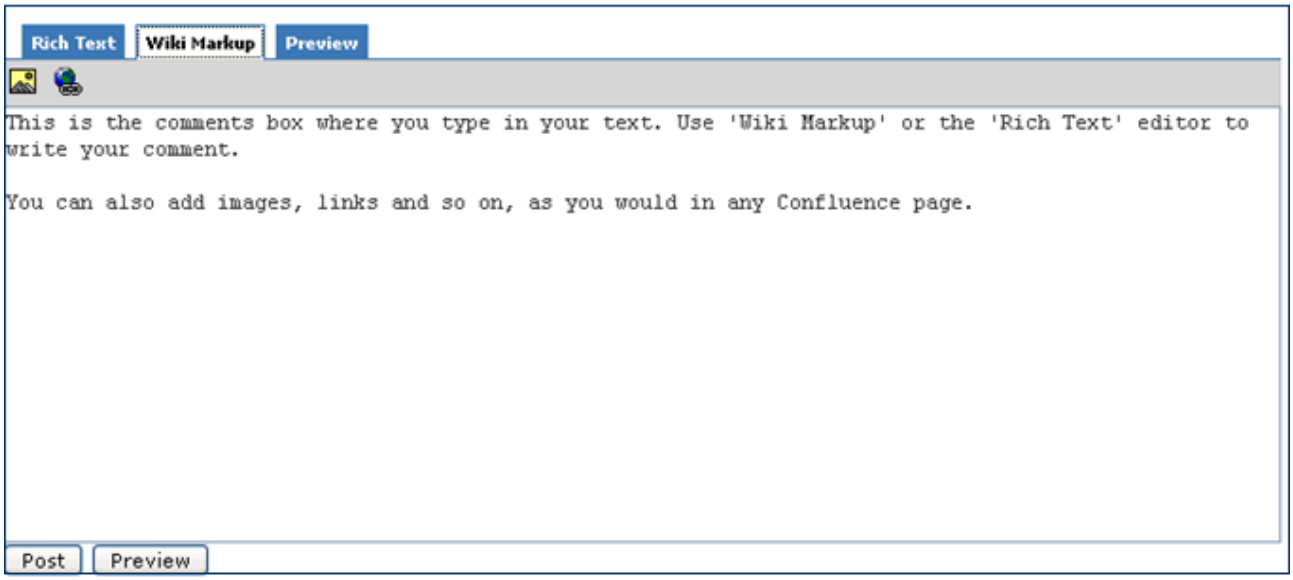
You can either add a new comment or respond to a previous comment (only available in 'threaded' view).

Use Confluence markup or the Rich Text editor to write the comment.

Adding a new comment

- If your page is in '**Show**' comments view, look for the comments box at the bottom of the page.
  Type in your text and click '**Post**' when you are done.
- If your page is in '**Hide**' comments view, look for the link to '**Add Comment**' at the bottom of the page.
  Click on this link to open up the comments box. Type in your text and click '**Post**'.

Screenshot : Comments box



Responding to a comment

This option is only available when the comments are in 'threaded' view.

- Click on the '**Reply to this**' link located below the text of a comment.
  This will open up a new comments box. Type in your text and click '**Post**'.

Screenshot : Example comment

Comments (Hide)

Here is an example comment.

Posted by Vidya Madabushi at Aug 03, 2005 02:22 | Permalink | Remove | Reply To This

RELATED TOPICS

Viewing Comments
Linking to Comments
Deleting Comments

Take me back to Confluence 2.0 Home

Comments

It's so simple to add a new comment. Give it a try.

Posted by vidya at Aug 24, 2005.

Deleting Comments

This page last changed on Nov 27, 2005 by vidya.

To delete a comment from a page, you require 'Remove Comments' permission which is assigned by a space administrator from the Space Administration screens. See Space permissions or contact a space administrator for more information.

Currently, it is not possible to delete all comments for a page simultaneously.

To delete a comment,

1. Go to the page that contains the comment.
2. Click on the '**Remove**' link located at the bottom of the comments box. This is only displayed if you have permission to remove comments for this page.

Warning

Deleted comments cannot be restored.

RELATED TOPICS

Viewing Comments
Adding a Comment
Linking to Comments

Take me back to Confluence 2.0 Home

Comments

what happens to a deleted comment?

is it removed completely from the system or kept and just not made accessible throught the page anymore?

can you restore deleted comments as is the case with pages?

what happens to links (internal and permanent) pointing to a deleted comment?

Posted by tmenzel at Apr 10, 2006.

Linking to Comments

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to create a link to a comment.

To link to a comment from within Confluence,

1. Click on '**Permalink**' located below the text of the comment within the comments box. You will notice in the address bar of your browser that the url displayed ends in a series of numerals.
2. Copy only the numerals.
3. Click on the '**edit**' tab of the page from which you want to link to the comment.
4. Paste the numerals between square brackets (as you would when you create any link in Confluence), and then include the dollar sign '$' in front of the numerals.

Example

What you need to type	What you will get
[$129613]	Re: Adding a Comment

To link to a comment from outside Confluence,

1. Right click on '**Permalink**' located below the text of the comment within the comments box.
2. Copy the link location of the comment. Alternately, click on '**Permalink**' and copy the url displayed in the address bar of your browser.
3. Use this url to link to the comment from your web page.

Screenshot : Permalink location

Screenshot : Permalink url

RELATED TOPICS

Commenting on a Page
Adding a Comment
Working with Links

Take me back to Confluence 2.0 Home

Sample Page

This page last changed on Nov 22, 2005 by vidya.

Start of sample page content

Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Aliquam fermentum vestibulum est. Cras rhoncus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Sed quis tortor. Donec non ipsum. Mauris condimentum, odio nec porta tristique, ante neque malesuada massa, in dignissim eros velit at tellus. Donec et risus in ligula eleifend consectetuer. Donec volutpat eleifend augue. Integer gravida sodales leo. Nunc vehicula neque ac erat. Vivamus non nisl. Fusce ac magna. Suspendisse euismod libero eget mauris.

End of sample page content

Comments

I don't understand latin!

Posted by vidya at Sep 01, 2005.

child page

This page last changed on Sep 25, 2005 by vidya.

Viewing Comments

This page last changed on Nov 28, 2005 by vidya.

Comments in Confluence are displayed in one of two views which is configured globally by a site administrator:

- **Threaded** - this view shows the comments in a hierarchy of responses. Each subsequent reply to a comment is indented to indicate the relationships between the comments. See screenshot 1.
- **Flat** - this view displays all the comments in one single list and does not indicate the relationships between comments.

Confluence also allows you to '**show**' or '**hide**' comments on a page.

- **Show**
  - the page's comments are visible below its contents when you view the page.
  - a comments box at the bottom of the page allows you to post a new comment.
- **Hide**
  - the page's comments are hidden when you view the page. A link at the bottom of the page tells you if the page has comments. Clicking this link will display the comments. See screenshot 2.
  - to post a new comment, click on '**Add a new comment**'.

Screenshot: Threaded View

Screenshot: Hide View



Note

Confluence defaults the view to 'Show' or 'Hide' comments based on what your preference was on your last visit to the site.

RELATED TOPICS

Commenting on a Page
Adding a Comment
Linking to Comments
Deleting Comments

Take me back to Confluence 2.0 Home

Comments

I'm working with an evaluation of confluence and I can't figure out how to enable the commenting feature on pages. Did we somehow disable it? Could it be a permission problem? There aren't any pages in the demonstration space that have comments I can see...

Posted by derek at Jan 03, 2006.

Derek,

Permission to comment in a space is assigned by a space administrator from the space administration screens. This page shows you how to do this.

Thanks,
Vidya

Posted by vidya at Jan 03, 2006.

We had an error in our page template that took the comment section out! Thanks for the quick response and pointers though!
/Derek

Posted by derek at Jan 04, 2006.

Concurrent Editing and Merging Changes

This page last changed on Nov 29, 2005 by cmiller.

Sometimes, two or more people may edit a page at the same time. When this happens, Confluence will do its best to ensure that nobody's changes are lost.

For example, Alice and Bob both edit the same page at the same time.

If Alice clicks save before Bob, Bob is now effectively editing an out-of-date version of the page. When Bob clicks save, Confluence will examine his changes to see if any overlap with Alice's. If the changes do not overlap (i.e. Alice and Bob edited different parts of the page), Bob's changes will be *merged* with Alice's automatically.

If Bob's changes overlap with Alice's, Confluence will display an error message to Bob showing where Alice has changed the page, and giving Bob the options to overwrite Alice's changes with his own, to re-edit the document to incorporate Alice's work, or to cancel his own changes entirely.

RELATED TOPICS

Viewing History of a Page
Viewing Page Information

Take me back to Confluence 2.0 Home

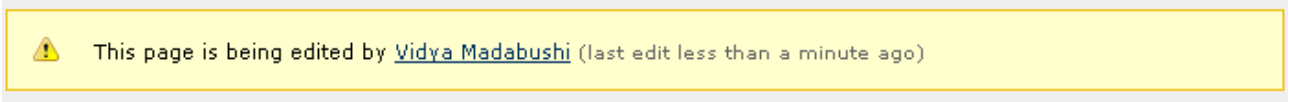
Concurrent Editing in Confluence 2.1

This page last changed on Jan 10, 2006 by vidya.

Concurrent editing is made easier in Confluence 2.1.

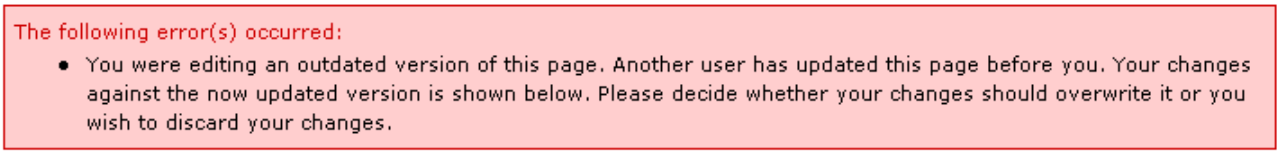
How will I know if someone else is editing the same page as I am?

If another user is editing the same page as you, Confluence will display a message above your edit screen letting you know who the other user is and when the last edit was made.



What happens if two of us are editing the same page and the other user saves before I do?

If someone else has saved the page before you, when you click 'Save', Confluence will check if there are any conflicts between your changes and theirs. If there are no conflicting changes, Confluence will merge both the edits successfully. If there are any conflicts, Confluence will display them for you and give you the option to either '**Overwrite**' the other user's changes, '**Merge your changes**' manually, or '**Discard**' them.



RELATED TOPICS

Working with Drafts Overview
Working with Drafts FAQ

Take me back to Confluence 2.0 Home

Copying a Page

This page last changed on Nov 30, 2005 by vidya.

Copying a page duplicates the page.

To copy a page,

1. Click on the '**Info**' tab of the page.
2. In the first box displayed, click '**Copy**' beside '**Operations**'. This will open up a copy of the page in edit mode. By default, Confluence will name the page as '*Copy of Pagename*'.
3. Rename the page and make any other changes required.
4. Click '**Save**'.

Note
Copying a page will duplicate all of the original page's attachments, but will not copy comments or labels from the original page.

RELATED TOPICS

Working with Pages Overview

Take me back to Confluence 2.0 Home

Comments

I failed to copy a page from one space to another. The error message I got was that the page already existed in the source space (I used the same page name).
Is there a way to easily copy a page (preserving the page name) from one space to another?

thanks a lot!

Marianne

Posted by marianne.vanhauwaert@persgroep.be at May 12, 2006.

Creating a New Page

This page last changed on Nov 30, 2005 by vidya.

Creating a page in Confluence is easy. You can create a page from anywhere within the site by clicking the '**Add Page**' link located at the top of every page and beside the space link on the dashboard.

To create a page, you require 'Create Pages' permission which is assigned by a space administrator from the Space Administration screens. See Space permissions or contact a space administrator for more information.

Need help writing pages?

There are two ways to add a new page:

1. Click on the 'Add Page' link located beside each space on the dashboard and at the top of every page.

This link is only displayed if you have permission to create pages for the space. If you do not see this link, you probably do not have permission to add pages and should contact your space administrator.

1. Click on the '**Add Page**' link. This will bring up a new screen.
2. Enter a '**Title**' for your page.
3. Click '**Edit** beside '**Location**' to change the location of the page.
4. From the drop-down menu displayed, select the '**Space**' where you want your page to be located.
5. In the '**Parent Page**' input field, specify a parent, if needed. If you want to move the page to the root directory of a space, leave this field blank.
   If you clicked on '**Add page**' from another page, Confluence will default the new page as a child of the first. To choose a different parent, click on the Choose a page icon. A pop-up screen allows you select a parent page from one of the tabs displayed or to locate pages anywhere within the site using the search facility.
6. Enter content for your page using Confluence Notation, or the Rich Text editor. See Writing Confluence pages.
7. '**Preview**' if desired. Click '**Add**'.

2. Follow an undefined link

In Confluence, you can create links to pages that you intend to create at a later point. This type of a link is an undefined link and is indicated with a plus sign. Clicking on the link brings up the 'Add Page' screen. Follow the same steps outlined above to create the page.

Here is an example of an undefined link:

What you need to type	What you will get
[Link to new page]	Link to new page

Screenshot : Adding a page
Click on the thumbnail to see the larger image:

Handy Hint
In Confluence, the title of a page is used to create page links.

Note

Confluence does not accept the following characters in the title of the page:

```
:, @, /, %, \, &, !, |, #, $, *, ;, ~, [, ], (, ), {, }, <, >, .
```

RELATED TOPICS

Writing Confluence Pages
Confluence Notation Guide Overview
Editing an Existing Page
Working with Page Families
Linking Pages
Page Level Permissioning

Take me back to Confluence 2.0 Home

Choose a Page

This page last changed on Nov 28, 2005 by vidya.

Use the '**Choose a Page**' option when you want to locate a page in the site to set as a parent page.

To choose a page,

1. Go to the page and click on the '**Edit**' tab.
2. Click this icon  to bring up a pop-up screen displaying the following tabs:
    - **History** : Displays a list of pages recently visited by you.
    - **Recently Modified** : Displays pages most recently modified by you.
    - **Referring Pages** : Displays a list of all pages that refer to the current page.
3. Select the desired parent page from the list of pages in one of the tabs.



Note
You cannot create a new page using this option.

RELATED TOPICS

Moving Content from one Space to Another
Working with Page Families

Deleting a page

This page last changed on Nov 27, 2005 by vidya.

To delete a page, you require 'Remove Pages' permission which is assigned by a space administrator from the Space Administration screens. See Space Permissions or contact a space administrator for more information.

To delete a page,

1. Go to the page and click on the '**Edit**' tab.
2. Click on the '**Remove**' link located at the top of the page. This is only displayed if you have permission to remove this page.

Handy Hint

Deleted pages are stored in the trash and can be recovered by a space administrator.

RELATED TOPICS

Restoring a Deleted Page
Purging Deleted Pages
Creating a New Page
Editing an existing page

Take me back to Confluence 2.0 Home

Comments

Having just had to delete multiple pages one by one it would be nice if Confluence made this easier.

Posted by euan.semple@gmail.com at May 19, 2006.

Deleting an Attachment

This page last changed on Nov 27, 2005 by vidya.

To delete an attachment, you require 'Remove Attachments' permission which is assigned by a space administrator from the Space Administration screens. See Space permissions or contact a space administrator for more information.

To delete an attachment,

1. Go to the page that contains the attachment.
2. Click on the '**Attachments Tab**'. This will display a list of the attachments in the page. Click on the '**Remove**' link beside the attachment you want to delete.
3. Click '**OK**' to confirm your action.

RELATED TOPICS

Working with Attachments
Finding an Attachment

Take me back to Confluence 2.0 Home

Editing an Existing Page

This page last changed on Nov 30, 2005 by vidya.

To edit an existing page, you require 'Edit Pages' permission which is assigned by a space administrator from the Space Administration screens. See Space permissions or contact a space administrator for more information.

To edit an existing page,

1. Go to the page and click on the '**Edit**' tab. This is only displayed if you have permission to edit the page. This will bring up the edit screen in either the Wiki Markup or the Rich Text mode, whichever is your current default.
2. Makes changes to the content or add new content as you would when you create a new page. Click on the tabs to switch between 'Rich Text' and 'Wiki Markup' edit modes. You can also use a combination of the two editors; Confluence retains changes made in one mode when you switch to the other.
3. Click **'Preview'** to view your changes. Click '**Save**'.

Click thumbnail to see a Confluence page in Wiki Markup mode of editing	Click thumbnail to see a Confluence page in Rich Text mode of editing

To view changes between different versions of the page, view the history of the page.

NOTE

While the Rich Text editor includes almost all formatting options possible with Wiki markup, you will still need to use wiki markup for more complex functions like macros.

RELATED TOPICS

Creating a New Page
Deleting a Page
Adding a Comment
Linking Pages
Working with Pages Overview

Take me back to Confluence 2.0 Home

Linking pages

This page last changed on Nov 28, 2005 by vidya.

What would you like to do?

Link to a page within a space
Link to a page in another space
Link to a webpage

RELATED TOPICS

Working with links
Working with pages

Take me back to Confluence 2.0 Home

Making Rich Text or Wiki Markup Editing Default

This page last changed on Nov 30, 2005 by vidya.

You can default to either '**Rich Text**' or '**Wiki Markup**' modes of editing depending on your preference.

To default to Rich Text or Wiki markup modes of editing,

1. Go to the edit tab of the page. This will open up the page in your current default mode.
2. If the current edit mode is not your default, you can make it your default by clicking the '**Make Default**' link beside the tabs.

RELATED TOPICS

Rich Text Editor Overview

Take me back to Confluence 2.0 Home

Page Layout in Edit Mode (Rich Text)

This page last changed on Nov 30, 2005 by vidya.

Here's what the Confluence edit page looks like Rich Text mode:



Note

The options available to you in the 'Edit' mode of a page depend on the permissions granted to you by the space administrator.

RELATED TOPICS

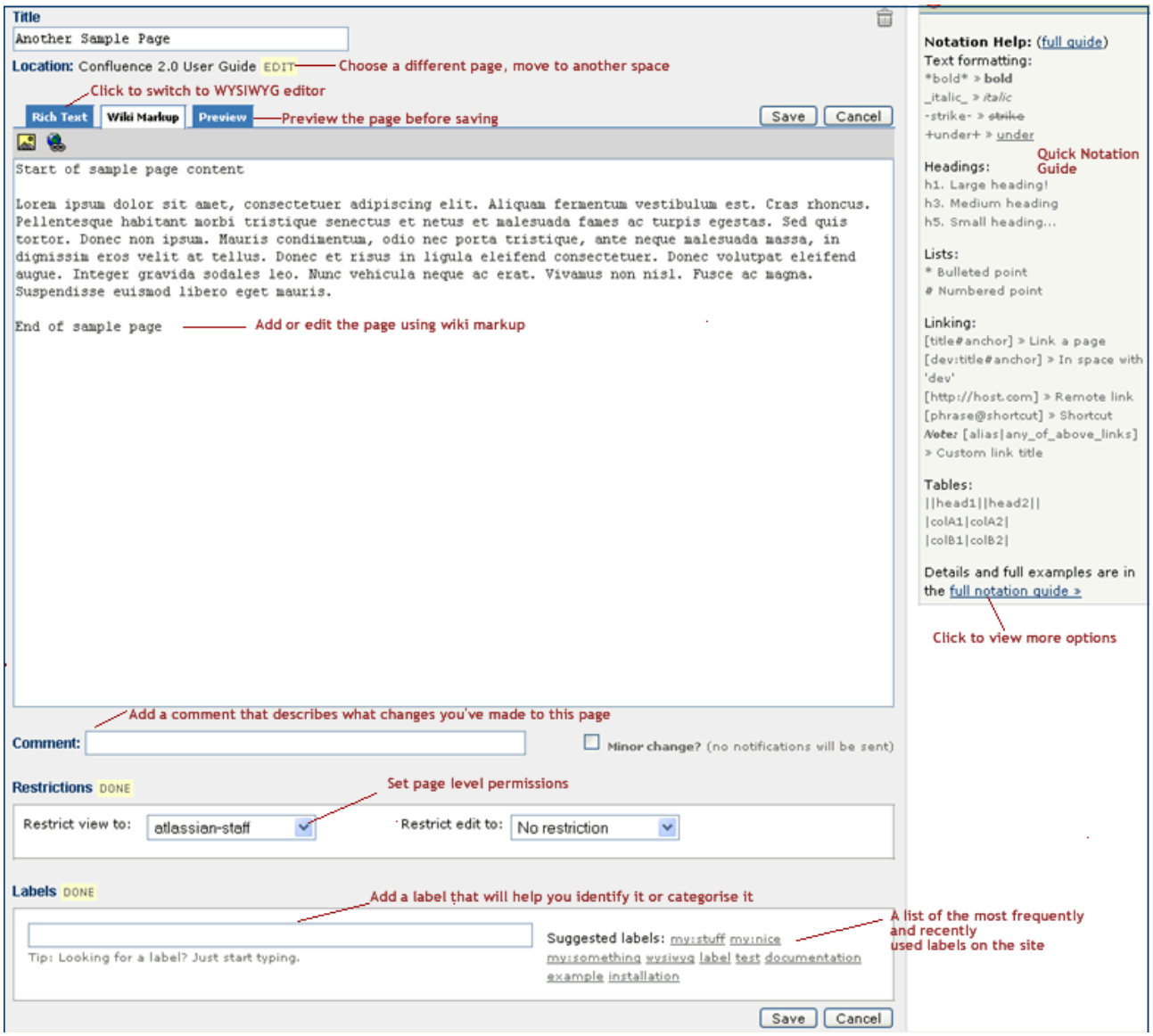
Page Layout in View Mode
Dashboard

Take me back to Confluence 2.0 Home

Page Layout in Edit Mode (Wiki Markup)

This page last changed on Nov 30, 2005 by vidya.

Here's what the Confluence edit page looks like in Wiki Markup mode:



Note

The options available to you in the 'Edit' mode of a page depend on the permissions granted to you by the space administrator.

RELATED TOPICS

Page Layout in View Mode
Dashboard

Take me back to Confluence 2.0 Home

Page Layout in View Mode

This page last changed on Nov 29, 2005 by vidya.

Here's what a typical Confluence 2.0 page looks like in 'view' mode:



Note
Note that in Confluence, your view of a space depends on the permissions granted to you by the space administrator.

RELATED TOPICS

Page Layout in Edit Mode \(Wiki Markup\)
Dashboard

Take me back to Confluence 2.0 Home

Purging Deleted Pages

This page last changed on Nov 27, 2005 by vidya.

Purging deleted pages permanently clears them from '**Trash**'.

You need to be a space administrator to purge deleted pages for a space.

To purge deleted pages,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the tab '**Space Admin**'. This tab is only displayed if you are a space administrator.
3. Click on '**Trash**' from the left panel. A list of deleted pages and emails for the space is displayed.
4. Click on the '**Purge**' link beside a page or else click on '**Purge all**' to permanently clear all deleted pages and emails.

RELATED TOPICS

Deleting a Page
Restoring a Deleted page

Take me back to Confluence 2.0 Home

Recording Change Comments

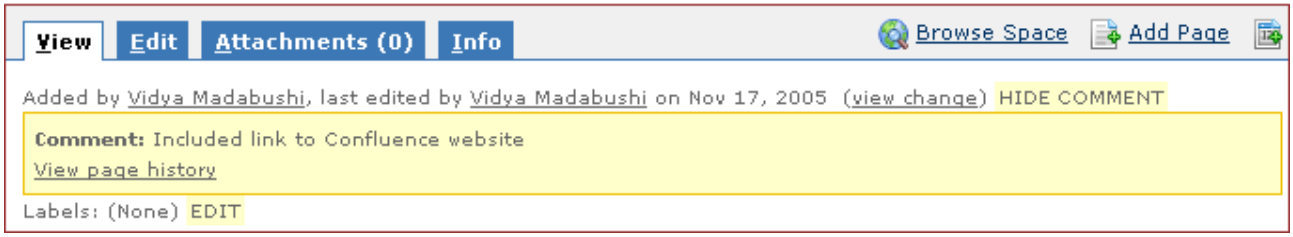
This page last changed on Nov 28, 2005 by vidya.

A change comment is a short description that details the changes made to a page during an edit. Change comments are a useful way of keeping track of the history of a page.

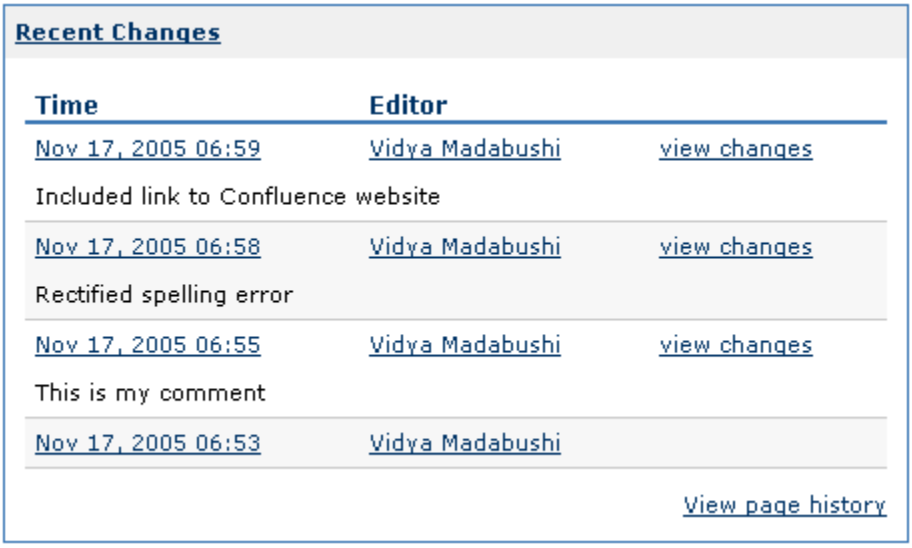
The change comments input-field is located below the edit screen:



Once a comment has been added, it becomes visible in the view mode of the page, so that users are aware of the most recent changes made to a page. If a comment has been recorded, you will see a link to '**Show Comment**' below the page title. Click on the link to view the comment.



The change comments for a page are recorded under the '**History**' of a page.



RELATED TOPICS

Viewing history of a page

Take me back to Confluence 2.0 Home

Comments

I'm not sure it's exactly relevant here, but I can't figure out how to remove a change comment once it's been added? I see how way to delete **regular** comments, just not the change comments.

It would be helpful if this page explained how to delete them or stated that deleting isn't possible.

Thanks,

Stew

Posted by stews at Mar 22, 2006.

111111

Posted by xc at Apr 03, 2006.

Restoring a Deleted Page

This page last changed on Nov 27, 2005 by vidya.

When you restore a page, you are retrieving it from '**Trash**' to the same location in the space where it existed before it was deleted.

You need to be a space administrator to restore deleted pages.

To restore a deleted page,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the tab '**Space Admin**'. This tab is only displayed if you are a space administrator.
3. Click on '**Trash**' from the left panel. A list of deleted pages and emails for the space is displayed.
4. Click on the '**Restore**' link beside the page you want to restore.



Handy Hint

If a new page has already been created in that space with the same name as the deleted page, you will be given an option to rename the page before it is restored.

RELATED TOPICS

Deleting a Page
Purging Deleted Pages

Take me back to Confluence 2.0 Home

Viewing Page Information

This page last changed on Nov 27, 2005 by vidya.

The '**Info**' tab of a page is your window to page level information. It displays:

1. Page Details: Title, author, date of creation, date of last modification and the tiny link of the page.
2. Page Hierarchy: Parent-child relationships of the page.
3. Page Permissions: Whether there are any page-level security restrictions that apply to the page.
4. Recent Changes: Links to the five most recent versions of the page along with the name of the editor and the date of modification.
5. View History: All the versions of the page in reverse chronological order, with an option to compare versions or to restore a previous version.

RELATED TOPICS

Working with Pages

Take me back to Confluence 2.0 Home

Viewing History of a Page

This page last changed on Nov 30, 2005 by vidya.

Confluence tracks histories of changes to pages by maintaining a version of the page each time it is modified. It is easy to view changes between different versions and to restore a previous version if required.

What would you like to do?

View recent changes
View change comments
Compare two different versions of a page
Restore an older version of a page

RELATED TOPICS

Viewing Page Information
Working with Pages

Take me back to Confluence 2.0 Home

Comments

If someone deletes a page, is there an audit trail? I was expecting something like a space history which will capture which page was deleted, when and by whom?

Posted by bagheera at Mar 20, 2006.

When I add or remove a comment on a page why doesn't this get versioned? We would really like to have this functionality...is this possible with Confluence?

Posted by btknorr@gmail.com at Apr 06, 2006.

Comparing Two Different Versions of a Page

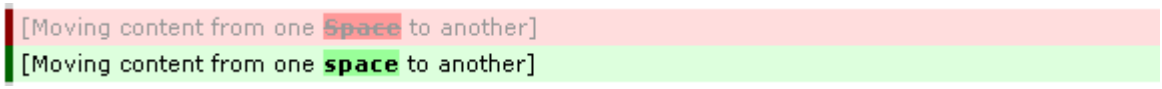
This page last changed on Nov 28, 2005 by vidya.

To compare two different versions of a page,

1. Go to the page and click on the '**Info**' tab.
2. Click on the '**View Page History**' link. This will display a list of all previous versions of the page in reverse chronological order.
3. Select the versions you want to compare by checking the boxes beside them.
4. Click '**Compare Selected Versions**'.

Lines inserted are shown in green, and lines removed in red.

Screenshot : Comparing Changes



RELATED TOPICS

Viewing Recent changes
Restoring an Older Version of a Page
Working with Pages

Take me back to Confluence 2.0 Home

Restoring an Older Version of a Page

This page last changed on Nov 28, 2005 by vidya.

To restore an an older version of a page,

1. Go to the page and click on the '**Info**' tab.
2. Click on '**View Page History**'. This will display a list of all the older versions of the page in reverse chronological order.
   Click on the links to view previous versions or select two different versions and click '**Compare selected versions**' to view the changes made between them.
3. Click '**Restore this version**' beside the desired version.

Screenshot : Restore an older version

RELATED TOPICS

Viewing Recent changes
Comparing Two Different Versions of a Page
Working with Pages

Take me back to Confluence 2.0 Home

Viewing Recent changes

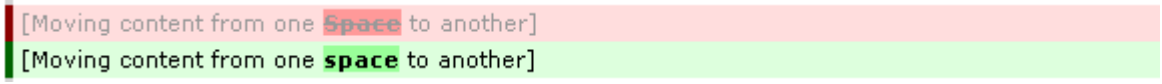
This page last changed on Nov 28, 2005 by vidya.

To view the most recent changes to a page,

1. Click the '**View Change**' link at the top of each page below the page title. This highlights the changes between the current and previous versions of the page.
   Or
2. Go to the page and click on the '**Info**' tab. The five most recent versions of the page are listed along with the date of their modification and the name of the modifying author under the heading, '**Recent Changes**'.
3. Click on '**View changes**' beside the desired version. The changes from the previous version are highlighted.

Lines inserted are shown in green, and lines removed in red.

Screenshot : Viewing Recent Changes



RELATED TOPICS

Comparing Two Different Versions of a Page
Restoring an Older Version of a Page
Working with Pages

Take me back to Confluence 2.0 Home

Working with Drafts Overview

This page last changed on Jan 10, 2006 by vidya.

Confluence will autosave the page you are editing periodically, and maintain a copy of it as a draft in the event that some system failure or error prevents you from saving your changes.

- Drafts are created while adding and editing a page or news item.
- A draft is only available to you if you have not been able to save your changes. You cannot create a draft explicitly.
- Drafts are listed in the '**Drafts**' tab of your profile. Only you can view and edit your drafts.
- Once you have resumed editing a draft, or chosen to discard it, it is removed from this view.

Read the Drafts FAQ for more information on working with drafts.

RELATED TOPICS

Working with Drafts FAQ
Concurrent Editing and Merging Changes

Take me back to Confluence 2.0 Home

Working with Drafts Faq

This page last changed on Feb 02, 2006 by vidya.

Drafts are a feature of Confluence 2.1.

This page covers some of the common questions you may have while using drafts. Read Working with Drafts Overview for more information.

1. What is a draft?
2. How often are drafts saved?
3. Where can I see my drafts?
4. I lost my changes before I could add the page. What do I do?
5. What happens if I am editing the draft of a page that has since been updated?
6. If I click one of the other page tabs when I am editing a page, will I lose my changes?
7. How do I configure the time for how often drafts are saved?

What is a draft?

A draft is an autosaved version of the page which is created by Confluence when you have made changes to a page but have failed to save it.

How often are drafts saved?

By default, Confluence saves a draft of your page once every thirty seconds. A site administrator can configure how often drafts are saved from the Administration Console.

Where can I see my drafts?

Your drafts are listed under the '**Drafts**' Tab when you go to your Profile.

Title	Last Saved Date	Operations
page with conflict	Mon Dec 19 22:50:37 CST 2005	View conflict | Delete
Concurrent Editing FAQ	Mon Dec 19 22:35:43 CST 2005	Resume editing | Delete
Yet another test page	Mon Dec 19 22:45:04 CST 2005	Merge and resume editing | Delete

---

I lost my changes before I could add the page. What do I do?

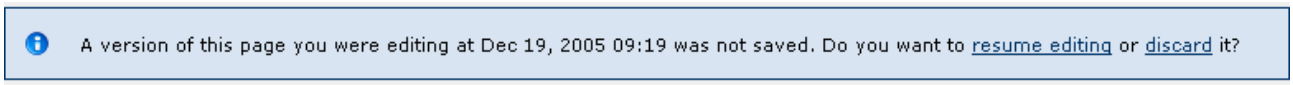
Confluence will save a draft of the page even if you haven't successfully added it yet.

There are two ways to resume editing the page:

1. Go to the '**Drafts**' tab of your '**Profile**'. A draft of the page will be listed with an option to '**Resume Editing**'.
If you had not entered a page title, the draft will be listed without a title as well.

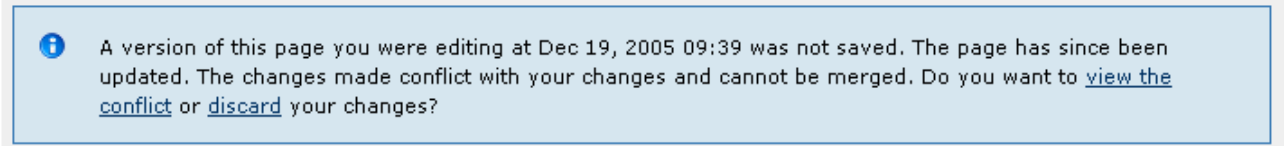


2. When you next click '**Add Page**' in that space, Confluence will ask you if you want to resume editing the page that wasn't saved.



What happens if I am editing the draft of a page that has since been updated?

When this happens, Confluence will display a message informing you that you are editing an outdated page. If there are no conflicts between the two versions, Confluence will give you the option to '**Merge and Resume editing**'.
If there are any conflicts, Confluence will give you the option to '**View the Conflict**' or to '**Discard**' your changes.



If I click one of the other page tabs when I am editing a page, will I lose my changes?

No. Whenever you click on any of the page tabs, Confluence will automatically save a draft. When you click on the 'Edit' tab again, Confluence will let you know that a version of the page you are editing was unsaved and give you the option to resume editing.

How do I configure the time for how often drafts are saved?

A site administrator can configure a different time setting for how often drafts are to be saved from the **Administration Console** > General Configuration.

RELATED TOPICS

Working with Drafts Overview
Concurrent Editing in Confluence 2.1

Take me back to Confluence 2.0 Home

Writing Confluence pages

This page last changed on Nov 30, 2005 by vidya.

Confluence pages can be written in two ways:

- using a simple markup language. The **Quick Notation Guide** is conveniently placed beside the edit screen. Click on the **Full Notation Guide** in your help window to view the entire list of formatting and other complex operations that Confluence's Notation permits, along with the markup detailing how to perform them.
  And / Or
- using the Rich Text editor. Similar to editors available in standard text editing applications, the Rich Text editor allows you to enter content as you would in a WORD document and apply formatting by clicking icons on a toolbar.



NOTE

While the Rich Text editor permits all formatting options possible with Wiki markup, you will still need to use wiki markup for other more complex functions like macros.

RELATED TOPICS

Confluence Notation Guide Overview
Rich Text Editor Overview
Working with Pages Overview
Creating a New Page
Editing an Existing Page

Take me back to Confluence 2.0 Home

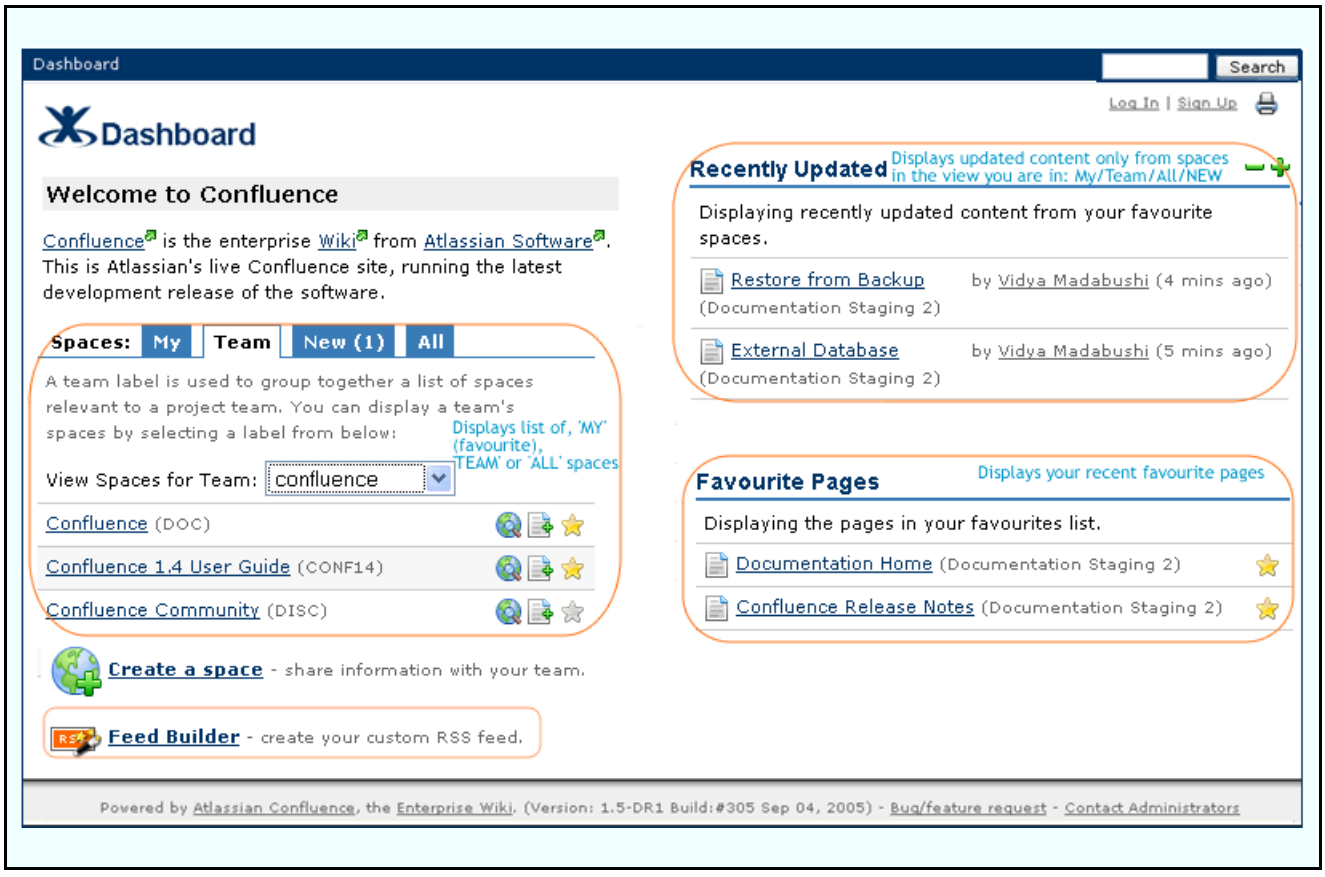
What's New in Confluence 2.0

This page last changed on Nov 30, 2005 by vidya.

1. The Dashboard

Faster Access to Content that is relevant to you!

- **Customised Space lists** : You can now customise the Dashboard to view only the list of spaces you are interested in, or that is relevant to your team. Switch between tabs to view:
  - **My Spaces** : What you marked as your favourite spaces.
  - **Team Spaces** : Spaces pertaining to a team grouped together using team labels.
  - **New** : New spaces added to the site in the last seven days.
  - **All** : All the spaces on the site.
- **Customised Recently Updated Content** : If you are in 'My spaces' view, only the updated content from your favourite spaces is displayed in this section.
- **List of your favourite pages** : A list of your most recently added favourite pages is displayed under '**Favourite Pages**'.
- **RSS Feed Builder**: Create custom RSS feeds to track changes to content in Confluence you are interested in.



NEXT : Rich Text editor

What's New-Favourites

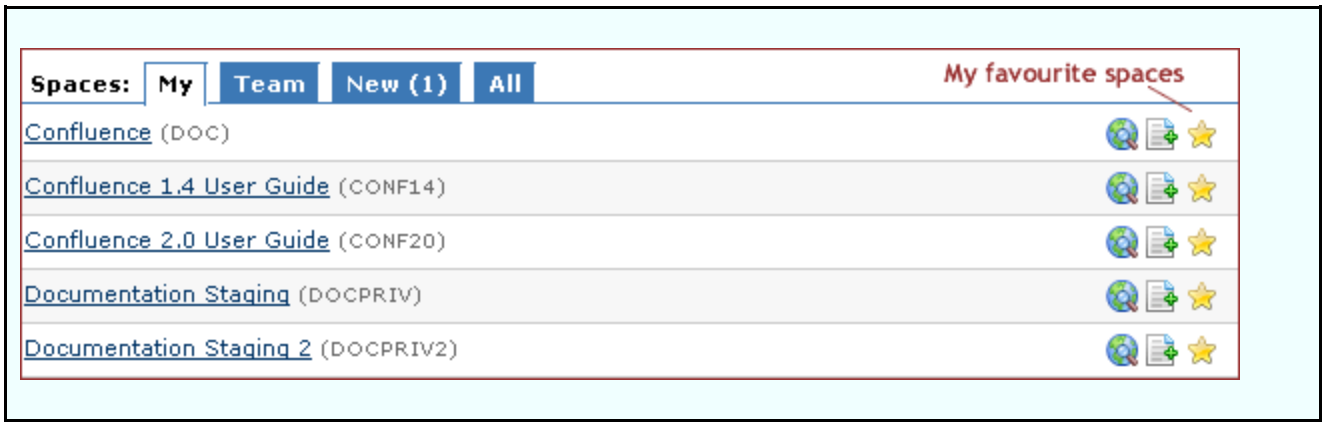
This page last changed on Nov 28, 2005 by vidya.

4. Favourites

Bookmark your favourite pages and spaces

Once you add spaces and pages to a favourites list, you can:

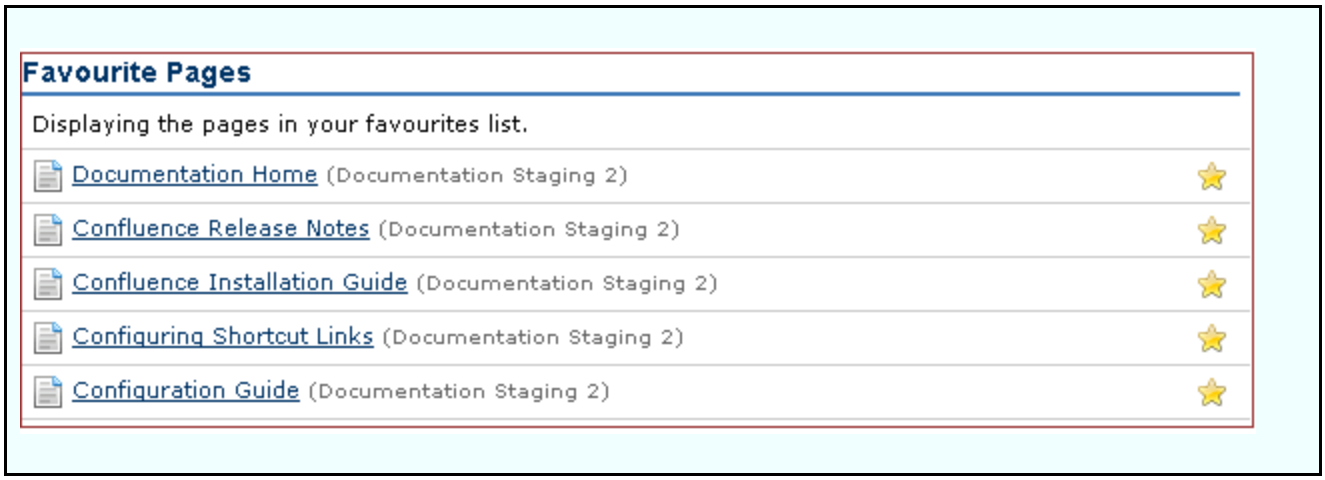
1. Access your favourite spaces from the Dashboard:



2. View all your favourite pages and spaces by going to your 'Profile':



2. View your most recent favourite pages from the Dashboard:



NEXT : RSS Feed Builder

Comments

Is there a macro to list a user's favorites in a page?

Posted by thomasvdv at Dec 15, 2005.

Thomas,

Yes, the 'Favourite Pages Macro' lists a user's favourite pages.

Here is the link to the documentation: Favourite Pages Macro.

Cheers,

Vidya

Posted by vidya at Dec 15, 2005.

This page last changed on Nov 28, 2005 by vidya.

3. Labels

Labels are 'tag words' that you can assign to content in Confluence to help you identify or categorise it. Labels are user-defined and can be added and removed quickly without affecting the actual content of a page.

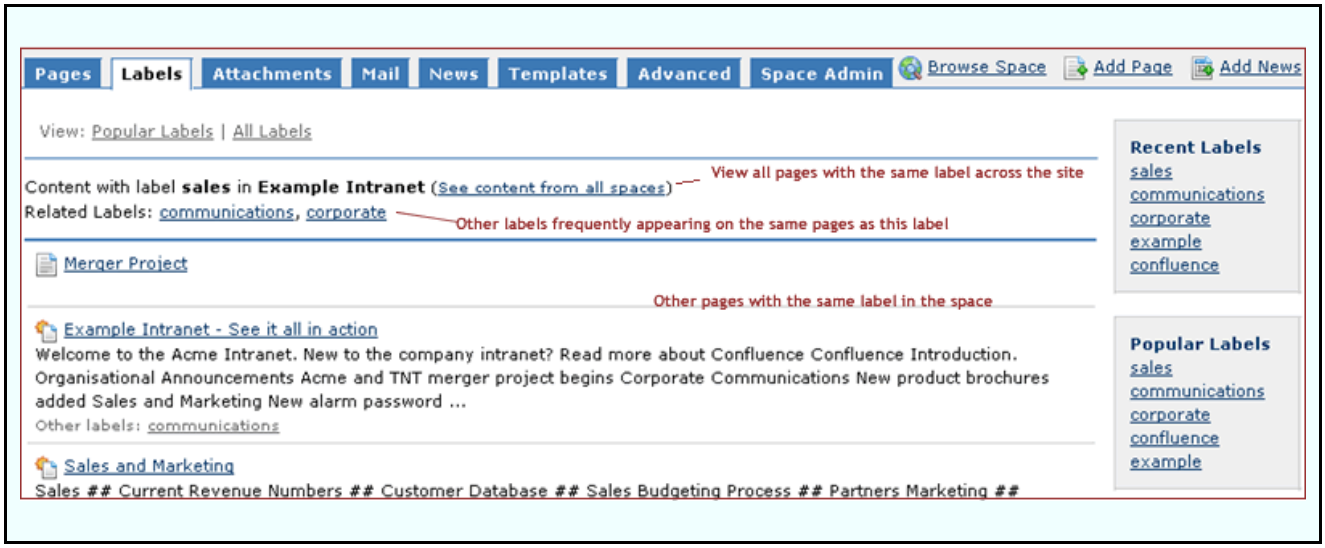
For example, you can assign the label 'sales' to all Sales related pages on the site. You can then use that label to view all pages with the label 'sales' in an individual space or across the site, do a search based on it, and even use it to filter information when you subscribe to an RSS feed within Confluence.

You can do many more useful things with labels but here are a few examples:

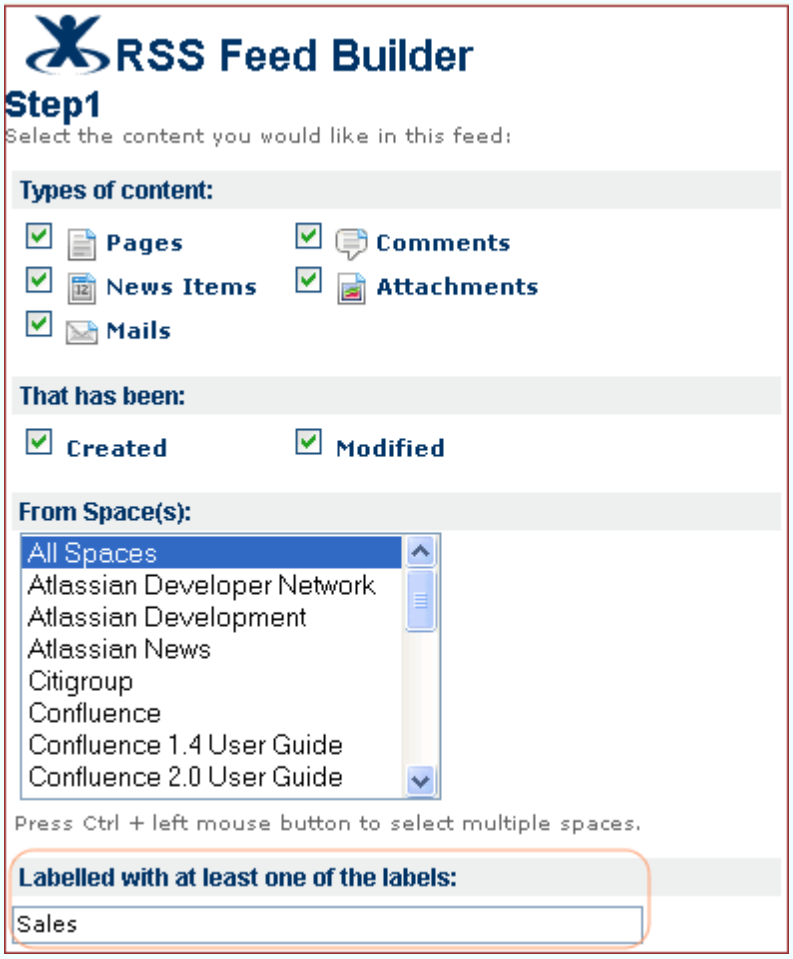
1. Group pages by adding a label, without restructuring the site



2. Click on a label to view all pages in the space with the same label



3. Use labels to filter information when you create customised RSS feeds



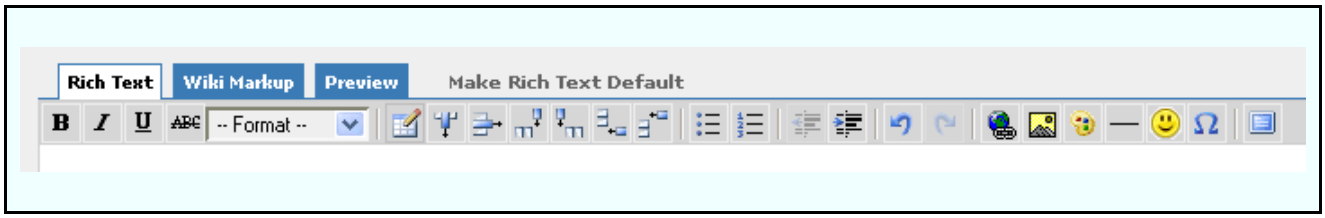
NEXT : [Add Favourites]

This page last changed on Nov 30, 2005 by vidya.

2. The Rich Text Editor

Wiki Markup or Rich Text - You decide!

Creating Confluence pages is now made even simpler with the introduction of the long awaited Rich Text Editor.



The Rich Text editor allows for most page formatting options available in standard text editing applications.

The 'Edit' screen lets you switch between '**Rich Text**' and '**Wiki Markup**' edit modes without losing the changes you've made; so you can use a combination of both while editing. You can also default to either 'Wiki Markup' or 'Rich Text' depending on your preference.

NEXT : Labels

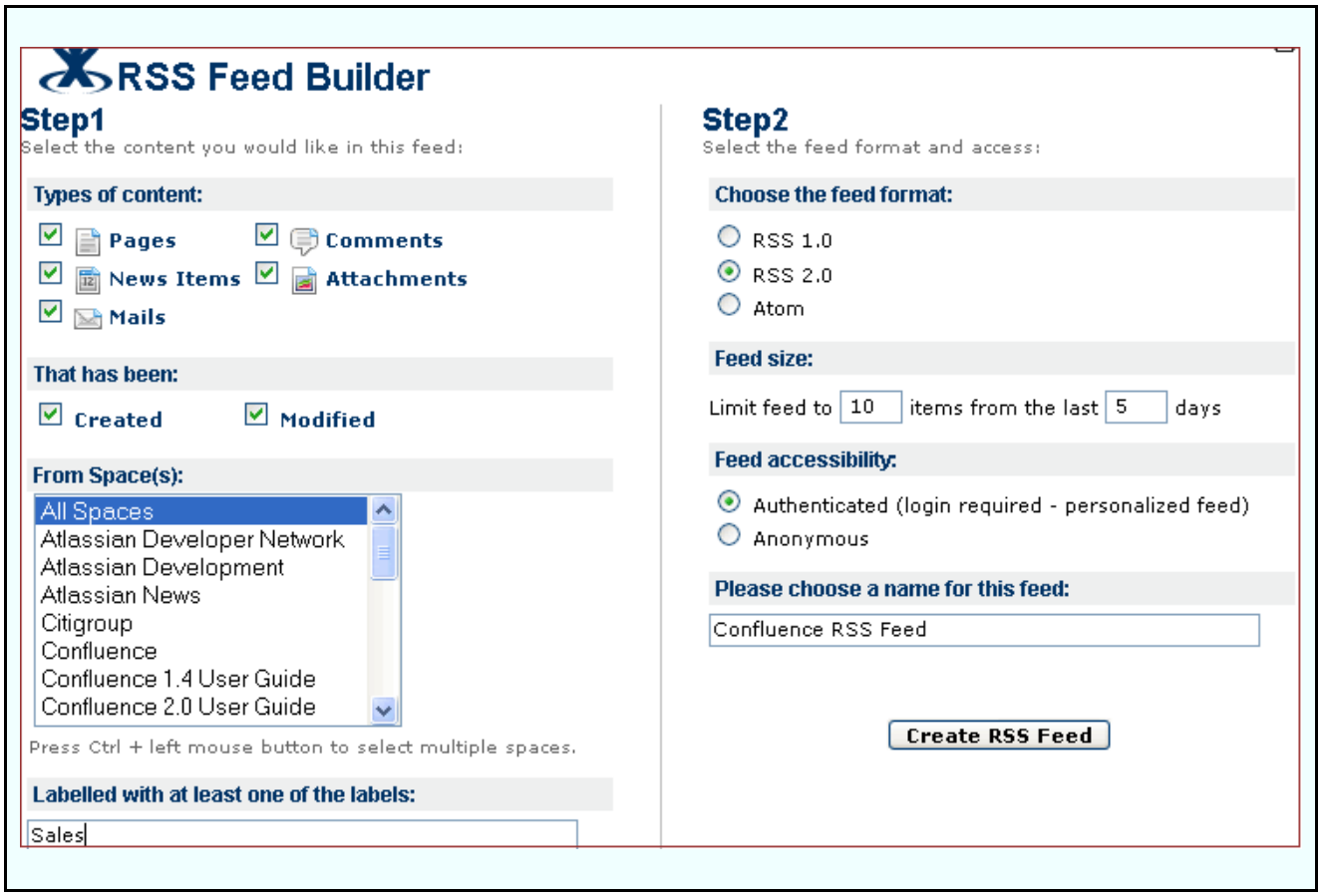
What's new-RSS Feed Builder

This page last changed on Nov 28, 2005 by vidya.

4. RSS Feed Builder

Use the RSS feed builder to can create customised RSS feeds to subscribe to changes within Confluence.

Design your feeds by filling out a simple form that lets you specify the type/s of content in Confluence you wish to track changes to, and how you want to subscribe to them.



NEXT : 2.0 DOCUMENTATION HOME

Working with Page Families

This page last changed on Nov 27, 2005 by vidya.

In Confluence, you can organize pages into a hierarchy of parent and child pages. Pages in such a hierarchy are called a 'page family'.

Page families are a simple but effective way of categorizing content and making navigation of your site easier by providing links forward and backwards through the page hierarchy. Read more about page families.

What would you like to do?

View a Page's Family
View a Page's Location within a Space
View Hierarchy of all Pages within a Space
View the Children of a Page
Create a Child page
Change Parent of a page

RELATED TOPICS

Working with Pages

Take me back to Confluence 2.0 Home

Breadcrumbs

This page last changed on Apr 02, 2006 by mryall.

The breadcrumbs of a page display its location in the content hierarchy of Confluence. They trace the path from the current page back to the dashboard allowing easy navigation up and down the page hierarchy.

The breadcrumbs are displayed at the top of every page.

If you glance up at the breadcrumbs region of this page, above the title, you will see that it reads:

Dashboard > Confluence 2.0 User Guide > Working with Page Families > Breadcrumbs

This means that this page is a child of 'Working with Page Families' which in turn is a part of the space 'Confluence 2.0 User Guide'.

RELATED TOPICS

Working with Page Families
Browsing a Space

Take me back to Confluence 2.0 Home

Changing Parent of a Page

This page last changed on Nov 27, 2005 by vidya.

To change the parent of an existing page,

1. Go to the page and click on the '**Edit**' tab.
2. Click '**Edit**' beside '**Location**'.
   The space in which the page is located will appear by default in the '**Space**' drop down menu. If you wish to select a parent in another space, you will need to move the page to that space. A child cannot have a parent in a different space
3. Use the Choose a page option to locate the parent page. Or else simply type in the name of the parent page.
4. Click '**Save**'.

RELATED TOPICS

Read about Page Families
View Hierarchy of a Page
Viewing a Page's Location within a Space
View Hierarchy of all Pages within a Space
View the Children of a Page
Working with Pages

Take me back to Confluence 2.0 Home

Comments

When I change the parent of a page A, page A's relationship with its children are dropped, thus orpaning those pages (making them show up on the root menu). This was not the result I was expecting. In fact, it makes reorganizing the hierarchy very cumbersome. Is there a solution to this problem?

Posted by tmcken at Apr 05, 2006.

I am getting the same, within the same Space... If moving to another space, then it asks if it should move the chield pages. But within the same space, nothing is moved in real, only relations are (should be) updated: I don't know why that relationships become broken down...

Posted by murat.eksioglu@oksijen.com at May 12, 2006.

Creating a Child Page

This page last changed on Nov 27, 2005 by vidya.

To create a child page, you require 'Create Pages' permission which is assigned by a space administrator from the Space Administration screens. See Space permissions or contact a space administrator for more information.

Confluence allows you to create child pages in three different ways:

1. Click on the '**Add Page**' link from an existing page. Confluence defaults the new page as a child of the first.
2. Click on the '**Add Page**' link from anywhere else in Confluence and select the parent page by using the Choose a Page option.
3. Click on the '**Add Child Page**' link that is displayed when you choose to '**show**' children of a page. This option is available only when the page already has children.

RELATED TOPICS

Working with Page Families
View the Children of a Page
Change Parent of a Page
Working with Pages

Take me back to Confluence 2.0 Home

Viewing a Page's Family

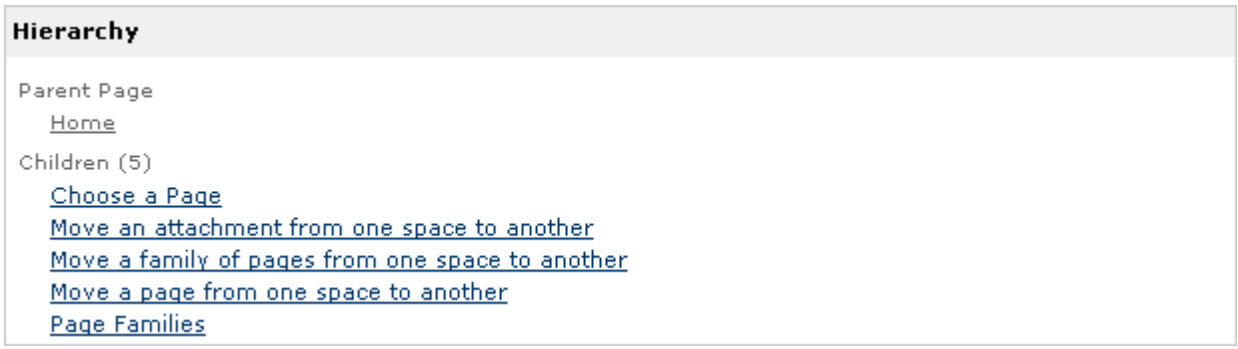
This page last changed on Nov 28, 2005 by vidya.

To view a page's family, go to the page and click on the '**Info**' tab.

The page's parent and children, if any exist, are listed under the heading '**Hierarchy**'.

If there are more than 10 children, only the first 10 will be shown by default. To view all the children, click '**Show all**'. Click '**Hide all**' to hide them again.

Screenshot : Viewing a page's family



Note

If no parent is displayed for the page, either the page sits in the root directory of the space or its parent has been deleted.

RELATED TOPICS

What is a Page Family\?
Viewing a Page's location within a Space
View Heirarchy of all Pages within a Space
View the Children of a Page
Create a Child page
Change Parent of a Page
Orphaned Pages

Take me back to Confluence 2.0 Home

Comments

Is there a way to sort the list of child pages other than by the date they were created?

Posted by b.remedios at Feb 03, 2006.

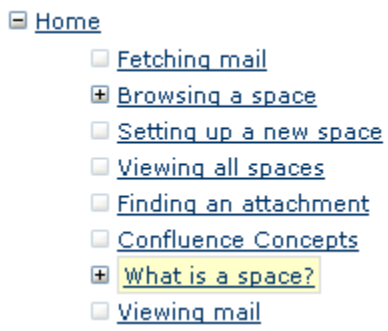
Viewing a Page's Location within a Space

This page last changed on Nov 28, 2005 by vidya.

To view a page's location within the hierarchy of its space, click on the '**View in hierarchy**' link at the bottom of the page.

This link is only displayed if the page has children.

Screenshot : Viewing a page's location in the space's hierarchy



Alternately, the breadcrumbs or the 'you are here' path at the top every page display the page's location in the space's hierarchy.

RELATED TOPICS

Learn about Page Families
View a Page's Location within a Space
View the Children of a Page
Create a Child Page
Change Parent of a Page
Working with Pages

Take me back to Confluence 2.0 home

Viewing Children of a Page

This page last changed on Nov 28, 2005 by vidya.

Confluence displays the children of a page, if any exist, in one of two views configured globally by a site administrator:

Show : In this view, a list of the page's children is displayed as links at the bottom of the page. Clicking on a link will take you to the corresponding child page.

Hide: In this view, the list of the page's children is hidden when you view the page. A link at the bottom of the page tells you how many children the page has. Clicking on this link will display the list of its children.

Screenshot : Show children



- to hide the list of children, click on '**Hide Children**'.
- to view the location of the page in the space's hierarchy, click on '**View in hierachy**'
- to add a new child page, click on '**Add child page**'

Screenshot : Hide children



Note

Confluence defaults the view to 'Show' or 'Hide' children based on what your preference was on your last visit to the site.

RELATED TOPICS

Children Display Macro
What is a page family\?
View Hierarchy of a Page
Create a Child Page
Working with Pages

Take me back to Confluence 2.0 Home

Viewing Hierarchy of Pages within a Space

This page last changed on Nov 28, 2005 by vidya.

The '**Tree View**' under the '**Browse Space**' mode displays the hierarchy of the pages within the space. It is a useful way of viewing all the parent-child relationships between pages in the space at a single glance.

To see the tree view of pages within a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Pages**' tab and click on the link '**Tree View**'. Click on the expand icon to view the children of a page.

Screenshot : Tree View



RELATED TOPICS

Read about page families
Viewing a Page's Location within a Space
View the children of a page
Create a child page
Change parent of a page
Working with pages

Take me back to Confluence 2.0 Home

What is a Page Family?

This page last changed on Nov 28, 2005 by vidya.

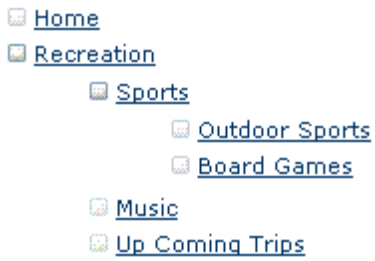
In Confluence, you can organize pages into a hierarchy of parent and child pages. Pages in such a hierarchy are called a 'page family'.

Page families are a simple but effective way of categorizing content and making navigation of your site easier by providing links forward and backwards through the page hierarchy.

A parent page is at the topmost level of that hierarchy.

For example, in your organization, you may have a space for 'Fun'. Under this space you could have the following pages:

Screenshot : Page Family



The 'Recreation' page in this hierarchy is the parent page and the 'Sports', 'Music' and 'Up Coming Trips' pages are its child pages. Together, they comprise a page family.

Confluence will only allow you to create page families that are a simple tree. What this means is that you can create any number of nested families but a child can have only one parent.

RELATED TOPICS

Viewing a Page's Family
Viewing a Page's Location within a Space
View Hierarchy of all Pages within a Space
View the Children of a Page
Create a Child Page
Change Parent of a Page
Working with Pages

Take me back to Confluence 2.0 Home

Working with News Overview

This page last changed on Nov 27, 2005 by vidya.

Each space in Confluence can publish its own news. News items may be announcements, journal entries, status reports or any other timely information you would categorise as 'news' pertaining to a space.

News items for a space are contained in the '**News**' tab under the Browse Space view of a space. Confluence catalogues each news item chronologically and allows you to browse news for the space easily by navigating a calendar.

Creating and editing a news item is just as easy as creating and editing any other page in Confluence.

What would you like to do?

View news
Add news
Edit news
Link to news

RELATED TOPICS

Take me back to Confluence 2.0 Home

Adding News

This page last changed on Nov 28, 2005 by vidya.

To add a news item for a space, you require 'Create News' permission which is assigned by a space administrator from the Space Administration screens. See Space permissions or contact a space administrator for more information.

To add a news item,

1. Click on the '**Add News**' link located at the top of every page in the space. This will bring up a new screen.
2. Enter a title for your news item in the '**Title**' text field.
3. Enter your content in the text-entry box using Confluence markup as you would in any other page in Confluence.
4. Preview and click '**Add**'.

Your news item can be viewed by going to the '**News**' tab under the '**Browse Space**' view of the space.

RELATED TOPICS

Creating a New Page
Working with News Overview
Editing News
Linking to News

Take me back to Confluence 2.0 Home

Editing News

This page last changed on Nov 27, 2005 by vidya.

To edit a news item, you require 'Create News' permission which is assigned by a space administrator from the Space Administration screens. See Space Permissions or contact a space administrator for more information.

To edit a news item,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**News**' tab. A list of the most recent news items within the space is presented. A calendar allows you to browse other news items. Locate the news item you wish to edit and click on its title. This will open up the news item.
3. Click on the '**Edit**' tab. This will bring up the 'Edit' screen. Use regular Confluence Markup to edit the news item.
4. **'Preview'** your changes if desired, and click '**Update**'.

Editing a news item is similar to editing any other page in Confluence. However, there are a few differences you need to keep in mind while editing a news item:

- You cannot change the title of a news item.
- You cannot move a news item to another space.
- A news item has no parent.

RELATED TOPICS

Editing an Existing Page
Working with News Overview

Take me back to Confluence 2.0 Home

Linking to News

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to create a link to a news item.

To link to a news item,

You need to know the title of the news item as well as the date on which it was created.

1. Convert the date into the format: year/month/day.
2. You can now create a link to the news item, like this:

What you need to type	What you will get
[/2005/08/26/Sample News]	/2005/08/26/Sample News

Where:
'**/2005/08/26**' is the date the news item was published.
'**Sample News**' is the title of the news item.

You can also link to a whole day's news items, just by leaving out the news item's title at the end of the link.

Note

Linking to a news item that has not been created yet will not result in a link; news items are very tightly bound to the time at which they were created, and thus it makes no sense to link to them before they exist.

RELATED TOPICS

Working with News Overview
Working with Links Overview

Take me back to Confluence 2.0 Home

Comments

It's probably obvious to old-time wikiers, but you might want to add to this **documentation** that they can provide an alias for the news item with the following format:

[alias here|2006/03/22/Managing Project Pages]

But what would make this **feature** even more useful is if the link syntax would accept the news item name as it's naturally formatted by the browser when you display that page, like this:

[alias here|2006/03/22/Managing+Project+Pages]

Posted by stews at Mar 22, 2006.

Viewing News

This page last changed on Nov 28, 2005 by vidya.

To view the news items within a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**News**' tab. This will display the latest news items in the space along with the date of each item and the name of its author.

Use the Calendar to help you find other news items in the space. Days which have news items are underlined to indicate that they link to a view of all the news items posted on that day.

When you are viewing a single news item, you'll see links below the calendar to the next and previous news items.

Screenshot : Viewing News

RELATED TOPICS

Blog Posts Macro
Adding News
Linking to News
Browsing a Space

Take me back to Confluence 2.0 Home

Working with Links Overview

This page last changed on Nov 30, 2005 by vidya.

Confluence tries to encourage linking by making it simple as possible. You can link to content anywhere within Confluence or an external site just as easily, using the same syntax. Confluence also gives you the flexibility to do some pretty complicated things with links.

You can create links to and from any of the editable content on the site:

- Pages in the same space, in another space, or outside Confluence

- News items
- Comments
- User profiles
- Mail messages
- Attachments

Links in Confluence are always denoted by square brackets. Whenever you place text between square brackets, Confluence recognises it as a link.



Handy Hint

Links in Confluence will not break even when you move content between spaces on your site!

RELATED TOPICS

Rich Text\-Creating a New Link
Changing the Title of a Link
Linking to Comments
Working with Anchors
CamelCase Linking
Trackback

Take me back to Confluence 2.0 Home

CamelCase linking

This page last changed on Jan 18, 2006 by cmiller.

CamelCase is a form of markup used in many wikis where words capitalized and compounded together without spaces LikeThis, are used to create links.

By default, CamelCasing is not enabled in Confluence. However, a site administrator can turn on CamelCasing from the Administration Console.

To link to a page in the same space using CamelCase linking

What you need to type	What you will get
CamelCasePage	CamelCasePage

where:

'**CamelCasePage**' is the name of the page you want to link to.

To link to a page you intend to create later (undefined page) using CamelCase linking

Confluence allows you to create links first and add add content to pages later. This type of a link is an undefined link and is indicated with the plus sign. Clicking on the link will bring up a screen where you can add content for the page.

What you need to type	What you will get
NonExistentPage	NonExistentPage

where:

'**NonExistentPage**' is the title of the page you intend to create later.

To ensure a CamelCase word does not become a link

(Confluence 2.1.3 or later)

Sometimes you may wish to use a CamelCase word in a page, but do not want it to be drawn as a link. You can accomplish this using the {nolink} macro:

What you need to type	What you will get
{nolink:SomeWord}	SomeWord
{nl:SomeWord}	SomeWord

{nolink} and {nl} do the same thing, just use whichever you find more convenient.

The {nolink} and {nl} macros are only available in Confluence 2.1.3 or later. In versions of Confluence prior to 2.1.3, there is no way to prevent a CamelCase word from becoming a link short of disabling CamelCase linking across the entire Confluence site.

RELATED TOPICS

Working with links

Take me back to Confluence 2.0 Home

CamelCasePage

This page last changed on Jan 18, 2006 by cmiller.

This page is a demonstration of a page that can be linked to using CamelCase linking. You can find more information on the subject here.

Changing the Title of a link

This page last changed on Nov 30, 2005 by vidya.

Sometimes, you may need to change the default labels for links if they are not particularly informative or attractive, and especially if you are including the links in the middle of your own text.

To change the title of a link,

What you need to type	What you will get
[the current release notes|Release Notes]	the current release notes

Where:

'**the current release notes**' is your new label.
'**Release Notes**' is the name of the page you want to link to.

Example: Changing the title of a news item

What you need to type	What you will get
[an article on the subject|/2005/08/26/Sample News]	an article on the subject

Where:

'**an article on the subject**' is how you want to refer to the news item
'**/2005/08/26/**' is the date the news item was published.
'**Sample News**'' is the actual title of the news item

Example: Combining inter-space links and labelled links

What you need to type	What you will get
[What can Confluence do for you?|DS:Confluence Overview]	What can Confluence do for you?

Where:

'What can Confluence do for you?' is your label.
'DS' is the space key of the space the page you want to link to is located.
'Confluence Overview' is the name of the page in that space.

RELATED TOPICS

Linking to Pages Within the Same Space
Linking to Pages in Another Space

[Linking to Web Pages]

Take me back to [Confluence 2.0 Home]

Comments

I noticed that you can use an image as an alias for a link, even though I could not find this in the documentation for either linking or images !!

Posted by detlev.mueller@bluescopesteel.com at Jan 31, 2006.

Thanks Detlev, for pointing that out. I have documented it [here].

Cheers,
Vidya

Posted by vidya at Jan 31, 2006.

Release Notes

This page last changed on Aug 18, 2005 by vidya.

Start of release notes content

Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Aliquam fermentum vestibulum est. Cras rhoncus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Sed quis tortor. Donec non ipsum. Mauris condimentum, odio nec porta tristique, ante neque malesuada massa, in dignissim eros velit at tellus. Donec et risus in ligula eleifend consectetuer. Donec volutpat eleifend augue. Integer gravida sodales leo. Nunc vehicula neque ac erat. Vivamus non nisl. Fusce ac magna. Suspendisse euismod libero eget mauris.

End of release notes content

Linking an Image

This page last changed on Jan 31, 2006 by vidya.

To link an image to a page,

What you need to type	What you will get
[^dochome.gif!|doc:]	!dochome.gif!

To link an image attached to another page,

What you need to type	What you will get
[!Displaying an Image^fish.gif!|doc:]	!Displaying an Image^fish.gif!

RELATED TOPICS

Working with Links Overview
Displaying an Image

Take me back to Confluence 2.0 Home

Linking to Pages in Another Space

This page last changed on Nov 27, 2005 by vidya.

To link to a page in a different space

What you need to type	What you will get
[DS:Confluence Overview]	DS:Confluence Overview

where:

'**DS**' is the space key of the space you are linking to, in this instance, the Demonstration Space.
'**Confluence Overview**' is the name of the page in the space, 'DS'.

To link to the homepage of another space

What you need to type	What you will get
[DS:]	DS:

where:

'**DS**' is the space key of the space you are linking to, in this instance, the Demonstration Space.

The space key is the short name displayed in parentheses beside each space name on the dashboard, and in various other places across the site.

Handy Hint
You can also create a link to any Confluence page by clicking '**Insert Link**' when you are in the 'Edit' mode of a page. A pop-screen allows you to select pages from anywhere within Confluence. Selecting a page creates a link to that page.

RELATED TOPICS

Link to a Page within a Space
Link to a Web Page
Working with Links

Take me back to Confluence 2.0 Home

Linking to Pages Within the Same Space

This page last changed on Nov 30, 2005 by vidya.

You can either use Confluence Notation or use the Rich Text editor to link to Confluence pages.

In Confluence notation, links are always denoted by square brackets. Whenever you place text between square brackets, Confluence recognizes it as a link.

To link to a page in the same space

What you need to type	What you will get
[Confluence 2.0 Home]	Confluence 2.0 Home

where:

'**Home**' is the name of the page you want to link to.

To link to a page you intend to create later (undefined page)

Confluence allows you to create links first and add add content to pages later. This type of a link is an undefined link and is indicated with the plus sign. Clicking on the link will bring up a screen where you can add content for the page.

What you need to type	What you will get
[Link to new page]	Link to new page

where:

'**Link to a new page**' is the title of the page you intend to create later.



You can also create a link to any Confluence page by clicking '**Insert Link**' when you are in the 'Edit' mode of a page. A pop-screen allows you to select pages from anywhere within Confluence. Selecting a page creates a link to that page.

RELATED TOPICS

Link to a Page in Another Space
Link to a Web Page
Working with Links

Take me back to Confluence 2.0 Home

Linking to Web Pages

This page last changed on Nov 30, 2005 by vidya.

To link to a web page outside Confluence,

What you need to type	What you will get
[http://www.atlassian.com/software/confluence]	http://www.atlassian.com/software/confluence

Where:

'http://www.atlassian.com/software/confluence' is the url that you want to link to.

Confluence will also try to find URLs within the text of the page and convert them into links, but it may have trouble separating the link from its surrounding text, especially when punctuation is involved. Putting the link inside square brackets will ensure that it is interpreted the right way.

You can also use the Rich Text editor to link to a webpage.

RELATED TOPICS

Rich Text\-Linking to a page
Linking to Pages Within the Same Space
Linking to Pages in Another Space
Working with Links Overview

Take me back to Confluence 2.0 Home

Comments

when looking at confluence wiki markup, I was surprised that no way was described for displaying text rather than the url. Shouldn't an example be given for that ?

Atlassian Confluence

Posted by d.thomas@its.uq.edu.au at May 25, 2006.

oops could my previous comment be removed ?

when looking at confluence wiki markup, I was surprised that no way was described for displaying text rather than the url. Shouldn't an example be given for that ?

What you need to type	What you will get
[Atlassian Confluence|http://www.atlassian.com/software/confluence]	Atlassian Confluence

Posted by d.thomas@its.uq.edu.au at May 25, 2006.

Trackback

This page last changed on Nov 27, 2005 by vidya.

Trackback is a mechanism by which two sites can stay informed each time one site refers to the other by means of trackback 'pings'.

In Confluence, Trackback is enabled by a site administrator from the Administration Console. When Trackback is enabled, any time you link to an external webpage that supports Trackback Autodiscovery, Confluence will send a Trackback ping to that page to inform it that it has been linked to.

Confluence pages also support Trackback Autodiscovery, and when Trackback is enabled can receive trackback pings sent by other sites.

To see who has sent a Trackback ping to a Confluence page,

1. Go to the page.
2. View the Page Information under the **Info** tab
3. Any Trackback pings the page has received will be listed under the page's **Incoming Links**

RELATED TOPICS

Linking to Web Pages
Working with Links Overview

Take me back to Confluence 2.0 Home

Working with Anchors

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to create anchor links.
Anchors allow you to link to specific places within a page. Anchor links can be especially useful when navigating between sections of a long page or when you want to link to a segment of a page and not to the page as a whole.

Anchors are made up of two parts:

- The link
- The content to which you are linking.

In Confluence, you can place an anchor in a page using the anchor macro. This creates an anchor called "here", but you can substitute this with whatever name you like.

Anchor Macro

Once an anchor is in the page, you can link to it by putting #here (or whatever anchor name you choose) at the end of a link pointing to that page.

For example, there are two anchors in this page called "top" and "bottom", which you can link to like so:

These links come out like this: top bottom.

Linking to an anchor in the same page

Linking to an anchor in another page

Linking to an anchor in a page in another space

Linking to headings

Confluence treats all headings as anchors. So you don't have to place an anchor but simply link to it like this:

Warning

Page titles and links to other spaces can be combined with anchors and attachments, but you **can't** use attachments and anchors in the same link.

RELATED TOPICS

Working with Links Overview

Take me back to Confluence 2.0 Home

Archiving Mail Overview

This page last changed on Nov 27, 2005 by vidya.

Confluence allows you to collect and archive mail within each space individually. This is a useful facility that allows you to archive all emails pertaining to a particular project on Confluence alongside it in the same space.

You can download mail from one or more pop-accounts. You can also import mail from mbox files either on your local system or on the Confluence server.

Mail is contained in the '**Mail**' tab under the '**Browse Space**' view of a space. You can navigate mail easily, and also use the '**Quick Search**' to search mail and the attachments it contains.

What would you like to do?

Add a Mail Account
Manage Mail accounts
Import Mail
View Mail
Fetch Mail
Delete Mail
Restore Mail
Link to Mail

RELATED TOPICS

Take me back to Confluence 2.0 Home

Adding a Mail Account

This page last changed on Nov 28, 2005 by vidya.

When you add a mail account, you are configuring Confluence to download mail from that account and archive it within the space.

You need to be a space administrator to add a mail account for a space.

To add a new pop-account,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Space Admin**' tab and click on '**Mail Accounts**' under the heading '**Mail**' in the left panel. This will bring up a new screen listing the existing mail accounts and displaying a link to add a new pop-account.
3. Click '**Add new pop-account**' located at the top of the page. This will bring up a form into which you need to enter your pop-account configuration details.
4. Enter the details (See below) and click '**Create**'.

Screenshot : Adding a pop-account

!

- **Account Name:** Enter a name for this pop-account by which it will be known in Confluence.
- **Description:** Provide a description for this pop account (Optional).
- **Hostname:** Enter the account mail server host name.
- **Port:** The mail server's port number will be displayed by default. Do not edit this field.
- **Username:** Enter a username for this account.
- **Password:** The pop-account's password.

Warning
Configured pop-accounts will have their mail downloaded and removed from the server!

RELATED TOPICS

Archiving Mail Overview
Managing Mail Accounts
Importing Mail
Viewing Mail
Fetching Mail
Deleting Mail
Linking to Mail

Take me back to Confluence 2.0 Home

Comments

Any idea how to configure the system to get mails from a GMAIL or a YAHOO account?

Posted by christian.barthelemy@airbus.com at Jan 27, 2006.

I need this info too. Gmail uses SSL over port 995 - I can specify the port but there is no options for other security elements.

Posted by jon_cheyne at Apr 17, 2006.

Deleting Mail

This page last changed on Nov 28, 2005 by vidya.

To delete mail for a space, you require 'Remove Mail' permission which is assigned by a space administrator from the Space Administration screens. See Space Permissions or contact a space administrator for more information.

Only a space administrator can delete all mails for the space simultaneously.

To delete mail for a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Mail**' tab. A list of messages in the space is displayed in reverse chronological order.
3. Delete an individual email by clicking the trash icon beside it.
   If you are a space adminstrator, you can delete all emails within a space simultaneously by clicking on the '**Delete All**' link at the top of the mail view. Deleted mail is stored under '**Trash**' and can be restored by a space administrator from the '**Space Admin**' tab.

Warning

Mails deleted using the '**Delete All**' option cannot be restored.

RELATED TOPICS

Restoring Mail
Archiving Mail Overview
Browsing a Space

Take me back to Confluence 2.0 Home

Fetching Mail

This page last changed on Nov 27, 2005 by vidya.

Confluence fetches mail from the server once every 30 minutes.

You need to be a space administrator to manually retrieve new mail from mail accounts.

To manually retrieve mail,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Mail**' tab. A list of messages for the space is displayed in reverse chronological order.
3. Click on the '**Fetch Mail**' link located above the list of messages. Any new messages will be displayed in order of most recent first.



Note
Once mail is fetched, it will be removed from the server.

RELATED TOPICS

Viewing Mail
Archiving Mail Overview
Deleting Mail

Take me back to Confluence 2.0 Home

Importing Mail

This page last changed on Nov 28, 2005 by vidya.

Confluence allows you to import mail from mbox files located either on your local system or on the Confluence server and archive it within the space.

You need to be a space administrator to import mail for a space.

To import mail from an mbox file,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the tab '**Space Admin**' and click on '**Mail Accounts**' under the heading '**Mailbox Import**' in the left panel. This will bring up a new screen.
    - To import from a **Local** system, click '**Browse**' to select the mbox file. Then click '**Import**'.
    - To import from the **Server**, enter the location of the mbox file on the server in the '**Server**' text field and click '**Import**'.

Screenshot : Importing mail

RELATED TOPICS

Archiving Mail Overview
Adding a Mail Account
Importing Mail

Take me back to Confluence 2.0 Home

Linking to Mail

This page last changed on Nov 29, 2005 by vidya.

Currently in Confluence, while it is possible to link to a mail message, the method is a little cumbersome.

You need to edit in 'Wiki Markup' mode to create a link to an email.

To link to an email,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Mail**' tab. The mail is displayed in reverse chronological order with a default of 30 mails per page. Move between pages to locate the message you want to link to.
3. Click on the mail message. You will notice in the address bar of your browser that the url displayed ends in a series of numerals.
4. Copy only the numerals.
5. Click on the '**edit**' tab of the page from which you want to link to the message.
6. Paste the numerals between square brackets (as you would when you create any link in Confluence), and then include the dollar sign '$' in front of the numerals.

Here's an example:
|

Clicking on the link will open up the mail message.

RELATED TOPICS

Working with Links Overview
Archiving Mail Overview

Take me back to Confluence 2.0 Home

Managing Mail Accounts

This page last changed on Nov 28, 2005 by vidya.

You need to be a space administrator to manage mail accounts for a space.

To manage mail accounts,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Space Admin**' tab and click on '**Mail Accounts**' under the heading '**Mail**' in the left panel. This will bring up a new screen listing the existing mail accounts each with a link to '**Edit**', '**Remove**' or '**Disable**' the account.
    - **Edit** : This link allows you to change the configuration settings for the mail account.
    - **Remove**: This link lets you remove the account permanently.
    - **Disable**: This link allows you to temporarily disable the account.

Screenshot : Managing mail accounts

RELATED TOPICS

Archiving Mail Overview
Adding a Mail Account
Importing Mail
Viewing Mail
Fetching Mail
Deleting mail
Restoring Mail
Linking to Mail

Take me back to Confluence 2.0 Home

Restoring Mail

This page last changed on Nov 27, 2005 by vidya.

Deleted email messages are stored under '**Trash**' and can be restored by a space administrator from the Space Administration screens.

You can only restore an email from trash if it was deleted individually and not using the '**Remove All**' operation.

To restore mail,

1. Click on the '**Browse Space**' for the space.
2. Go to the tab '**Space Admin**'
3. Click on '**Trash**' in the left panel. A list of pages and emails deleted from the space is displayed.
4. Click on '**Restore**' beside the email you want to restore.

To view this email, you will have to go to the '**Mail**' tab under '**Browse Space**'.

RELATED TOPICS

Viewing Mail
Fetching Mail
Deleting Mail
Browsing a Space

Take me back to Confluence 2.0 Home

Viewing Mail

This page last changed on Nov 28, 2005 by vidya.

In Confluence, each space can be set up to archive mail.

To view mail messages archived within a particular space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Mail**' tab. The mail is displayed in reverse chronological order with a default of 30 mails per page. You can move between pages by clicking the and links or by selecting a particular page number.
3. Click on a mail message to view its contents.

Screenshot : Mail Archive

If you are a space administrator, or have been given permission to delete mail messages, you can also delete emails from here.

Navigating Mail

'**Find More**': These links links at the top of an email message let you search for other emails from the same author or on the same subject.
'**Attachments**': This link located below the email body allows you to view mail attachments. The link is only displayed if any attachments exist.
'**Entire Thread**': This link allows you to view the mail's thread, if one exists.

The '**Mail Operations**' panel is located to the right of the mail view and displays links to:

- **Entire Thread:** View the thread that this mail belongs to. This option is only available when the mail belongs to a thread.
- **Next By Date:** Navigate to the next message.
- **Previous By Date:** Navigate to the previous message.
- **Remove Mail:** Remove the current mail from the space.
- **Mail Archive:** Go to the mail archive view for this space.

Screenshot : Navigating mail

Handy Hint
Use the **Quick Search** facility to quickly locate a mail

RELATED TOPICS

Archiving Mail Overview
Viewing Mail

[Fetching Mail]
[Deleting Mail]

Take me back to [Confluence 2.0 Home]

Comments

fsdafdsfdsfd

Posted by ezar at Apr 03, 2006.

Tracking Updates Overview

This page last changed on Nov 27, 2005 by vidya.

Here's how you can keep track of changes to a single page, an entire space, or to all spaces on your site.

You can only track updates to content visible to you.

Watch a space : be notified by email of new or modified content within a space.
Watch a page : be notified by email of updates to a page.
Subscribing to Daily Reports : be notified daily of changes in all spaces to which you have 'view' access.
RSS Feeds : subscribe to Confluence RSS feeds to stay informed of-

- New and updated pages
- New comments
- New news items

RELATED TOPICS

Managing Watches

Take me back to Confluence 2.0 Home

Managing Watches

This page last changed on Nov 30, 2005 by vidya.

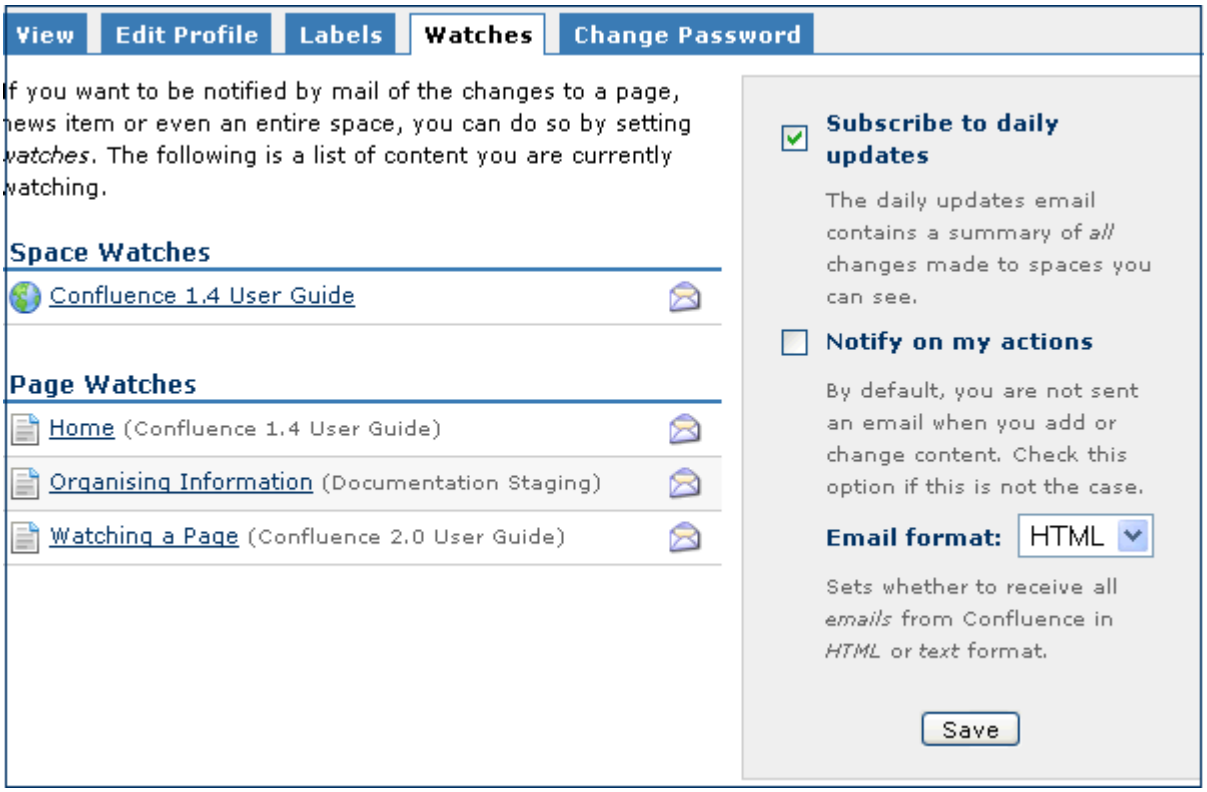
The '**Watches**' tab under your user profile settings displays a list of all pages and spaces you are currenty watching, and allows you to configure your notification preferences.

To configure your notification preferences,

1. Click on the '**Profile**' link located at the top of the page below the breadcrumbs. This will open up the user profile screen.
2. Go to the '**Watches**' tab. This tab is divided into two sections:
3. **Currently watching** - lists the pages and spaces you are currently watching. Click the trash icon beside a watch to remove it.

- **Notification preferences** - lets you configure how you want Confluence to send your email notifications.
  - '**Subscribe to daily updates**' - check this box if you want to receive a daily summary report of all changes in the spaces visible to you.
  - '**Notify on my actions**' - check this box if you want Confluence to include your own actions in your notifications for your watches. Unselect this if you do not want to be notified of your own actions. Note that this option only applies to your watches and not to the 'Daily Report'.
  - '**Email Format**' - use the drop down menu to choose whether you want to receive your notifications as HTML or plain text.

Screenshot : Managing Notifications



RELATED TOPICS

Watching a Space
Watching a Page
Tracking Updates Overview

Take me back to Confluence 2.0 Home

Subscribing to Daily Reports

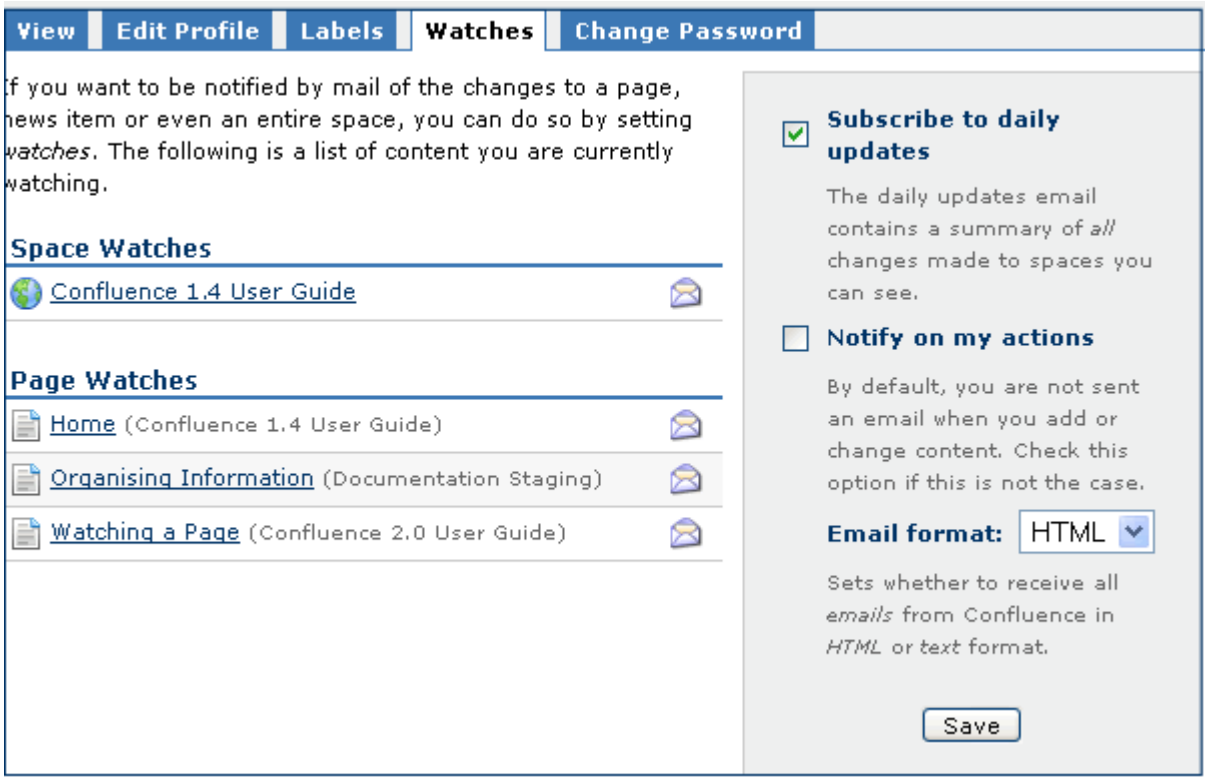
This page last changed on Nov 28, 2005 by vidya.

When you subscribe to the daily report, you will be sent an email with a summary report of changes in all spaces visible to you.

To subscribe to the daily report,

1. Click on the '**Profile**' link located at the top of the page below the breadcrumbs. This will open up the user profile screen.
2. Go to the '**Watches**' tab.
3. Check the box beside '**Subscribe to daily updates**'.
4. From the '**Email Format**' drop down menu, select whether you want to receive your notifications as HTML or plain text. This will apply to all your notifications.
5. Click '**Update**'.

Here is an example:



RELATED TOPICS

Managing watches
Tracking updates overview

Take me back to Confluence 2.0 Home

Subscribing to RSS Feeds within Confluence

This page last changed on Nov 30, 2005 by vidya.

RSS feeds allow you to track updates to content within Confluence. You will need an RSS newsreader to subscribe to them.

You can create a customised RSS feed using the RSS Feed Builder (Recommended) or subscribe to one of the feeds generated by Confluence.

What would you like to do?

- Create customised RSS feeds using the RSS Feed Builder
- Subscribe to RSS feeds generated by Confluence

To have your newsreader log into Confluence, you can append ?os_username=yourusername&os_password=yourpassword to the URL of the feed you are trying to retrieve. Note, however, that this means someone with access to your RSS newsreader configuration can read your password.

RSS Newsreaders

The following are some popular RSS newsreader programs for various operating systems. You can find a more comprehensive list on Google's open directory

Windows

- SharpReader
- NewsGator
- Syndirella
- FeedDemon
- NewzCrawler

Mac OS X

- Safari
- NetNewsWire
- NewsFire
- Shrook

Multi-Platform

- NewsMonster (Runs in the Mozilla web browser)
- Radio Userland (Windows and MacOS)
- AmphetaDesk (Windows, Unix, Mac OS X)

RELATED TOPICS

Tracking Updates Overview
Working with RSS feeds
RSS Feed Macro

Take me back to Confluence 2.0 Home

Subscribing to RSS feeds generated by Confluence

This page last changed on Nov 30, 2005 by vidya.

If you want to keep track of changes to specific content in Confluence, we recommend you use the RSS Feed builder that allows you create customised RSS feeds.

To subscribe to RSS feeds generated by Confluence,

1. Click on the '**Browse Space**' link for the space. This is located at the the top of every page and beside the space link on the dashboard.
2. Go to the '**Advanced**' tab and click on '**RSS Feeds**'.
3. Copy and paste the link for one of the following feeds into your RSS newsreader:
    - New pages
    - Updated pages
    - New comments
    - New news posts

RELATED TOPICS

Using the RSS Feed Builder
Subscribing to External RSS Feeds
Tracking Updates Overview
Working with RSS feeds
RSS Feed Macro

Take me back to Confluence 2.0 Home

Using the RSS Feed Builder

This page last changed on Nov 30, 2005 by vidya.

Using the RSS feed builder, you can create customised RSS feeds to subscribe to changes within Confluence.

More information about RSS Feeds.

To create a customised RSS feed,

1. Go to the dashboard and click on the RSS feed builder link  located below the list of spaces.

   This will display a form.
2. **Type of Content**: Check the boxes to select one or more content types you want to subscribe to: Pages, News Items, Mail, Comments, and Attachments.
3. Check the boxes to subscribe to '**Created**' (new content), '**Modified**' (updated content), or both.
4. Select one or more spaces from the drop-down list. Press Ctrl + left mouse button to select multiple spaces.
5. If you want to filter your search using a label, enter the label name in the input-field.
6. Choose the format of the RSS feed (if different from the default).
7. Specify the number of items you want displayed and from how far in back in time you want Confluence to look.
8. Click the radio button to select between '**Authenticated**' and '**Anonymous**' feeds. You will need a login for authenticated feeds. If you select '**Anonymous**', you will only have access to content accessible by an anonymous user.
9. Click '**Create RSS Feed**' when you are done. This will take you to a new screen. Drag or copy the link displayed into your RSS reader.

Screenshot 1 : RSS feed builder

Screenshot 2 : Example Feed

RELATED TOPICS

Tracking Updates Overview
Working with RSS Feeds

Take me back to Confluence 2.0 Home

Comments

All -

Here are some instructions I wrote up for using Confluence's RSS Feeds with the Opera Browser. I couldn't get Firefox to work with the RSS feature – if someone could figure that out, I'd appreciate it (please see my message and responses at

http://forums.atlassian.com/message.jspa?messageID=257222265#257222265).

Also, feel free to move these instructions to a more appropriate location – I was not able to add a wiki page.

- Keith Bennett

Using RSS and Opera to Receive Notification of Content Changes

Confluence provides an easy way to receive notification of changes to all or part of the content data base. It uses RSS as an industry standard means of providing this notification.

There are many software applications that can function as RSS clients (a list can be found here), but we will focus on RSS-enabled web browsers since, assuming they are already installed, they do not require installation of additional software. Although Firefox theoretically supports RSS, we have been unable to get it to work. Until we fix this, we will assume the use of the Opera browser, a fine browser that can be downloaded at http://www.opera.com/download/.

The process of setting up change notification can be broken down into the following major steps:

1. Creating an RSS link using Confluence software.
2. Configuring the RSS client (Opera) to use that link.

Creating the RSS Link

- Point your web browser to the Dashboard wiki page. (You can usually get there from any wiki page by clicking "Dashboard" above the corporate logo in the upper left corner of the page.) Log in if you are asked to do so.
- Click the *Feed Builder* link adjacent to the RSS icon at the lower left of the page.
- Fill in the desired values.
  - You'll probably want to limit notification to a subset of the available spaces.
  - You can use *labels* to limit your search if the pages have been labelled with keywords. Go here to learn more about this and other uses of labels.
  - We suggest you leave the feed format at RSS 2.0 unless you have a special need to do otherwise.
- When you're done specifying these settings, click the *Create RSS Feed* button.

Configuring Opera With the RSS Link

If the above steps have worked correctly, you will now see a page entitled *RSS Feed Created*.

- Click the RSS 2.0 link in the middle of the page. Log in if you are asked to.
- You will see a dialog box entitled *New subscription*. Click *Yes* to subscribe to the Confluence feed.

That's it. You're done. You will see a page with the recent changes. To view this page in the future, open the *Feeds* menu from the browser's menu bar, and select the feed name you specified earlier.

Posted by keithrbennett at Dec 28, 2005.

Clarification: In the above instructions, when I referred to "we", I meant my organization, and not Atlassian.

- Keith

Posted by keithrbennett at Dec 28, 2005.

Is is possible to delete a feed, or is this simply a URL builder, and nothing is actually stored?

Posted by zzyss at Mar 01, 2006.

The RSS feed builder simply constructs a URL. There is no data stored in Confluence currently.

Posted by jens@atlassian.com at Apr 23, 2006.

Watching a Page

This page last changed on Nov 28, 2005 by vidya.

When you watch a page, you are notified by email whenever the page is modified.

To watch a page, you require 'View' permission for the page.

To start watching a page,

1. Go to the page.
2. Click the '**Watch Page**' icon located at the top of the screen. This will be replaced with the '**Stop Watching Page**' icon .

To stop watching a page,

1. Go to the page.
2. Click the '**Stop watching Page**' icon located at the top of the screen. This link will be replaced the '**Watch Page**' icon .

Here is an example:



Handy Hint

You can manage your watches via the Notifications tab under your user profile settings.

RELATED TOPICS

Watching a Space
Tracking Updates Overview
Browsing a Space
Updating Email Address

Take me back to Confluence 2.0 Home

Watching a Space

This page last changed on Nov 27, 2005 by vidya.

When you watch a space, you are notified by email whenever content is added to it or updated.

To start watching a space,

1. Click on the '**Browse Space**' link for the space.
2. Go to the '**Advanced**' tab. In the left panel, click on '**Start watching this space**'. This link will be replaced with a new link to '**Stop watching this space**'.

To stop watching a space,

1. Click on the '**Browse Space**' link for the space.
2. Go to the '**Advanced**' tab. In the left panel, click on '**Stop watching this space**'. This link will be replaced with a new link to '**Start watching this space**'.

Handy Hint

You can also stop watching a space via the Watches tab under user profile settings.

RELATED TOPICS

Watching a Page
Tracking Updates Overview
Browsing a Space
Updating Email Address

Take me back to Confluence 2.0 Home

Working with RSS Feeds

This page last changed on Nov 27, 2005 by vidya.

An RSS feed is a format for delivering summaries of regularly changing web content. Subscribing to an RSS feed allows you to stay informed of the latest content from sites that you are interested in.

RSS isn't designed to be read in a regular web browser, but specialised RSS newsreader programs can check RSS files every so often, and tell you what's new on a site.

Confluence works with RSS in two ways:

- Confluence generates its own RSS feeds for tracking updates to content within Confluence. You will need an RSS reader which can grab the RSS feeds from Confluence and display them for you.
- Confluence's RSS macro allows you to display the contents of RSS feeds from other sites. In the case of external RSS feeds, Confluence can act as a reader.

For a technical description of RSS, read Mark Pilgrim's "What is RSS?" article on XML.com.

RELATED TOPICS

Subscribing to RSS Feeds within Confluence
Subscribing to External RSS Feeds
Tracking Updates Overview

Take me back to Confluence 2.0 Home

Working with Templates Overview

This page last changed on Nov 28, 2005 by vidya.

A template is a pre-defined page that can be used as a prototype when creating new pages. Templates are useful for giving pages a common style or format. For example, a software development project may have a template for use-cases; or a systems administration space, a template for defining what information is being kept about each server.

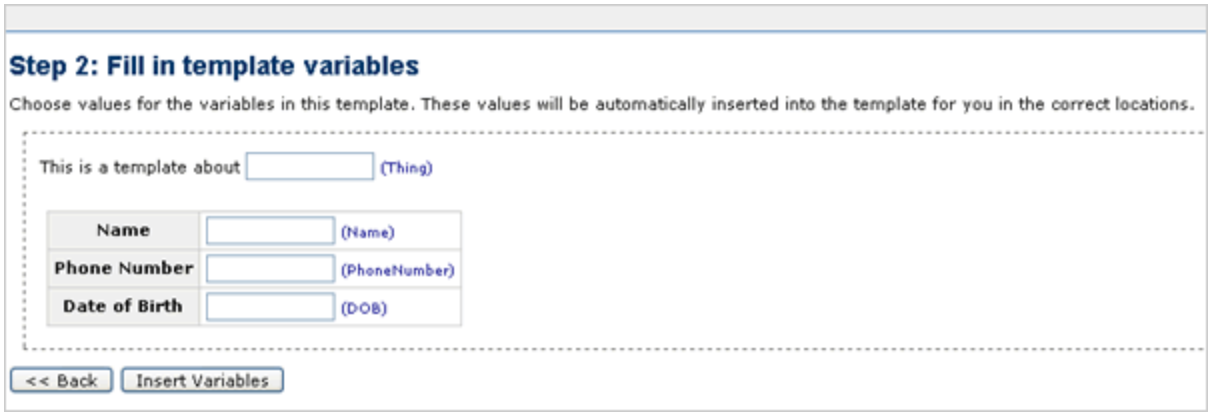
In Confluence, there are two types of templates:

- **Global Templates** : These are defined by site administrators through the Administration Console and are available in every space.
- **Space Templates**: These are defined by space administrators in the space administration screens, and are only available in the space in which they are defined.

Global templates can only be created by site administrators, and space templates by space administrators.

Templates are written in regular Confluence markup, using special markup to define form fields that need to be filled in.

Here is an example:



Note

Currently, templates can only be used to create a page. Once a page is created, the template is gone and all further editing is performed as if the template was never used. In the future, templates will be expanded to do more interesting things such as remaining part of the page, having more complex (and even dynamic) fields, being able to search Confluence based on the value of particular fields, and so on.

RELATED TOPICS

Adding a Template
Editing a template

Removing a Template
Creating a Page using a Template
Working with Pages

Take me back to Confluence 2.0 Home

Adding a Template

This page last changed on Nov 27, 2005 by vidya.

You need to be a space administrator to create a space template.

To add a template for a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Templates**' tab and click on '**Add New Space Template**'. This will bring up the 'create template' screen.
3. Enter a name for your template in the '**Name**' text field and an optional description in the '**Description**' text field.
4. Using regular Confluence markup and form field markup (if you are using forms), enter content in the text-entry box as you would in any other Confluence page.
5. Preview and click '**Add**'. Your template will be added to the list of space templates and be displayed when you click on the '**Templates**' tab for the space.

RELATED TOPICS

Working with Templates overview
Editing a Template
Removing a Template
Creating a Page using a Template
Browsing a Space
Working with Pages

Take me back to Confluence 2.0 Home

Creating a Page using a Template

This page last changed on Nov 30, 2005 by vidya.

Confluence allows you to create a page based on a global template (available to all spaces) or a space template (available only to that space).

To create a page from a template,

1. Click on the '**Add Page**' link located beside each space on the dashboard or at the top of every page in Confluence.
2. Click on the link '**Select a template page**' located above the text-entry box.
   This is only displayed if there are any templates defined. If you do not see this link, then there are currently no templates defined and an administrator will have to create one before you can use it.
   Clicking this link will display the list of the templates that are available in the current space.
3. Select a template and click '**Next**'. This will display the template.

If the template uses a form, enter the appropriate values into the form fields and press the '**Insert Variables**' button. This will take you to the 'edit' mode of the page where you can add more content or make further changes before adding the page.

Screenshot : Choose a template

RELATED TOPICS

Adding a Template
Editing a Template
Removing a Template
Form Field Markup for Templates
Browsing a Space

Take me back to Confluence 2.0 Home

Comments

How do I add a label to pages made from the template?

I want every page to have a certain label.

Thanks

Posted by mrjcleaver at Apr 04, 2006.

Can I use templates from other spaces to create a page?

Thanks,

Marianne

Posted by marianne.vanhauwaert@persgroep.be at May 15, 2006.

Editing a template

This page last changed on Nov 30, 2005 by vidya.

You need to be a space administrator to modify a space template.

To edit a template,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Templates**' tab. A list of templates for the space is displayed.
3. Click on the '**Edit**' link beside the chosen template. This will bring up the 'edit' screen for the template.
4. Make changes or add new content as you would when you add a template, using form field markup, if required.
5. Click '**Update**' to save your changes.

RELATED TOPICS

Adding a Template
Creating a Page using a Template
Working with Templates
Working with Pages

Take me back to Confluence 2.0 Home

Removing a Template

This page last changed on Nov 30, 2005 by vidya.

You need to be a space administrator to remove a space template.

To remove a space template,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Templates**' tab. A list of templates for the space is displayed.
3. Click on the '**Remove**' link beside the template you wish to delete.
4. Confirm your action by clicking '**OK**' when the confirmation screen is brought up.

Warning
Deleted templates cannot be restored.

RELATED TOPICS

Editing a Template
Adding a Template
Creating a Page using a Template
Working with Templates
Working with Pages

Take me back to Confluence 2.0 Home

Working with Spaces Overview

This page last changed on Dec 14, 2005 by vidya.

In Confluence, content is organized into spaces.

Spaces are areas on your site into which you can group content items (pages, attachments, news, etc) based on any theme or topic of your choice.

For example, you may want separate areas on your site for each team or project within your organisation. In Confluence, you can set up a different space for each team or project. You can build content for each of these spaces individually, decide who its users are, and even archive mail separately within each.

Confluence treats each space as an independently managed wiki. What this means is that each space functions autonomously within your site.

There is no limit to the number of spaces you can create within Confluence!

Each space:

- has its own pages, news items, mail, comments and RSS feeds.
- has its own access control settings, so you can set different levels of access to different spaces.
- can be separately exported to PDF , WORD, HTML or XML.

You can view all the spaces within a site via the Dashboard. You can also group spaces together into 'Team Spaces' or 'My Spaces' to enable easy access to the content that is most relevant to you from the Dashboard. See Customising the Dashboard.

Here is an example of how you could categorise information using spaces:

RELATED TOPICS

Setting up a New Space
Viewing all Spaces
Browsing a Space
Moving Content from one Space to Another
Deleting a Space

Take me back to Confluence 2.0 Home

Browsing a space

This page last changed on Nov 28, 2005 by vidya.

The '**Browse Space**' view is your window to space-wide summary information as well as to a host of tools relating to the management of your space. You can browse a space from either the Dashboard or from within a space by clicking this icon located at the top of every page.

The components in this view are organized into these tabs:

Screenshot: Browsing a space



The tabs that are displayed to you will depend on the space permissions granted to you for the space. For example, if you are not a space administrator, the '**Space Admin**' tab will not be visible to you.

1. **Pages**
   - View pages alphabetically
   - View recently updated content
   - See tree view of pages

   More about Working with pages
2. **Labels**
   - Add a space label
   - Add a team label
   - View labels
3. **Attachments**
   - Find an attachment
   - View details of an attachment

   More about Working with attachments
4. **Mail**
   - View mail for this space
   - Fetch new mail
   - Delete mail

   More about Working with mail
5. **News**

- View news items for this space
  More about Working with news

6. **Templates**
   - Add a template
   - Edit a template
   - Remove a template
   - Create a page using a template
     More about Working with templates
7. **Advanced**
   - View space details
   - Edit space details
   - Manage orphaned pages
   - Manage undefined Pages
   - Export a space
   - Subscribe to RSS feeds within Confluence
   - Watch a space
8. **Space Administration**

RELATED TOPICS

Working with Spaces Overview
Setting up a New Space
View all spaces
Move content from one space to another
Delete a space

Take me back to Confluence 2.0 Home

Editing Space Details

This page last changed on Nov 30, 2005 by vidya.

You need to be a space administrator to edit the details of a space.

To edit the details of a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Space Admin**' tab and click on '**Edit Space Details**' in the left panel. This brings up a new screen where you can:
   - type in a different name for the space.
   - enter or modify the space description.
   - select a new homepage for the space from the drop-down menu.
3. Click '**Update**' to save your changes.



Note

You cannot edit the key or the creator's name.

RELATED TOPICS

Viewing Space Details
Browsing a Space

Take me back to Confluence 2.0 Home

Managing Orphaned Pages

This page last changed on Nov 30, 2005 by vidya.

An orphaned page is a page without any incoming links. What this means is that unless you know that this page exists, you are not likely to come across it in the space during the natural course of navigation.

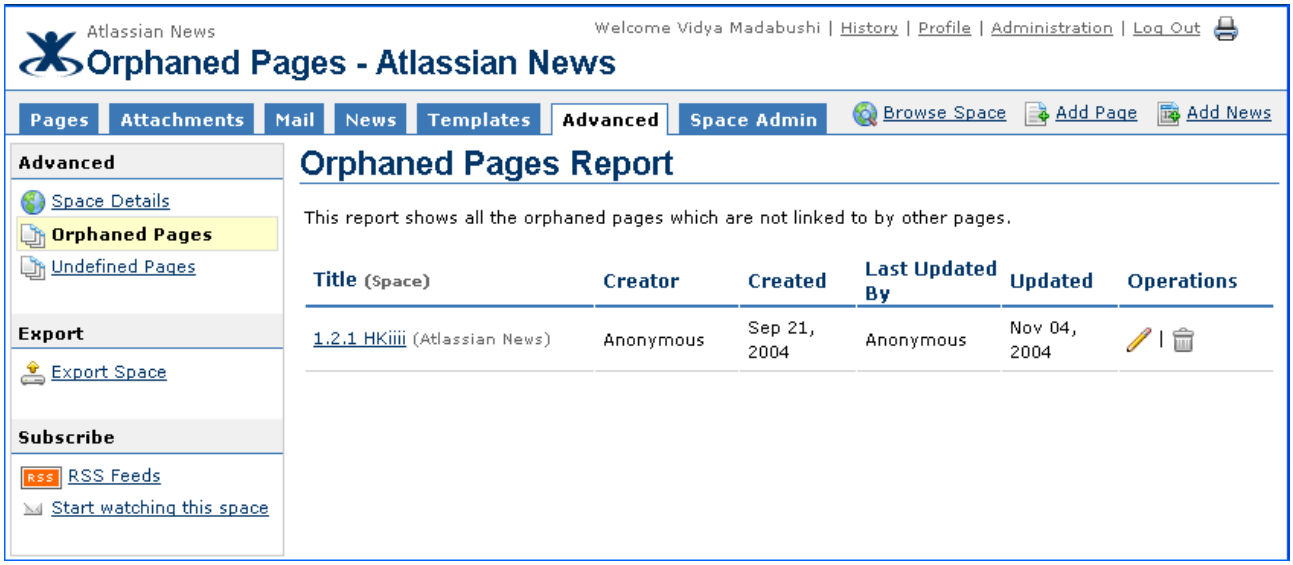
When you are working in a large space with a number of pages, it is difficult to keep track of all of them. An orphaned page may be redundant or need to be referred to from another page. Confluence allows you to view all the orphaned pages in a space so you can "tidy up" the space by either deleting pages or by reorganizing them.

To view the orphaned pages in a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Advanced**' tab and click on '**Orphaned Pages**' from the left panel.

You can delete an orphaned page by clicking on the '**trash**' icon beside it.

Screenshot : Managing Orphaned Pages



RELATED TOPICS

Managing Undefined pages
Browsing a Space

Take me back to Confluence 2.0 Home

Managing Undefined Pages

This page last changed on Nov 30, 2005 by vidya.

In Confluence, you can create links to pages that you intend to create later. This is a useful facility as it allows you to create links first and enter content for those pages later. These are 'undefined links' and are indicated with this  sign to remind you that those pages need to be created.

For example, Link to new page

Because you may be working with a large number of pages each with a number of links, this view gives a consolidated report of all the undefined pages so you can manage your space better.

To view the undefined links in a space,

1. Click on the '**Browse Space**' link for the space.
2. Go to the '**Advanced**' tab and click on '**Undefined Links**' from the left panel. This will display a list of all the undefined pages in the space.
   Click on the '**Add Page**' icon beside a page to add content.

RELATED TOPICS

Managing Orphaned Pages
Browsing a Space

Take me back to Confluence 2.0 Home

Tree View of Pages

This page last changed on Nov 30, 2005 by vidya.

The tree view displays the parent-child relationships of the pages in the space.

Learn about Page families in Confluence.

To see the tree view of pages within a space,

1. Click on the '**Browse Space**' link for that space.
2. Go the '**Pages**' tab and click on the link '**Tree View**'. Click on the expand icon to view the children of a page.

Screenshot : Tree View of pages



RELATED TOPICS

Read about Page Families
Viewing a Page's Location within a Space
View the Children of a Page
Working with Pages

Take me back to Confluence 2.0 Home

Viewing Pages Alphabetically

This page last changed on Nov 30, 2005 by vidya.

Use this view when you are looking for a specific page in a space and you know its title.

To view the pages in your space alphabetically,

1. Click on the '**Browse Space**' link for the space.
2. Go to the '**Pages**' tab and click on '**Alphabetical View**'.
3. Click on a letter to display all the pages beginning with that letter. Clicking on a page link will take you to that page.

Handy Hint

If you know the title of a page, you might find it faster using the Quick Search.

RELATED TOPICS

View Recently Updated pages
See Tree View
Browsing a Space

Take me back to Confluence 2.0 Home

Viewing Recently Updated Content

This page last changed on Nov 30, 2005 by vidya.

The '**Recently Updated**' view is a useful way of keeping track of the changes being made in a space. It displays links to the most recently added or modified content within the space including pages, news items, mail messages and comments.

To view the recently updated content in a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Pages**' tab and click on the link '**Recently Updated**'. A list of the most recently added or modified content in the space is displayed. Clicking on a link will open up the corresponding document.

RELATED TOPICS

Recently Updated Content Macro
View Pages Alphabetically
See Tree View of Pages
Browsing a Space

Take me back to Confluence 2.0 Home

Viewing Space Details

This page last changed on Nov 30, 2005 by vidya.

To view a space's details,

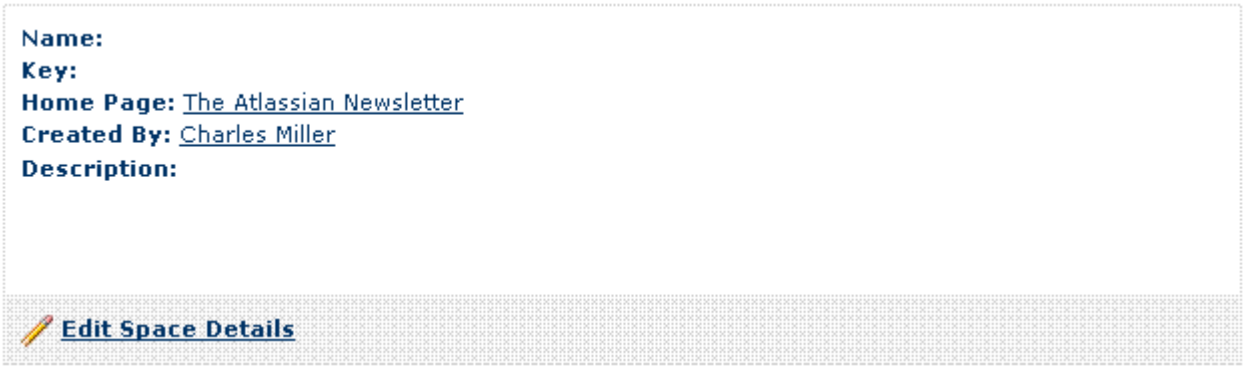
1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Advanced**' tab and click on '**Space details**' in the left panel.

The details displayed are:

- The **Name** of the space.
- The **Key** used to refer to the space. This key is a shorthand name for the space that is used for web urls, reports, and when linking content between spaces.
- **Space Description**: This is a short description of the space used to provide users with an idea of the space's contents (optional).
- The **Homepage** of the space : This is the default page to which users are directed when they click on the link to the space from the dashboard.
- The **Creator** of the space.

Here is an example:

Screenshot : Space Details



RELATED TOPICS

Editing Space Details
Browsing a Space

Take me back to Confluence 2.0 Home

Deleting a Space

This page last changed on Nov 27, 2005 by vidya.

Deleting a space permanently removes the space and all of its contents.

You need to be a space administrator to delete a space.

To delete a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Space Admin**' tab. This tab is only displayed if you are a space administrator.
3. Click on the '**Remove Space**' link in the left panel under the heading '**Space Operations**'.
4. Click '**OK**' when the confirmation screen is brought up.

Warning

Use caution while deleting a space. Once deleted, there is no way to restore a space.

RELATED LINKS

Working with spaces
Setting up a New Space
Viewing all Spaces
Browsing a Space
Moving Content from one Space to Another

Take me back to Confluence 2.0 Home

Moving Content from one Space to Another

This page last changed on Nov 30, 2005 by vidya.

While each space in Confluence functions independently, Confluence is flexible enough to let you move content easily between spaces.

What would you like to do?

Move a Page from one Space to Another
Move a Family of Pages from one Space to Another
Move an Attachment

RELATED LINKS

Working with Spaces
Browsing a Space

Take me back to Confluence 2.0 Home

Moving a family of pages from one space to another

This page last changed on Nov 28, 2005 by vidya.

To move page families between spaces, you require 'Create Pages' permission for each page in that family. Space Permissions are assigned by a space administrator from the Space Administration screens.

To move an entire family of pages from one space to another,

1. Go to the top most page (parent page) in that family.
2. Click on the '**Edit**' tab. The page's current location is listed below the title input-field.
3. Click '**Edit**' beside '**Location**'.
4. From the drop-down menu displayed, select the space to which you want to move the page family.
5. If you want to specify a parent page, click on the Choose a Page icon and select the page from one of the tabs displayed. Or else, use the search facility to locate the page.
   If you want to move the page directly under the new space, leave this field blank. See Working with page families for more information.
6. Check the box titled '**Move Children**'.
7. Click '**Save**'.

RELATED TOPICS

Moving a Page from one Space to Another
Moving an Attachment

Take me back to Confluence 2.0 Home

Comments

In addition to the Move command, how about adding a facility to Copy all the pages from one space to another? This way I can create a protected space as a form of an organizational template that users can copy from to initialize a new space with a set of 'template pages'. I.e. I would create a space call Book Prototype and have pages within it called Introduction, Chapter, Epilogue, Glossary, etc. that the user would then fill out as appropriate. Ideally I'd like to create a space programmatically and copy over the template pages after the user fills in a conventional template with pertinent starting info.

Brian

Posted by b.remedios at Feb 03, 2006.

I am also interested in how to copy a family of pages from one space to another. Here is our scenario.

We have a wiki server inside our firewall which has a lot of documents. Some of that we would like to give it to external customers.

Hence we have a Wiki server outside the firewall. Now i would like to copy or export an entire space or a family of pages to the external wiki. How do i do that ?

Thanks

G

Posted by gvasista@gmail.com at Feb 06, 2006.

Moving a Page from one Space to Another

This page last changed on Nov 28, 2005 by vidya.

You can easily moves pages from one space to another within Confluence.

To move a page, you require 'Create Pages' permission which is assigned by a space administrator from the Space Administration screens. See Space permissions or contact a space administrator for more information.

To move a page from its current space to another space within your site,

1. Go to the page and click on the '**Edit**' tab.
2. The page's current location is listed below the title input-field. Click '**Edit**' beside '**Location**'.
3. From the drop-down menu displayed, select the space to which you want to move the page.
4. If you want to specify a parent page, click on the Choose a Page icon and select the page from one of the tabs displayed. If you want the page to have no parent in the new space, leave this field blank. See Working with page families for more information.
5. Click '**Save**'.

Handy Hint

Any links to the page from the current space will automatically be renamed to point to the page in the new space.

RELATED TOPICS

Moving a Family of Pages from one Space to Another
Moving an Attachment

Take me back to Confluence 2.0 Home

Moving an Attachment

This page last changed on Nov 28, 2005 by vidya.

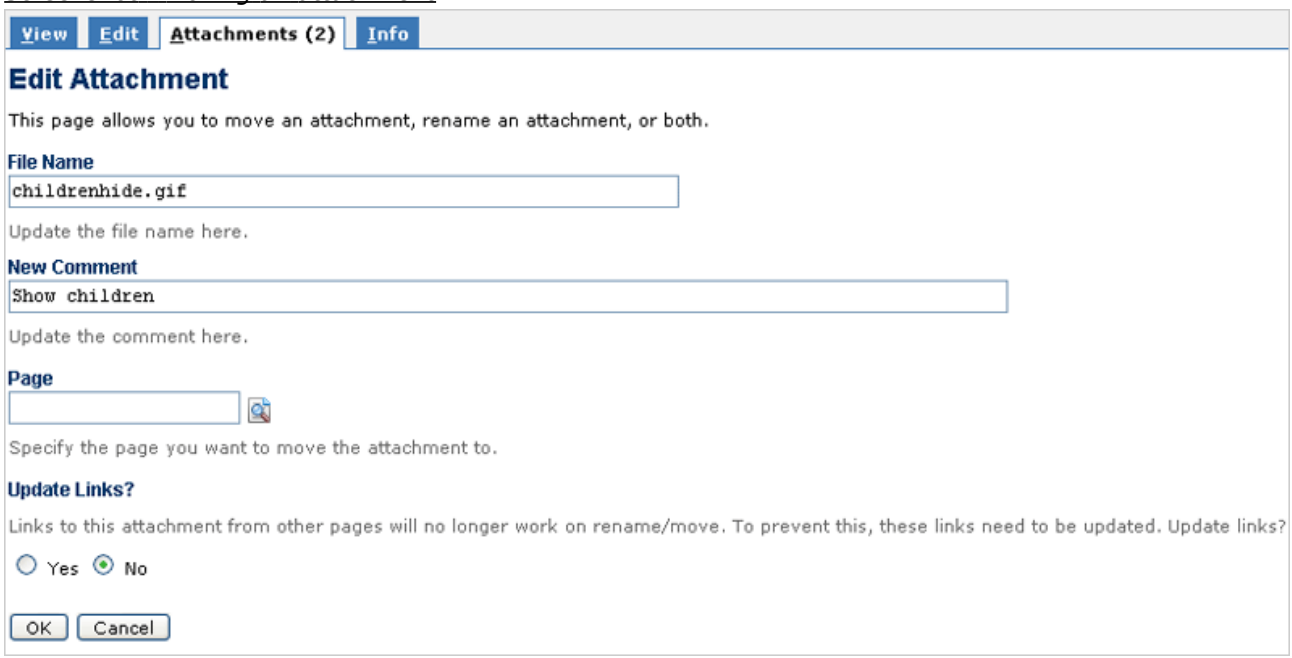
You can move an attachment from its current location to any page within the site.

To move an attachment, you require 'Create Attachments' permission which is assigned by a space administrator from the Space Administration screens. See Space permissions or contact a space administrator for more information.

To move an attachment,

1. Go to the page that contains the attachment and click on the '**Attachments**' tab.
2. Click the '**Edit**' link beside the attachment. This will bring up a new screen.
   - Rename the attachment in the '**File Name**' text field (optional).
   - Update the existing comment or enter a new comment in the '**New Comment**' text field (optional).
3. Select the page to which you want to move the attachment by clicking on the Choose a page link. A pop-up screen allows you to locate pages anywhere within the site.
4. Against '**Update Links**', select '**Yes**' to ensure that any links to this attachment are maintained when you move it. Only select '**No**' if you are sure that there are no links to this attachment within the current space.
5. Click '**OK**'.

Screenshot : Moving an attachment



RELATED TOPICS

Moving a Page from one Space to Another
Moving a Family of Pages from one Space to Another

Take me back to Confluence 2.0 Home

Setting up a New Space

This page last changed on Nov 28, 2005 by vidya.

To set up a new space, you require 'Create Space' permission which is assigned by a site administrator from the Administration Console. See Security or contact a site administrator for more information.

To create a new space,

1. Click on the link '**Create a Space**' 

located below the list of spaces on the dashboard.
2. Enter a few details about your space.
   - **Space Name**: Enter a name for the space.
   - **Space Key** : Enter a simple key to refer to your space (A-Z, a-z, 0-9). This key is a shorthand name for the space that is used when linking content between spaces, for web urls, and reports.
     For example, the 'Development Space' might have a space key of 'DEV'.
   - **Space Description**: Enter a description to give other users an idea of the space's contents (optional). A space description may contain Confluence markup.
3. Click '**OK**'.

Now, you can start adding pages to your space.

RELATED TOPICS

Working with Spaces Overview
Viewing Space Details
Editing Space Details
Browsing a Space
Deleting a Space

Take me back to Confluence 2.0 Home

Viewing all Spaces

This page last changed on Nov 28, 2005 by vidya.

Once you login, the list of spaces you have permission to view is displayed on your Dashboard under the spaces section.

The list of spaces is displayed via meaningful tabs :

- **My Spaces** : Spaces you marked as your favourites.
- **Team Spaces** : Spaces pertaining to a team grouped together using team labels.
- **New** : New spaces added to the site in the last seven days.
- **All** : All the spaces on the site.

Screenshot : Viewing Spaces

Go to the Dashboard from any page on your site simply by clicking the logo beside the page title or via the breadcrumbs (the "you are here" path) located at the top of every page.

If you do not login, you will be treated as an 'anonymous user' and only those spaces to which an anonymous user has 'View' permission will be displayed on the Dashboard.

Permission to a space is granted by a space administrator. See Space permissions for more information.

Handy Hint

Use the Spaces List Macro to view the list of spaces from any other page in Confluence.

RELATED TOPICS

Working with Spaces Overview
Setting up a New Space
Browsing a Space
Moving Content from one Space to Another
Deleting a Space

Take me back to Home Help

User Profile Overview

This page last changed on Nov 28, 2005 by vidya.

Each user in Confluence has a user profile.

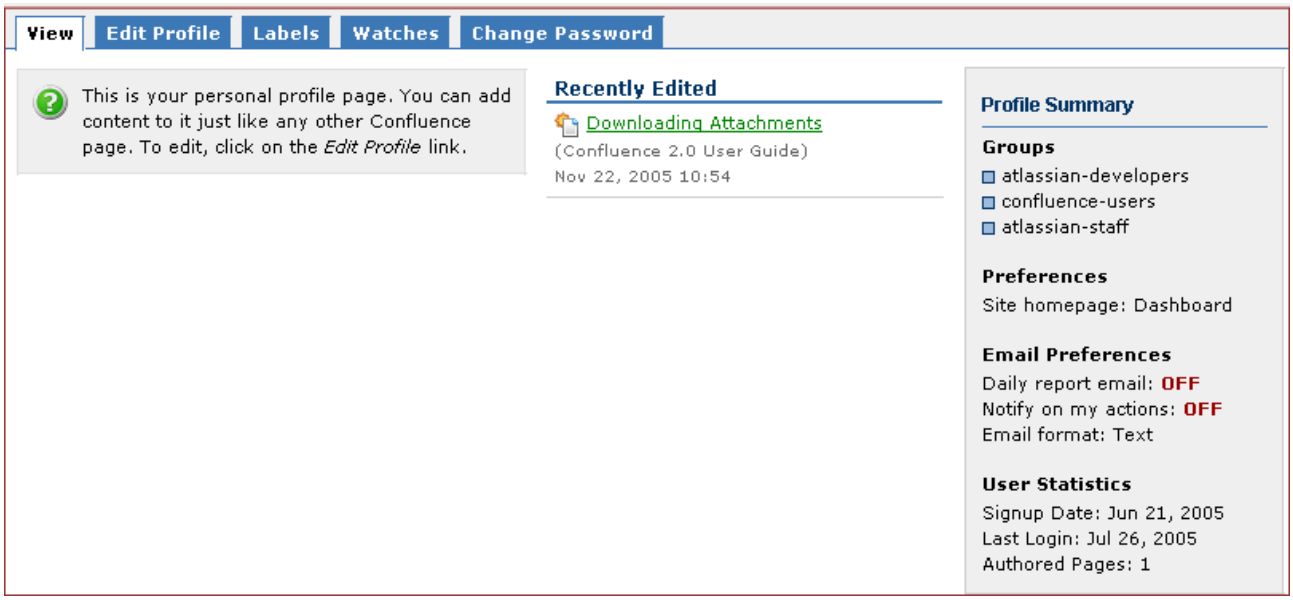
Click on the '**Profile**' link located at the top of every page below the '**breadcrumbs**' to view your user profile.

The profile view is divided into the following set of tabs that allow you to:

View

- your profile description and photograph (optional).
- a list of content you have recently edited.
- your profile information, divided into reports pertaining to group membership, notification preferences, and user statistics.

Edit Profile : update your personal details displayed in the view tab, and to set the homepage for the site.
Change Password : change your user password for the site.
Watches : view your current watches and to configure your notification preferences.



RELATED TOPICS

Tracking Updates Overview

Take me back to Confluence 2.0 Home

Changing Password

This page last changed on Nov 27, 2005 by vidya.

Your user password is the password you enter when you log in to Confluence.

To change your user password,

1. Click on the '**Profile**' link located below the breadcrumbs at the top of your page.
2. Go to the '**Change Password**' tab. Enter your current password and your new password in the form displayed.
3. Click '**Save**'.

RELATED TOPICS

Editing User Profile
Updating Email Address

Take me back to Confluence 2.0 Home

Comments

How does changing the password work when confluence is setup to validate against LDAP or jira users?

Posted by david_ruddock at May 26, 2006.

Editing User Profile

This page last changed on Dec 14, 2005 by vidya.

To edit your user profile,

1. Click on the '**Profile**' link located below the **breadcrumbs** at the top of the page.
2. Click on the '**Edit Profile**' tab. Enter details about yourself in the form that is displayed.
   - **Full Name** - enter your name as you would like it to appear in your profile.
   - **Email** - specify your email address which will be used when sending you mail notifications.
   - **Site Homepage** - Select a new homepage from the drop-down menu.
   - **Profile Picture** - include an image in your profile using the browse option to upload the image file. This file can then be referenced in the profile description using regular Confluence markup.
   - **Information about me** - Enter information about yourself that other users can view (such as your professional information, hobbies, and other interests). You can use Confluence markup in this field.
3. Click '**Update**' to save your changes.

Screenshot : Edit profile

Handy Hint

Confluence administrators can configure Confluence so that it masks email addresses (e.g. 'exampleUser at atlassian dot com'), protecting it from search engine spiders and the like.

RELATED TOPICS

Viewing User Profile
Managing Watches
Email Address Privacy

Take me back to Confluence 2.0 Home

Comments

Where is the 'Use Rich Text Editor' as default selection, was this removed?

Posted by danblack at Dec 14, 2005.

Dan,

Since it is possible to make 'Rich Text' or 'Wiki Markup' default from the edit page itself, this option has been removed from the profile screen.

Thanks for pointing it out. I have updated this page.

Cheers,
Vidya

Posted by vidya at Dec 14, 2005.

Is there a way for administrators to edit other users' profiles? The idea is for our HR dept. to be responsible for uploading users' pictures and information (i.e. department, manager, etc.).

Posted by etsai@edmunds.com at Mar 10, 2006.

Email Address Privacy

This page last changed on Nov 27, 2005 by vidya.

Confluence can mask the email addresses of users to protect them from mail spammers.

This is done by a site administrator and is configured through the Administration Console. The site administrator has three options for email address privacy:

- **Public**: email addresses are displayed publicly.
- **Masked**: email addresses are still displayed publicly, but masked in such a way to make it harder for spam-bots to harvest them.
- **Private**: only site administrators can see the email addresses.



Note
Anyone in the confluence-admin group will still be listed (with their email address) on the administrators page, although their addresses will be masked.

RELATED TOPICS

Editing User Profile
Viewing User Profile

Take me back to Confluence 2.0 Home

Linking to User Profiles

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to create a link to a user's profile.
You can link to a user's profile easily if you know their username.

To link to a user's profile,

What you need to type	What you will get
[~username]	username

RELATED TOPICS

User Profile Overview
Working with Links

Take me back to Confluence 2.0 Home

Updating Email Address

This page last changed on Nov 27, 2005 by vidya.

The email address you specify in your profile settings is used for your mail notifications and is also displayed in your profile description.

To update your email address,

1. Click on the '**Profile**' link located below the **breadcrumbs** at the top of your page.
2. Go to the '**Edit Profile**' tab. This will bring up a form.
3. Enter your new email address in the '**Email**' textbox.
4. Click '**Update**'.

RELATED TOPICS

Changing Password
Editing User Profile

Take me back to Confluence 2.0 Home

Viewing User Profile

This page last changed on Nov 30, 2005 by vidya.

To view your user profile, click on the '**Profile**' link located below the breadcrumbs at the top of the page.

The '**View**' tab displays:

Profile Description - information you have entered about yourself and a photograph if you have included one. See Screenshot 1.

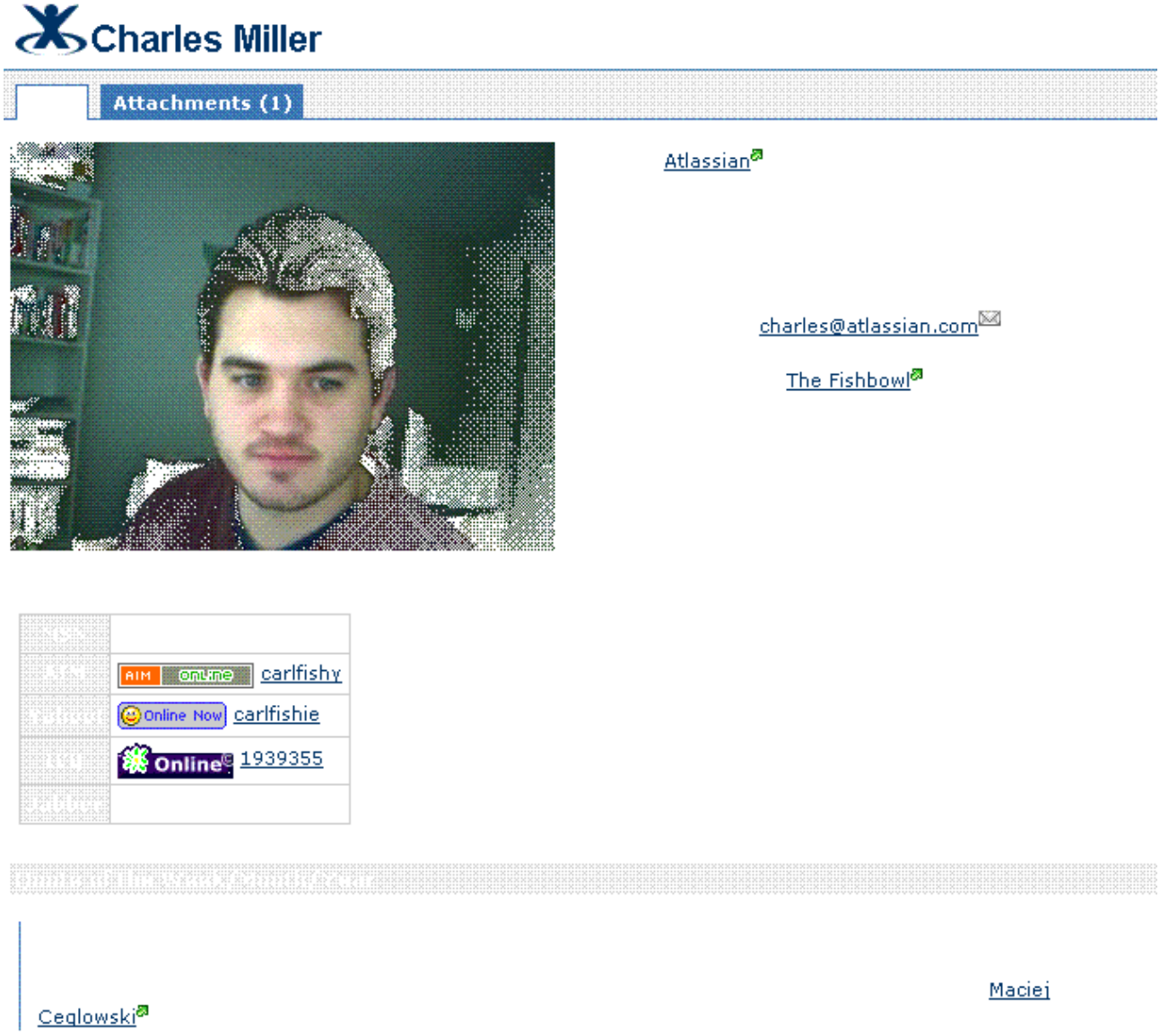
Recently Edited - a list of ten items mostly recently edited by you.

Profile Summary - displays:

- '**Groups**' to which you belong.
- Your notification '**Preferences**' which are configured through the Edit Profile tab, and the homepage for your site.
- Your '**User Statistics**': the date on which you signed up to the site, date of your last login, and the number of pages you have authored.
  See Screenshot 2.

Here is an example. This is Charles' profile:

Screenshot 1 : Profile Description



Screenshot 2 : Profile Information

RELATED TOPICS

Editing User Profile
Managing Watches

Take me back to Confluence 2.0 Home

Customising Look and Feel

This page last changed on Nov 28, 2005 by vidya.

Confluence allows you to customise the 'look and feel' of an individual space on the Confluence instance through options available in the **Space Administration** menu. By default, the look and feel of a space is based on global settings configured from the Administration Console.

You need to be a space administrator to edit the look and feel of a space.

What would you like to do?

Apply a theme
Edit the space's colour scheme
Edit layouts and appearance of the space
Change the space's logo
Customising homepage

RELATED TOPICS

Browsing a space

Take me back to Confluence 2.0 Home

Changing a Space's Logo

This page last changed on Nov 30, 2005 by vidya.

In Confluence, you can replace the default logo for a space with a logo of your own choice.

You need to be a space administrator to replace a space's logo.

To change a space's logo,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page or beside the space link on the dashboard.
2. Go to the tab '**Space Admin**'. This tab is only displayed if you are a space administrator.
3. Click on '**Change Space Logo**' in the left panel under the heading '**Look and Feel**'. This will bring up a new screen. See screenshot below.
4. Use the browse option to locate the new logo and click '**Upload**'.

Screenshot : Change space's logo



RELATED TOPICS

Customising Look and Feel

Take me back to Confluence 2.0 Home

Customising Homepage

This page last changed on Nov 27, 2005 by vidya.

Registered users of the site can configure the homepage to which they are directed when they login. By default, users are directed to the Dashboad after logging in.

To set the site homepage,

1. Click on the '**profile**' link located at the top right-hand corner of the page.
2. Click the tab '**Edit My Profile**'.
3. From the drop-down menu beside **Site Homepage**, select a space. Note that only the list of spaces to which you have 'view' access is displayed here. Selecting a space will direct you to its homepage when you login.
4. Click '**Save**'.

RELATED TOPICS

User Profile Overview
Viewing User Profile
Editing User Profile

Take me back to Confluence 2.0 Home

Editing a Space's Colour Scheme

This page last changed on Nov 28, 2005 by vidya.

Confluence allows you to customise the colour scheme of a space. By default, a space's colour scheme is based on global settings configured from the Administration Console.

You need to be a space administrator to edit a space's colour scheme.

To change the colour scheme for a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Space Admin**' tab. This tab is only displayed if you are a space administrator.
3. Click on '**Colour Scheme**' in the left panel under the heading '**Look and Feel**'. This will bring up a new screen. See Screenshot below.
4. Click on '**Edit space colour scheme**'. Enter standard HTML/CSS2 colour codes, or use the colour-picker to choose a new colour from the palette provided. Any changes you make will immediately be reflected across the Confluence installation.

The colour scheme applies to the following UI elements:

- **Top Bar** - the bar across the top of the page that contains the breadcrumbs.
- **Space Name Text** - the text of the current space name located above the page title.
- **Heading Text** - all heading tags throughout the space.
- **Links** - all links throughout the space.
- **Borders and Dividers** - table borders and dividing lines.
- **Menu Bar Background** - background of top navigational buttons
- **Menu Bar Text** - text that appears on the menu bar
- **Menu Bar Background Highlight** - background colour of menu bar when highlighted.
- **Menu Bar Text Highlight** - menu bar text when highlighted

Screenshot : Editing a space's colour scheme

The following colours can be customised in this space:

Top Bar		<default>
Space Name Text		<default>
Heading Text		<default>
Links		<default>
Borders and Dividers		<default>
Menu Bar Background		<default>
Menu Bar Text		<default>
Menu Bar Background Highlight		<default>
Menu Bar Text Highlight		<default>
Custom Colour 1		<default>
Custom Colour 2		<default>
Custom Colour 3		<default>
Custom Colour 4		<default>
Custom Colour 5		<default>

Reset To Global Colour Scheme | Edit Space Colour Scheme

Handy Hint
If you mess things up, just click the '**Reset to Global Colour Scheme**' button and then try again.

RELATED TOPICS

Customising Look and Feel

Take me back to Confluence 2.0 Home

Working with Custom Decorators

This page last changed on Mar 26, 2006 by tom@atlassian.com.

Confluence is built on top of the Open Source SiteMesh library, a web-page layout system that provides a consistent look and feel across a site. SiteMesh works through 'decorators' that define a page's layout and structure.

To edit the layout of Confluence, you will need to modify these decorator files. A decorator file is a vmd file and is written in a very simple programming language called **Velocity**. Learn more about Velocity. Once you become familiar with Velocity, you can edit the decorator files to personalise the appearance of Confluence.

You need to be a site administrator to edit decorator files.

These files are grouped into:

Site layouts : These are used to define the controls that surround each page in the site. For example, if you want to make changes to the header and the footer, you will need to modify these layouts.

Content layouts : These control the appearance of content such as pages and news items: they don't change the way the pages themselves are displayed, but they allow you to alter the way the surrounding comments or attachments are shown.

Export Layouts: These control the appearance of spaces and pages when they are exported to HTML. If you are using Confluence to generate a static website, for example, you will need to modify these layouts.

Learn more about using decorators.

To edit a decorator file,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Space Admin**' tab. This tab is only displayed if you are a space administrator.
3. Click on the '**Layout**' link in the left panel under the heading '**Look and Feel**'. A list of the layouts for the space is listed.
    - Click '**View Default**' to view the vmd file.
    - Click '**Create Custom**' to edit the default vmd file. This will open up the vmd file in edit mode. Make changes and click '**Update**'.

Screenshot : Edit Layouts Example

Click thumbnail to view an example of a vmd file:

RELATED TOPICS

Customising Look and Feel
Working with Themes

Take me back to Confluence 2.0 Home

Working with Themes

This page last changed on Nov 28, 2005 by vidya.

Themes allow you to personalise the 'look and feel' of Confluence. Themes can can be applied across Confluence or to individual spaces. Use themes if you want to add a new functionality or significantly alter the appearance of Confluence.

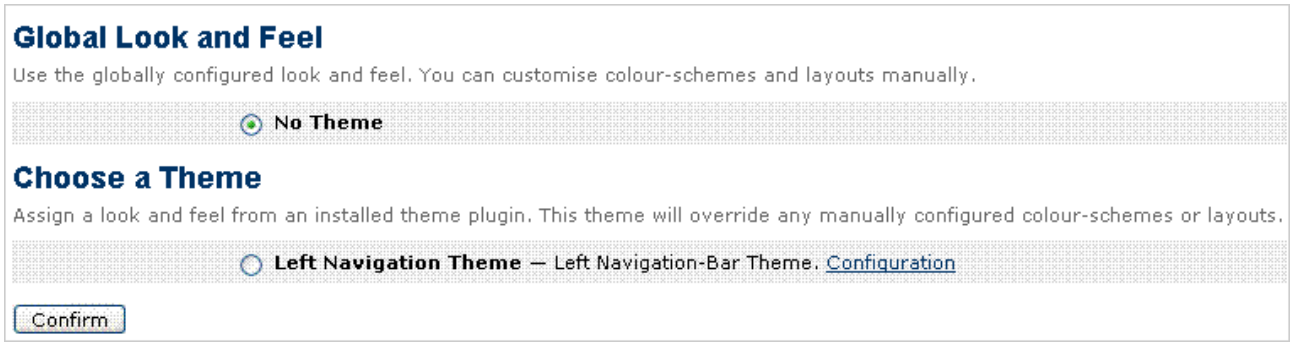
Themes are created and installed from the Administration Console by site administrators. Once a theme has been installed, a space administrator can then apply it to the space.

By default, no themes are applied and the look and feel of a space conforms to global look and feel settings.

To apply a theme to a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the tab '**Space Admin**'. This tab is only displayed if you are a space administrator.
3. Click on '**Themes**' in the left panel under the heading '**Look and Feel**'. This will bring up a new screen. Any themes installed will be listed here. See Screenshot below.
4. Click on the radio button to select a theme.
5. Click '**Confirm**'.

Screenshot : Applying a theme



RELATED TOPICS

Editing a Space's Colour Scheme
Customising Look and Feel

Take me back to Confluence 2.0 Home

Keyboard Shortcuts

This page last changed on Nov 28, 2005 by vidya.

Confluence provides the following keyboard shortcuts:

All Screens

Keystroke	Action
Alt-S	Search field

Login Screen

Keystroke	Action
Alt-U	Username field
Alt-P	Password field
Alt-R	Check 'Remember Me'

View Screen

Keystroke	Action
Alt-V	View Page Tab
Alt-E	Edit Tab
Alt-A	Attachments Tab
Alt-I	Information Tab

Add Page Screen

Keystroke	Action
Alt-A	Add Page
Alt-P	Preview Page

Edit Page Screen

Keystroke	Action
Alt-U	Update Page
Alt-P	Preview Page

RELATED TOPICS

Take me back to Confluence 2.0 Home

Confluence Glossary

This page last changed on Nov 28, 2005 by vidya.

Administration Console

The Administration Console is the interface for the global administration of Confluence.

Only site administrators can access the Administration Console.

Breadcrumbs

The breadcrumbs trace the path from the current page to the dashboard along the space's page-hierarchy.

The breadcrumbs in Confluence are listed at the top of every page.

CamelCase

CamelCase is a form of markup commonly used in wikis where words compounded together LikeThis without spaces are used to create links.

In Confluence, Camelcasing can be turned on from the Administration Console.

Change Comment

A change comment is a short description entered during the edit of a page to record the changes being made in the edit.

Child Pages

Creating child and parent pages is a means by which you can organize content on the site. A child page is a page that has a parent in any of the Confluence spaces.

A child can only have one parent.

Comments

A comment may be a remark, question, or any other additional information you wish to add to a page pertaining to the topic the page covers. You can comment on any page or news item in Confluence.

Confluence Markup

This is the markup used to write and edit pages in Confluence. Based on Textile, the markup, when you become familiar with it, makes creating pages as easy as writing email.

Custom Decorators

Decorator files are used to define layouts in Confluence. They are vmd files and require knowledge of the language, Velocity, to edit.

Dashboard

The dashboard is the front page of a Confluence site. It provides an overview of the site, access to all spaces, and displays a list of the most recently updated content within them.

Form Field Markup

Form field markup is a specialised markup for creating form fields and is used when creating page templates.

Global Administrators

A global administrator is the same as a site administrator.

JIRA

JIRA is Atlassian's award winning Issue tracking and project management application.

Visit Atlassian's website to learn more about JIRA.

Labels

Labels are user-defined tag words assigned to pages to categorise content in Confluence.

Macros

A macro is a command wrapped inside curly braces {...} used to perform programmatic functions and generate more complex content structures in Confluence.

News Items

A news item may be a journal entry, status report or any other timely information pertaining to a space.

Notifications

A notification is an email message sent to you updating you of changes to pages and spaces you choose to 'watch'.

Orphaned Pages

An orphaned page is a page without any incoming links.

Pages

Pages are the primary means of storing information in Confluence. They are the building blocks of spaces and are written in Confluence markup.

Page Family

Pages in Confluence can be organised into a hierarchy of parent and child pages. A parent and all its children comprise a page family.

Confluence permits nested page families.

Parent Page

A parent page is a page that has one or more child pages. It may itself be a child of another page.

Permalink

A permalink is the url used to link to specific content items like comments.

RSS Feeds

An RSS feed is a format for delivering summaries of regularly changing web content. RSS is read by RSS newsreader programs.

You will need an RSS reader to subscribe to feeds within Confluence.

Confluence acts as an RSS reader for feeds from sites outside of Confluence.

RSS Reader

An RSS reader is a specialised RSS program (also called aggregator) that displays the contents of RSS feeds for you. To subscribe to RSS feeds within Confluence, you will need an RSS reader.

Spaces

A space is an area on your site into which you can group different content items together based on any theme of your choice. All content in Confluence is organised into spaces.

Space Administrators

A space administrator is a user with the 'Administrate Space' permission for the space. A user with this permission can perform a host of functions relating to the management of a space and has complete access to the space regardless of any other control settings or permissions.

Permissions for a space are only assigned and modified by space administrators.

Site Administrators

A site administrator is any user who has permission to administrate Confluence. The 'Administrate Confluence' permission is itself assigned from the Administration Console.

Site administrators have complete access to Confluence regardless of any site or space level restrictive permissions.

All members of the group, 'confluence-administrators' are by default, site administrators.

Templates

A template is a pre-defined page that can be used as a prototype when creating pages. Templates are useful for giving pages a common style or format.

Themes

Themes are pre-defined 'look and feel' styles which are configured from the administration menu and can be applied across Confluence or to a single space.

Tiny links

A tiny link is the shortened url of a page which is useful when sending links to the page, for example, via email.

Trackback

Trackback is a mechanism by which two sites can stay informed each time one site refers to the other by means of trackback 'pings'.

In Confluence, Trackback is enabled from the Administration Console.

Trackback Autodiscovery

Trackback autodiscovery is a block of code that can be placed in a web-page to describe where trackback pings should be sent for that page. You can read the technical specification for autodiscovery here.

When Trackback is enabled, Confluence uses Trackback Autodiscovery to ping pages that are linked to, and to advertise its own pages as being able to receive pings.

Undefined Links

An undefined link is a link to a page that has not yet been created. Clicking on the page link allows you create the page.

User Profile

Every user account in Confluence is linked to a profile that contains user related information and options to configuring user preferences.

Watching a Page

When you watch a page, you are sent an email notification whenever that page has been modified.

Watching a Space

When you watch a space, you are sent an email notification whenever content has been added or modified in that space.

Wiki

Pioneered by Ward Cunningham, and named after the Hawaiian word for 'quick', a wiki is a website that makes it easy for anyone to contribute pages, and link them together.

Take me back to Confluence 2.0 Home

Space Attachments Directory

This page last changed on Nov 28, 2005 by vidya.

This page contains all the attachments for the Confluence 2.0 documentation space.

Working with Labels Overview

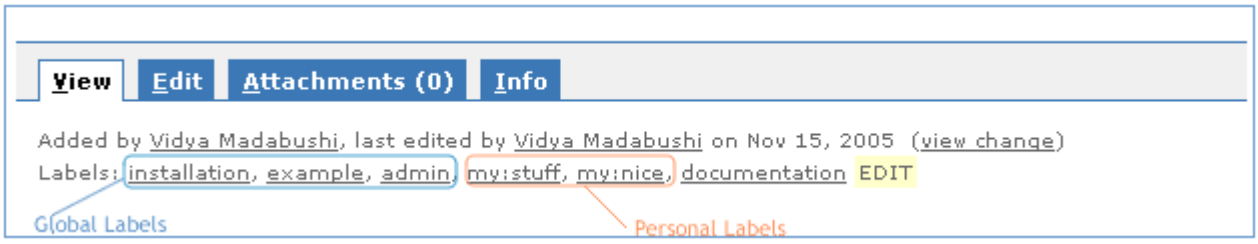
This page last changed on Nov 29, 2005 by vidya.

Labels are user-defined tag words that can be assigned to pages to categorise, identify or bookmark content in Confluence.

For example, you can assign the label 'accounting' to all accounts-related pages on the site. You can then browse all pages with the label 'accounting' in an individual space or across the site, do a search based on it, and even use it to filter information when you subscribe to a Confluence RSS feed.

Because labels are user-defined, you can add any word (or even make up your own) that helps you identify the content in the site.

Labels appear below the page tabs in a page and can be added or removed without affecting the content of the page.



There are two different types of labels:

Global Labels: A global label is available to all users across the site. Once a global label is added, any user with permission to view a page can also view its labels. Any user with permission to edit a page can add a global label to a page.

Personal Labels: A personal label is only available to the user that created it. Any user with 'view' permission can add a personal label to a page.

Here are some of the advantages of using labels:

- Labels are user-defined which means that you decide what information is relevant to you and how you are going to label it.
- You can group pages without having to restructure the site.
- Labels are easy to add and edit, and do not affect the actual content of the page.
- You can use labels to filter information during a search.
- You can add as many labels as you like to a page.

RELATED TOPICS

[Viewing Global Labels]
[Viewing Personal Labels]
[Adding a Global Label]
[Adding a Personal Label]
[Label Macros]

Take me back to [Confluence 2.0 Home]

Comments

There are other pages that need to be linked here. Adding a team label for instance. Why not use the children macro so that this is automatic instead of requiring explicit coding that tends to be out of date?

Posted by bob.swift@lakeviewtech.com at Jan 22, 2006.

Generally, 'related pages' can't be modeled as parent-child relationships because the relationship is multi-dimensional and reciprocal. The forthcoming admin guide uses labels to sort related pages, which works better.

(Most of the user guide was written with Confluence 1.4, before labels were available. We'll back-port the admin guide's use of labels to the user guide once everything is live)

Posted by cmiller at Jan 22, 2006.

Adding a Global Label

This page last changed on Nov 28, 2005 by vidya.

Any user with 'edit' permission for a page can add a global label to it.

To add a global label,

1. Go to the 'view' mode of the page. If the page already has labels, these will be displayed at the top of the page below the page title.
2. Click on the '**Edit**' link beside the list of labels (highlighted in yellow). This will display a form with an input field and a list of '**Suggested Labels**' to choose from.
3. Check if you want to use any of the suggested labels; these are a list of labels you've used recently and the most popular labels in the space. Clicking on a label will add it to the page.
   If you want to add a new label, simply type it in and click '**Add**'. As you type, the drop-down field will display the label closest to the word you are typing. It is possible another user may have added the same label or a similar label which you can select and reuse.
4. Click '**Done**'.

Note
Labels are always in lowercase. Even if you use uppercase characters, Confluence will convert these to lowercase when it adds the label.

Screenshot : Adding a Label



RELATED TOPICS

Adding a Personal Label
Removing a label
Adding a Space Label
Adding a Team Label

Take me back to Confluence 2.0 Home

Adding a Personal Label

This page last changed on Nov 29, 2005 by vidya.

Any user with 'view' permission can add a personal label. Personal labels are only available to the user that created them. To differentiate them from global labels, personal labels include the prefix "my:" in the label name.

Here are some examples of personal labels:

"my:sales", "my:stuff", "my:trivia"

To add a personal label,

1. Go to the 'view' mode of the page.
2. Click on the '**Edit**' link beside '**Labels**'. This link is highlighted in yellow. This will open up a form with an input field and a list of '**suggested labels**'.
3. Check if you want to use any of the suggested labels; these are a list of labels you've used recently, and the most popular labels in the space. Your personal labels will also appear here if you have used them frequently or recently. Clicking on a label will add the label to the page.
   If you want to add a new label, simply type it in using the markup "my:label" and click '**Done**' to add the label.

Note
Labels are always in lowercase. Even if you use uppercase characters, Confluence will convert these to lowercase when it adds the label.

Screenshot : Adding a Label

RELATED TOPICS

Adding a Global Label
Adding a Space Label
Adding a Team Label

Take me back to Confluence 2.0 Home

Adding a Space Label

This page last changed on Nov 28, 2005 by vidya.

To add a Space Label,

1. Click on the '**Browse Space**' link at the top right-hand corner of the page.
2. Go to the '**Advanced**' tab and click '**Edit Space Details**'. This will take you to a new screen.
3. Click '**Edit Space Labels**' in the left navigation frame. In the input field displayed under the heading '**Labels**', type in your label and click '**Add**'. A list of suggested labels is also displayed in the form. Click on the label to add it.

Screenshot : Adding a space label

RELATED TOPICS

Adding a Global Label
Adding a Personal Label
Adding a Team Label

Take me back to Confluence 2.0 Home

Adding a Team Label

This page last changed on Nov 29, 2005 by vidya.

Team labels are used to group together related spaces.

For example, if you have one or more spaces on the site that the Sales team may be interested in, you can group all these spaces together under the label '**sales**'.

On the Dashboard, you can then choose 'Sales' from the drop down menu under the 'Team' tab in the spaces list, and have only the list of spaces relevant to the Sales team displayed. The '**Recently Updated**' section will also display content only from these spaces.



You will need to add the same label all the spaces you want to group together.

To add a Team Label,

1. Click on the '**Browse Space**' link at the top right-hand corner of the page.
2. Go to the '**Advanced**' tab and click '**Edit Space Details**'. This will take you to a new screen.
3. Click '**Edit Space Labels**' in the left navigation frame.
4. In the input field displayed under '**Team Labels**', type in your label and click '**Add**'. A list of 'Suggested Labels' is also displayed in the form. Click on the label to add it.

Screenshot: Adding a team label

Screenshot: List of team related spaces on the dashboard

RELATED TOPICS

Adding a Global Label
Adding a Personal Label
Adding a Space Label

Take me back to Confluence 2.0 Home

Label Macros

This page last changed on Nov 29, 2005 by vidya.

1. Navmap Macro

Renders the list of pages associated with a specified label as a navigation map.

2. Related Labels Macro

Lists labels commonly associated with the current page's labels.

3. Content by Label Macro

Displays a list of content marked with specified labels.

4. Recently Used Labels Macro

Lists labels most recently used in a specified scope (Global, Space, or Personal)

RELATED TOPICS

Working with Labels Overview
Working with Macros

Take me back to Confluence 2.0 Home

Content by Label Macro

This page last changed on May 22, 2006 by jens@atlassian.com.

You need to edit in 'Wiki Markup' mode to include macros in your page.

The Contentbylabel macro lists content associated with specific labels.

Contentbylabel Macro

What you need to type	What you will get
{contentbylabel:documentation, my:stuff}	Confluence 1.4 Home (Confluence 1.4 User Guide) Labels: documentation, userguide Confluence 2.0 Home (Confluence 2.0 User Guide) Labels: documentation, userguide, favourite Confluence Documentation Home (Confluence) Labels: admin, installation, example, documentation Related Labels Macro (Confluence 2.0 User Guide) Labels: documentation

By default, Confluence lists all the labels for each result displayed. See optional parameters below to disable this.

Optional Parameters

No	parameter	Default	Description
1	key	all	Filter by space (Keywords **@all** and **@self** available with Confluence 2.2.2 and higher)
2	type	false	Filter by content type
3	showLabels	true	Show or hide labels for results
4	showSpace	true	Show or hide spaces for results
5	excerpt	false	Show or hide excerpts for results
6	maxResults	5	Specify maximum results to display
7	sort=creation sort=title sort=modification	recent	The 'sort' attribute is an optional attribute that allows you to configure

			how the children are sorted. Use the 'reverse' attribute to optionally reverse the sorting.

1. Filter by space

2. Show only results in current space (Confluence 2.2.2 and higher)

3. Show results from all spaces (Confluence 2.2.2 and higher)

4. Filter by content type: pages or blog posts

5. Hide labels for results

6. Hide spaces for results

7. Display excerpts for results

8. Specify the maximum number of results to display

9. Sort by creation date, modification date or title

RELATED TOPICS

Related Labels Macro
Navmap Macro
Recently Used Labels Macro
Working with Labels Overview
Working with Macros

Take me back to Confluence 2.0 Home

Comments

it appears that contentbylabel is limited to show max 5 entries - any way to change that value?

Posted by keepthebyte at Jan 13, 2006.

There is an undocumented parameter: maxResults. Why the default is 5 is strange. The default should be all.

Posted by bob.swift@charter.net at Jan 13, 2006.

Are there more undocumented parameters? I'm looking for a way to get a sorted result-list.

Error formatting macro: contentbylabel: java.lang.ClassCastException: com.atlassian.confluence.pages.Comment
does work as it should, however, if i append |sort=title it won't. Any clues?

Posted by muellerj at Jan 13, 2006.

Doesn't look like it. I should have said, not documented here. The notation guide shows the maxresults parameter.

Posted by bob.swift@charter.net at Jan 13, 2006.

If you want more options, such as those found on the {children} macro, please vote for this JIRA issue and add any additional parameters that are required: http://jira.atlassian.com/browse/CONF-5137

Posted by gfraser at Jan 14, 2006.

Bob,

Thanks for pointing that out. I have included it now.

Cheers,
Vidya

Posted by vidya at Jan 15, 2006.

Is there hidden option to filter by multiple labels? **blog-posts** macro has "match-labels=all" option, but from some reason blog-posts won't work if page is included, but this macro works.

Posted by ajevic at Feb 06, 2006.

Navmap Macro

This page last changed on Dec 04, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Navmap macro** displays the list of pages associated with a specified label as a navigation map.

A label must be specified for this macro.

Navmap macro

What you need to type	What you will get
{navmap:documentation}	Confluence 1.4 Home · Confluence 2.0 Home · Confluence Documentati- on Home · Related Labels Macro

Optional Parameters:

No	parameter	Default	Description
1	title	None	Specify a title for the navigation map
2	wrapAfter	5	Specify the number of cells in a row
3	cellWidth	90 px	Specify the cell width
4	cellHeight	60 px	Specify the cell height
5	Theme	Confluence	Define a theme for the navmap

1. Specify a title for the navigation map

What you need to type	What you will get
{navmap:documentation|title=Confluence Documentation}	**Confluence Documentation** Confluence 1.4 Home · Confluence 2.0 Home · Confluence Documentati- on Home · Related Labels Macro

2. Specify the number of cells in a row

The default is 5 cells.

3. Specify the cell width

The default width is 90px

4. Specify the cell height

The default is 60px

5. Define a theme for the navmap

If you want to create your own look and feel for the navmap (say one with rounded corners), you can do so by adding a file to the WEB-INF/classes/templates/macros directory. The file name convention to use is: navmap-mytheme.vm. You can use whatever name you like in place of mytheme. Just make sure you specify this when calling the macro using theme=mytheme.

RELATED TOPICS

Related Labels Macro
Content by Label Macro
Recently Used Labels Macro
Working with Labels Overview
Working with Macros

Take me back to Confluence 2.0 Home

Recently Used Labels Macro

This page last changed on Nov 30, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.

The Recently-used-label macro renders a list of the most recently used labels in a specified scope (Global/Space/Personal)

Recently-used-labels macro

What you need to type	What you will get
{recently-used-labels}	test, expo, muh, marketing, software, tagging, test, test, confluence, marketing

Optional Parameters

Specify the number of labels to be displayed.

By default, 10 labels are displayed.

Specify the scope of labels to be displayed.

The default scope is 'global'.

Display the labels in a table.

Specify a title for the table view

Related Labels Macro
Content by Label Macro
Recently Used Labels Macro
Working with Labels Overview
Working with Macros

Comments

Love the label feature 

But, the example syntax is wrong. The first pipe needs to be a colon. For example:

```
```

Needs to be

```
```

Posted by kentsiggers@comcast.net at May 17, 2006.

Related Labels Macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.

The Related-labels macro lists the labels commonly associated with the current page's labels.

Related-labels macro

What you need to type	What you will get
{related-labels}	• example • documentation • installation • test • label • admin • fish • loremipsum • userguide • favourite

Optional Parameters

Specify the labels for which you want to view related labels

What you need to type	What you will get
{related-labels:labels=documentation, my:stuff}	• userguide • admin • installation • example • favourite

RELATED TOPICS

Navmap Macro
Content by Label Macro
Recently Used Labels Macro
Working with Labels Overview
Working with Macros

Take me back to Confluence 2.0 Home

Removing a Label

This page last changed on Nov 28, 2005 by vidya.

To remove a label,

1. Go to the page that contains the label. All labels are displayed at the top of the page below the page title.
2. Click '**Edit**' beside the list of labels (highlighted in yellow). Each of the labels will display a ✖ mark beside it.
3. Click ✖ to remove the label, then click '**Done**'

RELATED TOPICS

Working with Labels overview

Take me back to Confluence 2.0 Home

Viewing Global Labels

This page last changed on Nov 30, 2005 by vidya.

Any page that has labels will have them listed at the top of the page below the page title.

Global labels are visible to all users with 'view' permission and personal labels are only visible to the user that created them.

To view global labels,

1. If you are in a page that has labels, clicking on a label will take you to the 'Label' tab of the 'Browse Space' view where all pages in the space with that label will be listed.
   Click on the link '**See content from all spaces**' to view all pages with the same label across the site.
2. Click on the '**Labels**' tab in the '**Browse Space**' view of the space. You have the option to view labels in one of two ways:
   - Click '**All labels**' to view all labels in the space. From this view, you can click on a link to view an alphabetical listing of all labels across the site. Clicking on a label will list all content in the space with that label. It will also display any related labels if they exist. Related labels are labels that frequently appear on pages together. For Example, if pages labelled with 'sales' also tend to have the label 'marketing', these will be displayed as related labels.
   - Click popular labels to view a list of the most frequently used labels in that space. From here, you can also view the most popular global labels across the site.
     Confluence defaults to one of these views when you go to the 'Labels' tab based on your preference on your last visit to the site.
     Each of these views also displays a list of up to fifteen most '**Recent Labels**' and '**Popular Labels**' in the space.

Screenshot : Labels as they are displayed on a page
Screenshot : Viewing all labels

RELATED TOPICS

Viewing Labelled Pages
Viewing Global Labels
Viewing Personal Labels
Viewing Popular Labels

Take me back to Confluence 2.0 Home

Viewing labelled pages

This page last changed on Feb 22, 2006 by mryall.

The easiest way to find labelled content is to do a quick search for it. If there is a label matching your query, it will be listed above the search results. Clicking on the link will display all content in the site with that label.

- You can view all labelled content for a space by going to the 'Label' tab in the '**Browse Space**' view of a space.
- You can view content labelled with personal labels by going to your 'Profile' and clicking on the '**Label**' tab.

Viewing labelled content

Advanced label searching

In the search box, you can use the **labelText:** prefix to search specifically for page labels.

Searching for ...	Returns content that ...
`confluence labelText:plugin`	contains the word *confluence* or has the label *plugin*
`confluence AND labelText:plugin`	contains the word *confluence* and has the label *plugin*
`labelText:import labelText:plugin`	has the label *import* or has the label *plugin*

RELATED TOPICS

Viewing Global Labels
Viewing Personal Labels
Viewing Popular Labels
Searching Confluence

Take me back to Confluence 2.0 Home

Viewing personal labels

This page last changed on Nov 29, 2005 by vidya.

Any page that has labels (global or personal) will have them listed at the top of the page below the page title. Personal labels are only visible to the user that created them.

To view your personal labels,

1. If you are in a page that has personal labels, clicking on a label will take you to the '**Label**' tab of your '**Profile**' where all pages in the space with that label will be listed.
2. Go to your '**Profile**' by clicking the link located at the top of the page.
    - Go the '**Label**' tab. This will display all content with personal labels in the space. A list of your personal labels along with the number of pages that contain the label is also displayed. Clicking on a link will list all content with that label.

Viewing personal labels

RELATED LABELS

Viewing Labelled Pages
Viewing Global Labels
Viewing Popular Labels

Take me back to Confluence 2.0 Home

Viewing Popular Labels

This page last changed on Nov 28, 2005 by vidya.

Popular labels are labels that are frequently used. Confluence allows you to view the most popular labels both within a space and across the site.

To view popular labels,

1. Go to the '**Label**' tab in the '**Browse Space**' view of the space.
2. Click on the link '**popular labels**'. This will list the most popular labels in the space and also display a link to view all '**global popular labels**' (across the site).
    - Clicking on a label will display all content in the site with that label.
    - Click '**global popular labels**' to view the most popular labels in the site.

In both these views, you have the option to sort the listing of labels to display them '**alphabetically**' or in order of their '**popularity**'.

The bigger the font size, the more popular the label.

space attachments directory^Viewing popular labels

RELATED TOPICS

Viewing Labelled Pages
Viewing Global Labels
Viewing Personal Labels

Take me back to Confluence 2.0 Home

Dashboard

This page last changed on Nov 29, 2005 by vidya.

The Dashboard is the front page of a Confluence site. It provides an overview of the site, access to all spaces to which you have 'view' permission, and displays a list of the most recently updated content within them.

You can go to the Dashboard from any page on your site by clicking on the logo beside the page title or via the breadcrumbs (the "You are here" path) located at the top of every page.

The dashboard is divided into three sections :

1. **The Welcome Message** for the site which is configured from the Administration Console.
2. A list of the **spaces** within the site to which you have access, presented via convenient tabs : '**My**', '**Team**', '**New**' or '**All**' spaces. See Customising the Dashboard.
3. A list of the most **Recently Updated** documents on the site from the spaces listed. For example, if you click on the tab 'Team', the recently updated content from your team spaces will be listed here.

The Dashboard is the only place in Confluence from where you can:

- access all existing spaces on the site.
- add a new space to the site.

By default, the Dashboard is also the site homepage. However, you can set any other page in Confluence as the homepage via the Space Admin tab or your User Profile settings.

Screenshot : Dashboard

RELATED TOPICS

Confluence Glossary
Working with Spaces Overview

Take me back to Confluence 2.0 Home

Customising the Dashboard

This page last changed on Nov 29, 2005 by vidya.

You can customise the Dashboard to provide access to the content on the site that is most relevant to you.

Here's how:

1. Add spaces as your favourites.

Once you add spaces as your favourites, you can click on the '**MY**' tab in the spaces section of the Dashboard to view a list of only your favourite spaces. The '**Recently updated**' section in this view will also display content only from these spaces.

2. Provide spaces with Team labels.

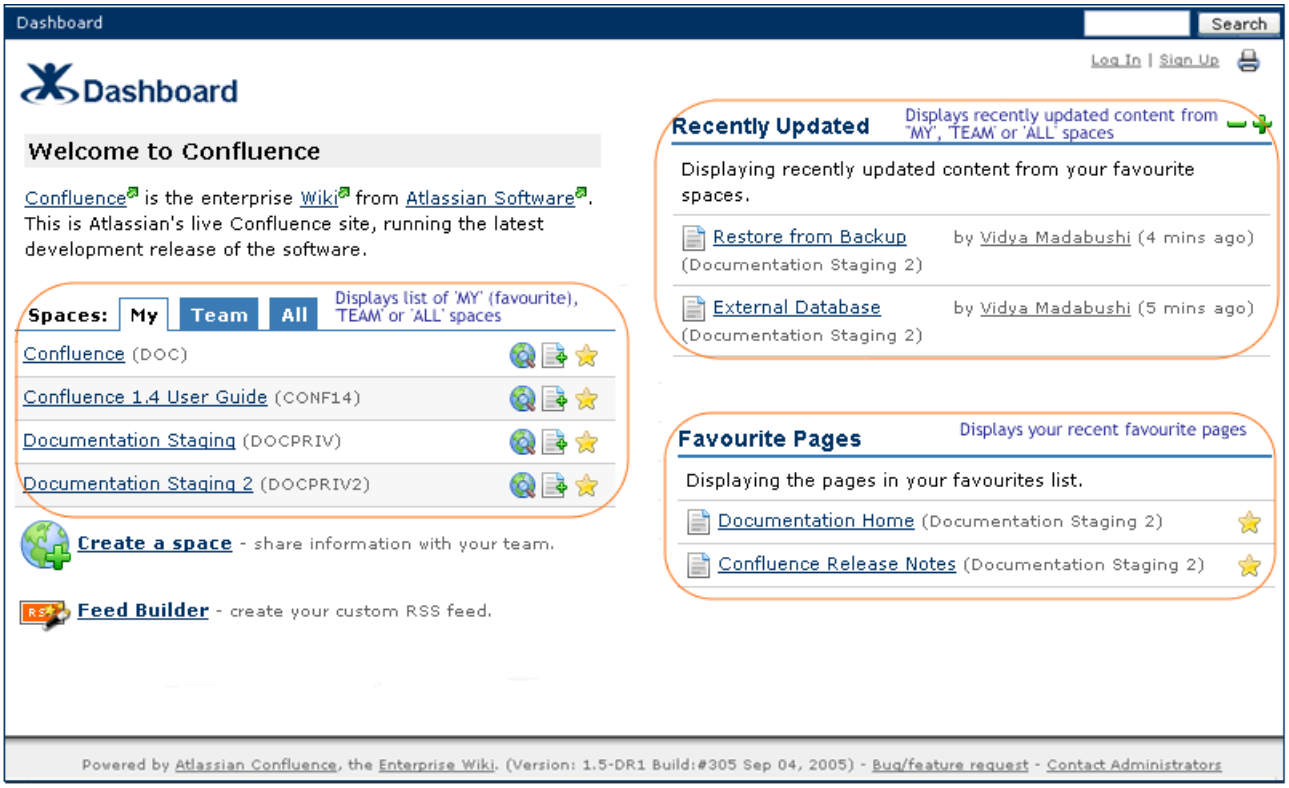
Team labels are used to group together related spaces. For example, you may want to group together all spaces relating to a project team. Once you add team labels, you can click on the '**Team**' tab in the spaces section, select a team from the drop down menu, and have only the list of spaces pertaining to that team displayed. The '**Recently updated**' section in this view will also display content only from these spaces.

The Dashboard remembers which one of the views, 'My', 'Team', 'All' or 'New' you were most recently viewing. So if you clicked the 'MY' tab on this visit, next time around, as soon as you log in to Confluence, only the list of your favourite spaces and the recently modified content within them will be displayed to you.

3. Add pages as your favourites.

Whichever view you are in, the Dashboard will display a list of your five most recently added favourite pages, so you can access those pages easily.

Screenshot : The Dashboard



RELATED TOPICS

Working with Labels Overview
Working with Favourites Overview

Take me back to Confluence 2.0 Home

Displaying an Image

This page last changed on Nov 30, 2005 by vidya.

Displaying an image from either a remote source or from an attached file is easy.

This page shows you how to display an image using Confluence Notation. You can also use the Rich Text editor to insert an attached image into your page.

To display an image from a remote source,
You need to know the url from which the image can be linked.

What you need to type	What you will get
!http://www.atlassian.com/images/confluence_feature.gif!	Cannot resolve external resource into attachment.

To display an image attached to a page,
Once you attach the image, you can display it from the page like this:

What you need to type	What you will get
!fish.gif!	

To display an image attached to another Confluence page,

You need to edit in 'Wiki Markup' mode.

What you need to type	What you will get
!Space attachments directory^fish.gif!	

Where:

'Space Attachments Directory' is the name of the page containing the attachment.

Warning
Confluence will only allow you to attach a file when you have already created a page.

RELATED TOPICS

Rich Text\-Inserting an Image
Attaching Files to a Page
Image File Formats
Thumbnail Macro

Gallery Macro

Take me back to Confluence 2.0 Home

Comments

How does one display an image with a CamelCased name, like !ThisIsMyImage.gif!?

Posted by dt.public@gmail.com at Oct 25, 2005.

How do you change the size of an embedded image? When in richtext mode you can actually re-size the image onscreen, but it does not stick when you save.

In addition, when you use the richtext image embed tool you can adjust the alignment and it appears with markup looking like this:

```
!fish.gif|align=left!
```

... but I don't see any documentation indicating the existence of a parameter like "align" and how to use it. I'm hopeful there is a scaling parameter or other way of sizing. Is there?

Posted by rwarren@picarro.com at Jan 27, 2006.

I was trying to add a lnk to an image in a different space but it said it couldn't find it. I wasn't sure if the problem was that the attachment was in a different space or that the page name was complex.

Here's what I tried:

Posted by stews at Mar 23, 2006.

It's a bit late but maybe it's helping someone else: there is plug-in for modifying embedded images.

http://confluence.atlassian.com/display/CONFEXT/JMAGE+Plugin

Posted by tattva at May 24, 2006.

Image File Formats

This page last changed on Mar 23, 2006 by tom@atlassian.com.

Confluence allows you to attach image files of any format to a page. However, your ability to display them depends on the image file formats supported by the browser you are using.

Confluence supports the following image formats for its Thumbnail and Gallery macros :

- gif
- jpeg
- png

The bmp format is not supported.

RELATED TOPICS

Displaying an Image
Thumbnail Macro
Gallery Macro

Take me back to Confluence 2.0 Home

Confluence Notation Guide Overview

This page last changed on Nov 30, 2005 by vidya.

Confluence pages are written in a simple markup language that ensures that there are as few barriers as possible to creating and editing pages.

Confluence notation is based on a markup language called **Textile**. Learn more about Textile from textism.com. While easy to use, Confluence's notation also permits some complex styling and formatting of pages.

The best way to learn the notation is just to start editing a page. You will need to edit in Wiki Markup mode to use Confluence's notation. The **Quick Notation Guide** is conveniently placed beside every edit screen. As you become more familiar with the markup, you will begin to discover the many possibilities it allows. Click on the **Full Notation guide** in your help window to view the markup for all of the options.

If you are still unsure, this User Guide covers the following sections in detail with examples:

Working with Headings
Working with Text Effects
Working with Text Breaks
Working with Links
Working with Anchors
Working with Images
Working with Lists
Working with Tables
Working with Macros

Here's a short example of some typical markup:

What you type	What you get

	Confluence Markup
	
	Ideally, the markup should be *readable* and even **clearly understandable** when you are editing it. Inserting formatting should require few keystrokes, and little thought.
	After all, we want people to be concentrating on the words, not on where the angle-brackets should go.
	
	• Kinds of Markup
	  ◦ Text Effects
	  ◦ Headings
	  ◦ Text Breaks
	  ◦ Links
	  ◦ Other

Here, in comparison, is how that would look if you had to edit the page in HTML:

RELATED TOPICS

Rich Text Editor Overview
Writing Confluence Pages
Creating a New Page
Working with Macros

Take me back to Confluence 2.0 Home

Comments

This Notation Guide Incomplete!

The Notation Guide here is not as complete as the 'full notational gude' available in the page editor. The latter, on the other hand cannot be printed or converted to PDF

Posted by pas at May 10, 2006.

Form Field Markup for Templates

This page last changed on Nov 27, 2005 by vidya.

Templates are written in the same notation as other pages in Confluence with special markup to insert form fields.

Here are the three kinds of form fields supported and the markup to create them:

Text field	`@VAR@`	Creates a text input field for a variable called VAR
Text area	`@VAR|textarea(5x10)@`	Creates a 5 x 10 text-area for a variable called VAR
Drop down menu	`@VAR|list(one,two,three,four)@`	Creates a drop-down box containing the values "one", "two", "three" and "four"

Every input field must have a unique name. If you have more than one text input field in the same template with the same name, Confluence will make sure that they all end up with the same value (This is useful if you need the same information in more than one place in the page).

Warning

There must be no spaces between the @-signs in the markup. This means you can't have items in your drop-down lists that contain spaces.

RELATED TOPICS

Adding a Template
Editing a Template
Creating a Page using a Template

Take me back to Confluence 2.0 Home

Comments

I know those form fields from an open-source Wiki. Here I cannot find any information about how to use those form variables after they have been defined for a page. Somewhere you're writing that it's for structuring the content but what can I DO with it?

For example, I would like to create a page which links all pages with the variable "myname". Can I only do this with labels?

Posted by tattva at Feb 03, 2006.

It would be nice to be able to create a list out of the users within a particular group (similar to what you

can do with the {scaffold} plug-in). Something like `@VAR|groupmembers(confluence-users)` would be good.

Default values for variables would also be high on the basic-additions wishlist.

In general more "special markup" functionality would be great (or more documented functionality, as I suspect there is more than is here).

Posted by rwarren@picarro.com at Mar 01, 2006.

Yes, you can use the {contentbylabel:myname} to do that.

Posted by gfraser at Mar 01, 2006.

Are there some sample templates that use forms? A search isn't so fruitful...

Posted by amyoung at Mar 06, 2006.

Can a dropdown list be created from sql output?

Posted by melogin at Mar 30, 2006.

Working with Headings

This page last changed on Nov 30, 2005 by vidya.

You can use Confluence Notation or the Rich Text editor to create headers.

Creating a header is easy. Simply place "hn." at the start of your line (where n can be a number from 1-6).

What you need to type	What you will get
h1.Biggest heading	Biggest heading
h2. Bigger heading	Bigger heading
h3. Big heading	Biggest heading
h4. Normal heading	Normal heading
h5. Small heading	Small heading
h6. Smallest heading	Smallest heading

RELATED TOPICS

Rich Text\-Working with Text Effects
Working with Text Effects
Working with Macros

Take me back to Confluence 2.0 Home

Comments

Sorry, something minor.

On the above table, should the "What you will get" example of h3 be "**Big heading**" instead of "**Biggest heading**" ??

Posted by cnaito at May 09, 2006.

Working with Lists

This page last changed on Nov 30, 2005 by vidya.

Confluence allows you to create bulleted or numbered lists, and is flexible enough to allow a combination of the two lists.

Simple lists

Use the hyphen (-) to create simple lists.
Make sure there is a space between the hyphen and your text.

What you need to type	What you will get
	• some • bullet • points

Bulleted lists

Use the asterisk (*) to create bullets. For each subsequent level, add an extra asterisk.
Make sure there is a space between the asterisk and your text.

What you need to type	What you will get

	• some
	• bullet
	  ◦ indented
	  ◦ bullets
	• points

Numbered lists

Use the hash (#) to create numbered lists.
Make sure there is a space between the hash and your text.

What you need to type	What you will get
	1. a 2. numbered 3. list

Mixed lists

If you need to separate the text within lists using line breaks, make sure you do so using //. Line breaks using empty lines may disrupt the list.

What you need to type	What you will get

	1. Here
	  • is
	  • an
	2. example
	  • of
	  • a
	3. mixed
	4. list

RELATED TOPICS

Working with Text Breaks
Confluence Notation Guide overview

Take me back to Confluence 2.0 Home

Comments

Is there any way to make the numbered List start with any other number than 1?

Posted by kjahn at May 22, 2006.

Is there any way to create a list with alpha headings? For example, I want to create the following:

1. First number
   a. First alpha
   b. Second alpha
   c. Third alpha
2. Second number
   a. First alpha
   b. Second alpha
3. Third number

Posted by jdibble at Jun 08, 2006.

Is there any way to create outline numbers? For example, I want to create the following:

1. First item
1.1 First sub-item
1.2 Second sub-item
1.3 Third sub-item
2. Second item

2.1 x
2.2 y
2.3 z

I realize that this isn't supported in HTML, so I doubt you have a solution for it.

Posted by jdibble at Jun 08, 2006.

Working with Macros

This page last changed on Dec 15, 2005 by vidya.

Macros perform programmatic functions within a page and can be used to generate complex content structures or dynamic content.

Macros allow you to create markup or include dynamic content in a page that may not be possible using Confluence notation. For example, the Attachments macro will list a page's attachments in the page itself, so that readers do not have to visit the Attachments tab.

Generally speaking, a macro is simply a command wrapped inside curly braces {...}.

For instance, the Attachments Macro is written as:

Optional Parameters in Macros

For each macro, you can also have optional parameters that can often be combined to refine or control the macro's output.

With attachments, for instance, you have two optional parameters:

- to specify the file formats of the attachments displayed.
- to choose whether or not you want old versions of the attachments displayed.

These optional parameters are included within the curly braces, following a colon, like this:

When specifying more than one parameter within the same macro, the pipe symbol is used to separate one from the other, like this:

The macros currently available in Confluence are listed below. For each macro, all the optional parameters are also listed with examples of their usage. To learn how to write your own macro, or use macros written by other people, read the Confluence Plugin Guide

Confluence Macros

- Attachments Macro : Displays a list of attachments belonging to the current page.
- Blog Posts Macro : Lists the most recent news items in the space.
- Children Display Macro : Displays the children and descendants of the current page.
- Code Block Macro : Displays code in your document with the appropriate syntax highlighting.
- Content by Label Macro : Renders a list of content associated with specific labels
- Create Space Button Macro : Renders a create space button linked to the create space page.
- Dynamic Tasklist Macro : Displays a dynamic task list which can be modified in 'view' mode.
- Excerpt Macro : Allows you to define a part of the page as the page's 'excerpt' which is then used by other macros to summarise a page's content.

- Favourite Pages Macro : Displays a list of your favourite pages.
- Excerpt Include Macro : Includes one page's excerpt in another.
- Flowchart Macro : Displays flowcharts and other diagrams composed of shapes joined by lines.
- Gallery Macro : Forms a thumbnail gallery of all images attached to a page.
- Global Reports Macro : Renders a list of links to global reports within a table.
- IM Presence Macro : Displays graphically when a contact is online.
- Include Page Macro : Inserts the contents of the specified page into the current one.
- JIRA Issues Macro : Displays a list of JIRA issues in a page.
- JIRA Portlet Macro : Displays a JIRA dashboard portlet in Confluence.
- JUnit Report Macro : Display a summary of JUnit test results.
- Navmap Macro : Renders the list of pages associated with a specified label as a navigable map.
- Noformat Macro : Displays a block of text in monospace font.
- Recently Updated Content Macro : Includes a list of recently changed content.
- Recently Used Labels Macro : Lists labels most recently used in a specified scope (Global, Space, or Personal)
- Related Labels Macro : Lists labels frequently appearing on the same pages as the current page's labels.
- RSS Feed Macro : Displays the contents of an RSS feed.
- Search Macro : Searches Confluence, and includes the results in the page.
- Space Details Macro : Includes the summary of a Confluence space in the page.
- Spacegraph Macro : Displays a chart of the pages in a space and their connections.
- Spaces List Macro : Displays a list of all spaces visible to the user.
- Thumbnail Macro : Creates a thumbnail of an inline image.
- Userlister Macro : Displays a list of Confluence users, from an optional group.
- Welcome Message Macro : Includes the Confluence site welcome message.

RELATED TOPICS

Confluence Notation Guide Overview
Confluence Plugin Guide

Take me back to Confluence 2.0 Home

Comments

This page doesn't include all macros. For example: {color} and {html}.

Where is there an actual consolidated list of all default macros with help?

Posted by rwarren@picarro.com at Feb 07, 2006.

The full notation guide on the Wiki Markup editor tab (to the left of the editor) shows a great deal more information on various macros like {note} and {panel} and {section} and stuff. I am not sure if it is exhaustive but there is lots of good info there.

Posted by jay.guidos@petlynx.net at Mar 16, 2006.

Let me echo Russell's request. Please add documentation for those tags. THanks.

Posted by bclee at Apr 20, 2006.

Blog Posts Macro

This page last changed on Dec 29, 2005 by cmiller.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Blog Posts Macro** allows you to display a space's news items within a page. Clicking on the title of the news item opens it up in a new window.

Blog Posts Macro

What you need to type	What you will get
{blog-posts}	Tuesday, September 20, 2005 Test News asas **Posted at 20 Sep @ 8:43 PM** by Vidya Madabushi | 4 comments Friday, August 26, 2005 Sample News This is a sample news item for the Documentation Space. **Posted at 26 Aug @ 1:48 AM** by Vidya Madabushi | 0 comments Friday, July 8, 2005 Test News Last changed: Aug 11, 2005 23:26 by Vidya Madabushi Sample News **Posted at 08 Jul @ 12:48 PM** by ### | 2 comments

Optional Parameters

No	parameter	Default	Description
1	no	15	Specify the number of posts you want displayed
2	content	excerpts	Display the content in its entirety, as short `excerpts`, or as a list of `titles`
3	time	none	Specify from how far back in time you want

			items displayed
4	labels	none	To display content with specified labels

Optional Parameters

1. Specify the number of posts you want displayed

2. Display the content in its entirety, as short excerpts, or as a list of titles

Excerpts

Titles

3. Choose from how far back in time you want items displayed

For example, "time=12h" would display those items created in the last twelve hours, and "time=7d" would show items made in the last week. (The default is no limit)

Hours

Days

4. Filter items using labels

- To display content with any of the specified labels*

The following code will display items that contain either of the labels, 'atlassian' **or** 'confluence'

To display content with all of the specified labels
The following code will display content with both labels 'atlassian' **and** 'confluence'

RELATED TOPICS

Working with Macros
Working with News Overview

Comments

Is there any way to constrain the formating of the display for this macro? It's pretty messy if you've got it in a list. The title, for example is huge.

Posted by doggy@doggy.com at Dec 26, 2005.

Why I can't add this macro to page that is part of another page? I am getting error "Unable to render (blog-posts) Already included page...."? Everything works with **contentbylabel** macro... except that macro doesn't suit my need...

Posted by ajevic at Feb 06, 2006.

Is there a way to display only the blog item titles without the table header?

Also, it would be nice if you could choose the order and types of content displayed. For example you might setup the macro to handle this:

Title	Author	Date Posted
Test News	Vidya Madabushi	Sep 20, 2005 20:43
Sample News	Vidya Madabushi	Aug 26, 2005 01:48
Test News	###	Jul 08, 2005 12:48

Posted by dnagoda at Apr 07, 2006.

Oops! Previous macro call wasn't escaped. Should have looked like this:
{blog-posts:content=user-defined| fields=date, title}

Posted by dnagoda at Apr 07, 2006.

Here's a bug. When I use the macro like this...

... I **don't** actually get the 4 most recent posts. The "most recent" post is actually from a couple of weeks ago. The other three **are** the most recent. What's up with that?

/carlos

Posted by carlosp at Jun 10, 2006.

Children Display Macro

This page last changed on Jan 22, 2006 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.

Use the **Children Display Macro** to display the children and the descendants of a page.

Note that only pages to which you have 'View' permission will be displayed.

Children Display Macro

What you need to type	What you will get
{children}	• Child Page 1 • Child Page 2

Optional Parameters

No	parameter	Default	Description
1	all	true	Display all descendants
2	page	current	Specify which page to display children for
3	depth	none	Specify the depth of descendents to display
4	first	none	Restrict the number of children displayed at the top level
5	style	none	Specify the style in which descendants are displayed
6	excerpt	false	Display the child pages' excerpts, if they exist
7	sort=creation sort=title sort=modification	recent	The 'sort' attribute is an optional attribute that allows you to configure how the children are sorted. Specify 'creation' to sort by content creation date, 'title' to sort alphabetically on title and 'modified' to sort of last modification date.

1. Display all descendants of the page

2. Specify which page to display children for

3. Specify the depth of descendants

4. Restrict the number of children displayed at the top level

5. Specify the style in which descendants are displayed

Choose from heading levels h1 to h6.

6. Display the child pages' excerpts, if they exist

7. Sort children by creation date, modification date or title

If the *page* parameter is '/', then the macro will list all the current space's "top level" pages – those without parents. If the *page* parameter is a space key followed by a colon (e.g {children:page=DOC:}), then the top level pages of that space will be listed.

RELATED TOPICS

Working with Page Families
Working with Macros

Take me back to Confluence 2.0 Home

Comments

It would be nice if in addition to "excerpt=true" you could do "include=true" that would include the fully rendered content of the children pages. This would simplify allowing multiple authors updating content for a single page (by breaking it up into parts, attached as childrem).

Posted by marvingreenberg at Dec 06, 2005.

Will support be added so that only children with a particular label are listed?

e.g.

Unable to render {children} Can only find children for a page, this is a comment

Posted by thomasvdv at Jan 10, 2006.

---

again:

{children:label=somelabel, anotherlabel}

Posted by thomasvdv at Jan 10, 2006.

Thomas,
There is already a feature request for this: http://jira.atlassian.com/browse/CONF-4645. If you would like to see this feature included in Confluence, please vote for it.

Vidya

Posted by vidya at Jan 10, 2006.

Just as an FYI for anyone monitoring this page, there is a syntax error in the bullet 7 code-block. The *children* macro keyword ought to be followed by a colon (:), not a pipe (|).

Posted by thadras at Mar 22, 2006.

Setting excerpt=true doesn't seem to work properly when the excerpt on the target page has content within the excerpt on more than one line. The children macro only shows the first line. Is this a bug? For example:

{excerpt}
Test1
Test2
{excerpt}

The children macro will only show Test1...why is this?

Posted by btknorr@gmail.com at Apr 05, 2006.

It's expected behaviour - there are many macros such as {children} and {pagetree}, etc., that display excerpts and in order to ensure consistent results various things are excluded from the excerpts:

- Only the first line is shown, other lines are ignored

- Images and macros within excerpts are not displayed for aesthetic, usability and security reasons

Posted by gfraser at Apr 05, 2006.

Would it be possible to make this configurable? Maybe have an option to include all the lines within an excerpt? If so, maybe we could even specify a delimiter for how multiple lines are display for the children macro. So if the delimiter is a space then the expert above would display as Test1 Test2...thoughts?

Posted by btknorr@gmail.com at Apr 05, 2006.

In general I need a way to pull in the full excerpt (not just the first line) from multiple pages and list them all. I would like to use the standard "excerpt" tag, but it doesn't look like I can. I guess the meta-data plugin is the way to go.

Thanks.

Posted by btknorr@gmail.com at Apr 06, 2006.

Child Page 1

This page last changed on Aug 14, 2005 by vidya.

Grandchild

This page last changed on Aug 14, 2005 by vidya.

Child Page 2

This page last changed on Aug 14, 2005 by vidya.

Code Block Macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Code Block Macro** allows you to display source code in your document with the appropriate syntax highlighting.

You can specify the programming language. Confluence currently supports Java, XML and SQL with Java being the default language for this macro.

Code Block Macro

{code:language} ... code ... {code}
OR
{code} ... java code ... {code}

Example 1: Java

What you need to type	What you will get

{code}
public String getFoo()
{
return foo;
}
{code}	

Example 2: XML

What you need to type	What you will get
{code:XML} <test> <another tag="attribute"/> </test> *{code}*	

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Comments

How about a feature to have line numbers in the code block that you can toggle on and off?

For example: http://wiki.apache.org/geronimo/CodingStandards#

Posted by ed@edhorne.com at Jan 18, 2006.

This page would do well to declare a list of supported languages.

Posted by tezza at May 08, 2006.

Here's more detailed documentation: http://www.adaptavist.com/display/USERGUIDE/code+macro

Note that in Confluence 2.2, there is a new Code Formatter plugin so it's possible that there may be other languages supported at a later date.

Posted by gfraser at May 08, 2006.

Create Space Button Macro

This page last changed on Dec 04, 2005 by vidya.

The **Create Space Button Macro** renders a create space icon that links to the 'create space' page.

To display this icon, you require 'Create Space' permission which is assigned by a site administrator from the Administration Console. See Security or contact a site administrator for more information.

Create Space Button Macro

What you need to type	What you will get
{create-space-button}	

Optional Parameter

No	parameter	Default	Description
1	size	small	Specify whether to use small or large icon

Specify the size of the icon displayed

What you need to type	What you will get
{create-space-button:size=small}	

RELATED TOPICS

Setting up a New Space
Working with Macros

Take me back to Confluence 2.0 Home

Dynamic Tasklist Macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Dynamic Tasklist Macro** displays a task list which can be modified in the page as it is viewed.

Optionally, you can specify the name of the task list name.

Dynamic Tasklist Macro

What you need to type	What you will get
{dynamictasklist:thingsToDo}	

Live Example

Here is a live example of the dynamic task list in operation. Play with it! Add new tasks, complete or uncomplete tasks, grab the handles on the right hand side to reorder your tasks.

Tasks: To Do	

- () dw (del)
- test (del)
- update task list (del)
- I need to do that (del)
- eat a sheep (del)
- digest a sheep (del)
- ## (del)
- (frodesi) Can I add here? (del)

Add Task:

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Comments

The name of the tasklist can't contain spaces. If you do use a space, the tasklist won't work.

Posted by woefdram at Dec 22, 2005.

I really like this feature. One thing I don't think I can live without though is the ability to edit a task. Any idea on when this will be available?

Posted by btknorr@gmail.com at Dec 28, 2005.

Very interesting enhancement to the basic Tasklist macro, that it's changeable and that it indicates who added the item.

It's still my first day trying out Confluence (though I got pretty into TWiki a few years back) and I'm **very** impressed.

I'm really looking for a macro to aid in showing summaries from children pages that shows something like the excerpt and page status value, where you could indicate a status of Open, Hold or Closed. Hopefully I'll find something in either search or children?

Posted by stews at Mar 21, 2006.

Take a look at the CONFEXT:Metadata Plugin - might not be exactly what you're after, but could prove better for your needs.

Posted by gfraser at Mar 21, 2006.

Also a button to clear all would be handy. We'd like to use this for a daily task list.

Posted by todd_rinaldo at May 31, 2006.

Excerpt Include Macro

This page last changed on Dec 11, 2005 by vidya.

The Excerpt Include Macro is used to display one page's excerpt in another.

To use this macro, the excerpt must have been defined using the Excerpt Macro and both pages must exist in the same space.

Excerpt Include Macro

What you need to type	What you will get
{excerpt-include:Excerpt Macro}	**Excerpt Macro**

Optionally,

Remove the panel

By default, the excerpt is displayed within a panel. A value of "nopanel=true" displays the excerpt without the panel.

RELATED TOPICS

Excerpt Macro
Working with Macros

Take me back to Confluence 2.0 Home

Excerpt Macro

This page last changed on Dec 11, 2005 by vidya.

The excerpt macro is used to mark a part of a page's content as its summary. By itself, the excerpt macro does not change the display of a page. However, defining an excerpt enables other macros such as 'excerpt-include' and 'blog-posts' macros to display a summary of a page's content.

You can only have one excerpt for a page.

Excerpt Macro

Optionally,

Hide the contents of the excerpt

RELATED TOPICS

Excerpt Include Macro
Working with Macros

Take me back to Confluence 2.0 Home

Comments

Please add support for embedding other macros inside the excerpt macro...for example:

This is a test for {include:Test Page}

Posted by btknorr@gmail.com at Mar 09, 2006.

The example didn't show up correctly...here it is:

{excerpt}This is a test for{include:Test Page}{excerpt}

Posted by btknorr@gmail.com at Mar 09, 2006.

No, please don't - having macros rendering inside excerpts would be a nightmare - all kinds of macros now display excerpts and to have things randomly breaking, not to mention the obvious security risks of being able to inject macros in to unexpected places, would be quite painful.

Posted by gfraser at Mar 09, 2006.

Actually macros rending inside excerpts is already supported when using the excerpt-include macro...it doesn't work with the contentbylabel macro...so this is really where I would like to see the additional support.

Posted by btknorr@gmail.com at Mar 09, 2006.

Note that you could use the Metadata plugin to do what you are after...

Posted by gfraser at Mar 09, 2006.

The {excerpt-include} macro is manually added to pages so you get to see the results and have control over it. If macros started rendering inside "lists" that show excerpts, it would be a very huge nightmare for the vast majority of our clients.

Posted by gfraser at Mar 09, 2006.

I understand...that makes sense...I will try out the metadata macro...thanks!

Posted by btknorr@gmail.com at Mar 09, 2006.

The metadata plugin is awesome...this is definitely the direction to go...I would love to see this plugin become standard in Confluence....thanks.

Posted by btknorr@gmail.com at Mar 10, 2006.

Fear not - we're working on a solution to everyone's plugin woes  Will be released to CONFEXT sometime today we hope... Stay tuned...

Guy
http://adaptavist.com

Posted by gfraser at Mar 10, 2006.

Favourite Pages Macro

This page last changed on Dec 15, 2005 by vidya.

Use the Favourite Pages Macro to display a list of your favourite pages.

Favourite Pages Macro

What you need to type	What you will get
{favpages}	Favourite Pages There are currently no pages on your favourites list. You can add pages to this list by clicking on the top right of the page youre viewing.

Optional Parameters

1. Specify the maximum number of results to be displayed

RELATED TOPIC

Working with Favourites Overview
Working with Macros

Take me back to Confluence 2.0 Home

Comments

Is it possible to list favorite pages without the default header?

Posted by thomasvdv at Dec 15, 2005.

Thomas,

Currently, this is not possible, but I have created a feature request here.

Posted by vidya at Dec 15, 2005.

This macro doesn't appear in the notation guide - I've looked a couple of times but could not see it mentioned when viewing "All" items in the guide?

Posted by gfraser at Feb 10, 2006.

this macro is part (a module) of a macro-plugin called "Advanced Macros" which ships at least with confluence 2.1.4 (see dashboard > administration > plugins). though some of these Advanced Macros are actually *in* the notation guide

Posted by oliver.schormann@glonz.com at Mar 03, 2006.

Flowchart Macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Flowchart Macro** displays flowcharts or other diagrams composed of shapes joined by lines.

Flowchart Macro

Important
This macro requires that GraphViz is installed. You should perform the default installation for your operating system.

Make sure that your PATH includes the directory containing the graphviz 'dot' executable, and that Confluence has been restarted so that it 'sees' the new PATH.

On Windows,

- Set the path in the **Control Panel**, under **System Properties** > **Advanced** > **Environment Variables**. Choose the system variable 'Path' and make sure that C:\Program Files\ATT\Graphviz\bin is included (assuming you installed Graphviz in the default location).
- After setting this, restart Confluence so that Confluence sees the new PATH value.

On Linux or Unix,

- Make sure that the user who runs Confluence has a PATH which includes the directory that 'dot' has been installed into.

For details on composing diagrams, see the GraphViz Documentation.

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Comments

Where should I get the jar including *workflow chart macro*?

Posted by yxt168118 at Apr 11, 2006.

DOC:Flowchart Macro has more info.

Posted by bob.swift@charter.net at Apr 11, 2006.

Gallery Macro

This page last changed on May 10, 2006 by jens@atlassian.com.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Gallery Macro** creates a gallery of thumbnails from all the images that are attached to a page and displays them in a tabular format. Clicking on the thumbnail opens up the full-size image in a new window. You can also view the images as a slideshow by clicking the '**View as Slideshow**' link located below the title.

You can specify a title for the gallery and also configure how many columns you want for the table in which your images are displayed. Confluence automatically displays the corresponding comment below the image.

Confluence only creates thumbnails of images in these file formats:gifs, pngs and jpegs. The bmp format is not supported.

To use the gallery macro, simply include the following markup in your page and replace the title with your own.

Gallery Macro

What you need to type
{gallery:title=Some office photos, and a waterfall}{gallery}
What you will get
Some office photos, and a waterfall **(view as slideshow)** Here's an office photo Here is the waterfall photo

The default number of columns for the table is 4.

Optional Parameter

No	parameter	Default	Description
1	columns	4	Specify the number of columns for your table
2	slideshow	true	Disable slide show option

Specify the number of columns for your table

Disable slide show option

By default, Confluence displays the link to view the images as a slideshow. To disable this link, include the following code within the macro:

RELATED TOPICS

Displaying an Image
Thumbnail Macro
Attaching Files to a Page
Editing Attachment Details
Working with Macros

Take me back to Confluence 2.0 Home

Comments

This gallery macro is great!

Is it possible to control the order of the photos' display? It looks like it goes in the order in which the files were attached to the page.

If it is not possible to modify the gallery macro, is it possible to support changing the order of the files in the attachments collection? I suppose I could remove them all, and then add them in the desired order, but I would like to avoid that if possible.

Thanks,
Keith

Posted by keithrbennett at Dec 30, 2005.

There is a feature request already open on Atlassian's JIRA. If you can comment and vote for it, that would help raise the priority of this request.

Posted by gfraser at Dec 31, 2005.

I to like this feature, just wondering how I would control the size of the window opened for the photos.

I have tried making the photos smaller in size, but they still open in a window larger than my screen.

Am I missing something?

Allan

Posted by allan.d.voltz@boeing.com at Mar 14, 2006.

Global Reports Macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Global Reports** macro renders a list of links to global reports.

These include:

- A list of all orphaned pages in the site.
- A list of all undefined links in the site.
- RSS feeds for new pages and news items.

Global Reports Macro

What you need to type	What you will get
{global-reports}	Global Reports New or updated **pages** since your last login Find all pages that **aren't linked** from anywhere Find all **undefined** pages Feed for **new pages**

Optional Parameters

Specify the width of the table in which the links are displayed

By default, the table width is set to 99%.

RELATED TOPICS

Subscribing to RSS Feeds within Confluence
Working with Macros

Take me back to Confluence 2.0 Home

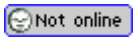
IM Presence Macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **IM macros** indicate graphically when a contact is signed into one of the following Instant Messenging services:

- Yahoo
- AIM
- ICQ.

Yahoo! Presence Macro

What you need to type	What you will get
{yahoo:myYahooId}	 If online
{yahoo:myYahooId}	 If offline

AIM Presence Macro

What you need to type	What you will get
{aim:myScreenName}	 If online
{aim:myScreenName}	 If offline

ICQ Presence Macro

What you need to type	What you will get
{ icq:icqnumber}	 If online
{ icq:icqnumber}	 If offline

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Comments

Can you add the *msn* here?

Posted by yxt168118 at Apr 11, 2006.

Include Page Macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.

The **Include Page Macro** allows you to display the contents of one Confluence page in another.

To display a page's contents, you require 'View' permission for that page. This is assigned by a space administrator from the Space Administration screens. See Space Permissions or contact a space administrator for more information.

Include Page Macro

What you need to type	What you will get
{include:Sample Include Page}	Start of sample page content Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Aliquam fermentum vestibulum est. Cras rhoncus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Sed quis tortor. Donec non ipsum. Mauris condimentum, odio nec porta tristique, ante neque malesuada massa, in dignissim eros velit at tellus. Donec et risus in ligula eleifend consectetuer. Donec volutpat eleifend augue. Integer gravida sodales leo. Nunc vehicula neque ac erat. Vivamus non nisl. Fusce ac magna. Suspendisse euismod libero eget mauris. End of sample page content

Where:

'**Sample Include Page**' is the title of the page whose contents you want to display.

Optional Parameter

Display contents of a page located in another space

Where:

'**DS**' is the spacekey of the other space.
'**Confluence Overview**' is the name of the page whose contents you want to display.

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Comments

Are these includes cached as part of regular page caching?

Posted by bagheera at Mar 30, 2006.

In order to provide users of my wiki space with something to read and review offline on the train (!), I created a page which used the {include} macro to create a page made up of multiple other pages, effectively:

{include:chapter 1}
{include:chapter 2}
{include:chapter 3}
...

The export page to PDF option (icon at top right of screen works well for the text - but it omits any images on the included pages. Is this a bug? or a feature?

The individual pages (chapter 1, chapter 2, etc) export to PDF with images ok on their own.

Posted by ameban at May 11, 2006.

Sample Include Page

This page last changed on Sep 15, 2005 by vidya.

Start of sample page content

Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Aliquam fermentum vestibulum est. Cras rhoncus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Sed quis tortor. Donec non ipsum. Mauris condimentum, odio nec porta tristique, ante neque malesuada massa, in dignissim eros velit at tellus. Donec et risus in ligula eleifend consectetuer. Donec volutpat eleifend augue. Integer gravida sodales leo. Nunc vehicula neque ac erat. Vivamus non nisl. Fusce ac magna. Suspendisse euismod libero eget mauris.

End of sample page content

JIRA Issues Macro

This page last changed on Dec 04, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.

The **Jira Issues Macro** allows you to display JIRA issues matching any JIRA filter within a page in Confluence.

To do this, you need to include the url of the JIRA search filter in the macro.

JIRA Issues Macro

To retrieve a jira_rss_url,

1. Perform a search in JIRA. At the top of the **'Issue Navigator'** page, you will see various available views for that filter. See Screenshot 1.
2. Right click on **'XML'** and copy its link location. See Screenshot 2.
3. Paste the url into the JIRA Issues macro in your page in Confluence.

The command for copying a link to the clipboard may depend on your browser.

Screenshot 1 : Issue Navigator views

Screenshot 2 : Copy to clipboard

Optional Parameters

Customize the list of issues and the order of the columns being displayed by specifying a columns parameter

Use a semi-colon delimited list to specify which of the jira columns you want included and in what order you want them presented.

JIRA column names include:

- Key
- Summary
- Type
- Created
- Updated
- Assignee
- Reporter

- Priority
- Status
- Resolution

Here's an example:

{jiraissues:url=http://jira.atlassian.com/secure/IssueNavigator.jspa?view=rss&pid=10470&fixfor=10650&sorter/field=

will result in:

Atlassian JIRA (3 issues)		
T	**Key**	**Summary**
	CONF-495	Problem with incoming links
	CONF-496	Problem with rename
	CONF-497	Search includes old versions of pages

Warning

Some issue feeds in JIRA can only be accessed if the user has the necessary rights in the JIRA project for which those issues belong. Hence when you paste that URL in Confluence, you will need to append your login information at the end of the URL, so that JIRA knows who is requesting the feed and is able to check permissions accordingly. That is,

{jiraissues:url=http://host.com/secure/IssueNavigator.jspa?&os_username=username&os_password=passw

Failing to do this will result in a "Error rendering macro" error.

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Comments

Screenshot images don't display on this page. They would be helpful.

Posted by skeddy at Apr 08, 2006.

Does the jiraissues macro support the https protocol?

Posted by sdockery@ariasolutions.com at Apr 21, 2006.

I also posted this question here, but I am more interested in whether or not this is support under Confluence 2.x. My bad for posting it in the wrong location to begin with.

Posted by sdockery@ariasolutions.com at Apr 21, 2006.

Hi sean. We are using the https protocol with this macro and it works fine.

Posted by ben@customware.net at May 22, 2006.

JIRA Portlet Macro

This page last changed on Jan 05, 2006 by cmiller.

You need to edit in 'Wiki Markup' mode to include macros in your page.

The **JIRA Portlet Macro** displays a JIRA dashboard portlet in Confluence.

To do this, you will need to include the url of the portlet in the macro.

JIRA Portlet Macro

Here's how you locate the url of a JIRA portlet:

1. Add the portlet you wish to include in Confluence to your JIRA dashboard (once you have copied the portlet's URL into Confluence, you can remove from your JIRA dashboard).
2. Click '**On**' beside '**Configure**' on your dashboard.
3. Right-click on the title located at the top-left corner of the portlet and copy its link location. See screenshot 1.
4. Paste it into the {jiraportlet} macro.

Screenshot 1: Copy link location

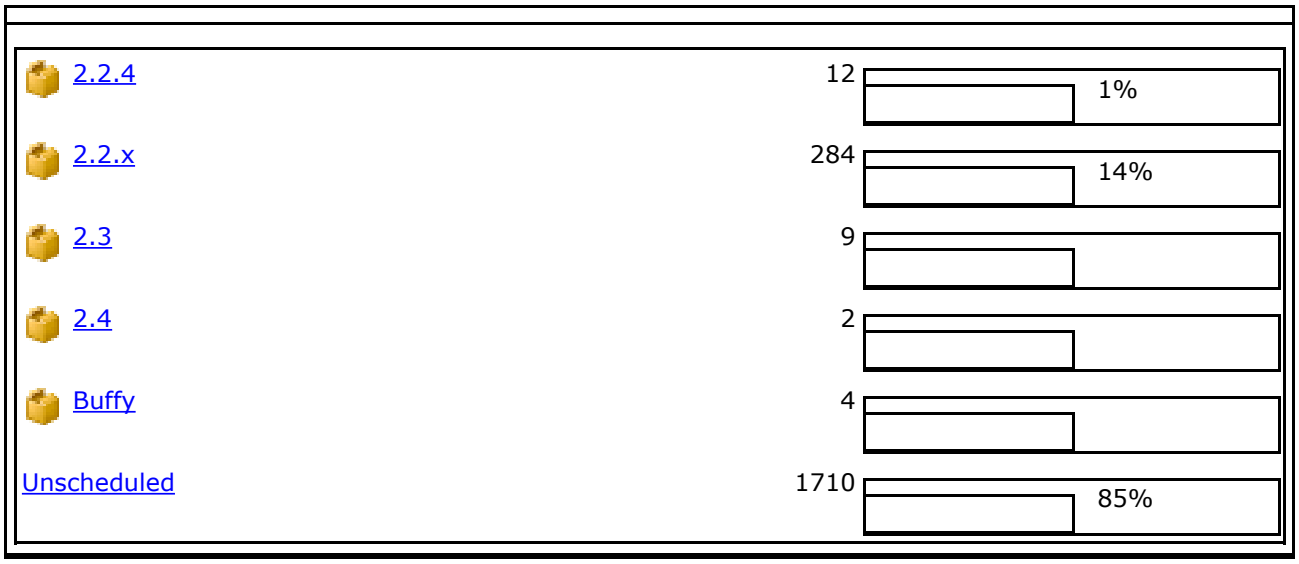
Optional Parameters

No	parameter	Default	Description
1	baseurl	none	If Confluence retrieves the JIRA portlet from some other URL than JIRA's public URL, you should supply JIRA's public URL in the baseurl parameter. Confluence 2.1.2 or later

Here is an example:

Statistics: **Confluence** (Fix For Versions (non-archived))

2.0	1
2.1.5	1



Warning

If your JIRA instance requires you to log in, you **must** add `&os_username=username&os_password=password` to the end of the URL (substituting a valid JIRA username and password) so that Confluence can log in to retrieve the portlet. This is a temporary measure until we get Confluence and JIRA cross-authentication working more effectively.

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Comments

Does the jiraportlet macro support the https protocol?

Posted by sdockery@ariasolutions.com at Apr 21, 2006.

JUnit Report Macro

This page last changed on Nov 27, 2005 by vidya.

The **JUnit Report Macro** displays a summary of JUnit test results from a directory accessible from the Confluence server.

When generating reports, set ant formatter to **'XML'**.

Junit Report Macro

```
```

or

```
```

where:

directory : URL of a directory containing your test result files.
url : URL of a particular test result XML file.
reportdetail: Detail for report. Can be 'all', 'fixture', 'summary' or 'failuresonly'.
debug: Shows the content of failures, as well as the error messages.

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Noformat Macro

This page last changed on Nov 30, 2005 by vidya.

The **Noformat Macro** displays a block of text in monospace font with no other formatting.

Noformat Macro

What you need to type	What you will get
{noformat} I do not want this text formatted! {noformat}	`I do not want this text formatted!`

Optional parameter

Remove the panel around the text

What you need to type	What you will get
{noformat:nopanel:true} I do not want this text formatted! {noformat:nopanel:true}	I do not want this text formatted!

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Recently Updated Content Macro

This page last changed on Jan 11, 2006 by tom@atlassian.com.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Recently Updated Content** macro displays a list of the most recently changed content within Confluence.

Recently Updated Content Macro

What you need to type	What you will get
{recently-updated}	Recently Updated by Ivan Benko (4 hours ago) Confluence to PDF by heike (20 hours ago) Re: Working with Tables by carlosp (11 Jun) Re: Working with Tables by carlosp (10 Jun) Re: Blog Posts Macro by Jim Dibble (08 Jun) Re: Working with Lists by Jim Dibble (08 Jun) Re: Working with Lists by Ruediger Jungbeck (08 Jun) Re: RSS Feed Macro by Eirik Sand (06 Jun) Re: RSS Feed Macro by Ivan Benko (06 Jun) Embedding PowerPoint Presentations in a Page by David Ruddock (05 Jun) Re: Working with Tables

Optional Parameters

No	parameter	Default	Description
1	spaces	space the page containing the macro is in	Filter by space, '*' means all spaces. ('*' only available from Confluence 2.1.2 onwards)
2	width	99%	Specify the width of the

			table
3	labels	none	Filter content using labels
4	types	all types	Filter content using type: page, blogpost or news, spacedesc, attachment, comment, mail, userinfo (types only available from Confluence 2.1.2 onwards)

1. Specify the spaces for which you want to view recently updated content

2. Specify the width of the table

The list is rendered in a table whose width can be specified using the width argument (width=50% in the above example) or else Confluence defaults the width to 99%.

3. Filter content using labels

RELATED TOPICS

Viewing Recently Updated Content
Working with Macros

Take me back to Confluence 2.0 Home

RSS Feed Macro

This page last changed on Dec 13, 2005 by vidya.

The **RSS Feed Macro** is used to subscribe to RSS feeds from sites outside Confluence.

Please note that updates are only retrieved after at least an hour has elapsed since the last update.

Simply replace the url in the code with the url of the website's RSS feed.

RSS Feed Macro

What you need to type	What you will get
{rss:url=http://www.abc.net.au/news/syndicate/breakingrss.xml}	**ABC News: Breaking Stories (rss_2.0) (Latest ABC News)** **Campbell talks down whaling vote prospects** Federal Environment Minister Ian Campbell says he is not confident moves to stop Japan continuing its whaling program will be successful. **Porn bans to apply to phones** Federal Communications Minister Helen Coonan says she is preparing to extend bans on Internet pornography to mobile phones and other portable electronic devices. **Court refuses to drop Ryan charges** A magistrate in the Queensland city of Rockhampton has rejected an application to dismiss charges against former teenage runaway Natasha Ryan and her boyfriend Scott Black. **Indonesia urged to keep tabs on Bashir** Federal Opposition Leader Kim Beazley has called on Indonesia to monitor the movements of Indonesian cleric Abu Bakar Bashir, who has been released from jail. **Gusmao vows to guard Constitution** East Timor's President Xanana Gusmao has vowed to uphold the constitution amid speculation he may dissolve Parliament in a bid to end weeks of crisis in the tiny nation. **Migration bill changes possible: Costello** Federal Treasurer Peter Costello says the Government is willing to alter its proposed migration bill, but the principle of processing asylum seekers offshore will remain. **Fossil places crocodile's ancestors in Qld** A new fossil from the age of the dinosaurs suggests modern crocodiles originated in Queensland, not Europe or North America as previously thought. **Asbestos compensation cap lifted** Asbestos victims have welcomed changes to a

	Victorian law that limited the amount of compensation they could receive. **Terrorism case delays cause concern** A Melbourne magistrate has expressed concerned for 13 terrorism suspects, whose trial is being delayed by a wrangle over Legal Aid funding. **Queenslander wins NFF top job** Queenslander David Crombie is the new president of the National Farmers Federation (NFF). **Singaporean PM stands firm on death penalty** The prime ministers of Singapore and Australia have again discussed their differences over Singapore's use of the death penalty. **Firefighter killed in emergency call crash** A firefighter has been killed and four others injured after their truck hit a tree at Glenfield in Sydney's south-west. **High Court rejects 40yo compo case** The High Court has refused a Newcastle man's attempts to sue over an accident which left him a quadriplegic more than 40 years ago. **Ruddock, ACT trade blows over civil unions law** The Federal Government has dismissed claims it has been deliberately vague about setting parameters for the ACT Government to adhere to in the Territory's Civil Unions Act. **High Court dismisses child detainees' citizenship appeal** The High Court has confirmed the Federal Parliament's power to decide that children born in Australia to foreign nationals are not automatically entitled to citizenship.

Optional Parameters

Optional Parameters

No	parameter	Default	Description
1	max	15	Limit the number of entries displayed
2	showTitlesOnly	false	Show only the RSS feed titles
3	titlebar	true	Hide the feeds titlebar

1. Limit the number of entries displayed

This parameter defaults to '15'.

2. Show only the RSS feed titles.

This parameter defaults to 'False'.

3. Hide the feeds titlebar

This parameter defaults to 'True'.

RELATED TOPICS

Subscribing to RSS Feeds within Confluence
Tracking Updates Overview
Working with Macros

Take me back to Confluence 2.0 Home

Comments

I'm not sure, but it looks like that "Optional Parameters" table is not quite right.

I think the values going down the second column ("parameter") should be:

max
showTitlesOnly
titleBar

instead of:

no
showTitlesOnly
Hide the feeds titlebar

...since those are the parameters as they are used in code.

Posted by amitchell at Dec 13, 2005.

Mitchell,

Thanks for pointing that out. That was an error on my part. I have updated the page.

Cheers,
Vidya

Posted by vidya at Dec 13, 2005.

One more minor change to the "Optional Parameters" table.

It seems that the parameter titlebar must have the B capitalized (e.g. titleBar) to function correctly. With it in all lower case, it seems to just be ignored.

craig

Posted by cmartin2 at Jan 20, 2006.

When I'm using this macro I get the following message:

Can anybody help me with this? Maybe I'm doing something wrong. Confluence is installed on a Network PC of the organisation so that other people can connect to it.

Posted by godschalkj at Feb 13, 2006.

The message in the previous comment didn't show because of the copy/paste action. This is the messahe that I get:

rss: The RSS macro is retrieving an HTML page with the title 'Login - Confluence'

Posted by godschalkj at Feb 13, 2006.

We have Confluence 2.2 installed on our server and tried using some external RSS feeds. But we get the following error:

Internal RSS and Confluence RSS works just fine.

Any ideas?

Posted by eirik.sand@telenor.com at May 11, 2006.

Sounds like either the BBC feed you were using is broken or there is a firewall (or some other thing) stopping you getting to it.

Try displaying one of the feeds from www.theregister.co.uk to see if that works.

Posted by gfraser at May 11, 2006.

I don't think the feed is causing problems. The feeds works fine in other RSS readers. I tried downloading

a feed and stored it locally on the server, and wrote the URL like this:

It worked like a charm. So I think our server is blocking outgoing requests on port 80 or something.

Posted by eirik.sand@telenor.com at May 11, 2006.

Did anyone find a resolution to this? I have the same problem. When I test the RSS feed on the online test server it works fine. The same code on a local copy gives an error. The same RSS feed can be read in IE and FireFox - would these not be accessing the RSS through the same port as Confluenence?

Posted by swjmurphy at Jun 01, 2006.

1) Is there a way to disable caching of RSS reponses (I like to include feeds provided localy)?
2) How can I specify Basic Authentication for a feed?

Posted by ruediger.jungbeck@rsj.de at Jun 03, 2006.

1) I haven't used it myself, but maybe the Cache-macro can help you with that.

Posted by eirik.sand@telenor.com at Jun 06, 2006.

I Want to DISABLE caching (because I want to use it to show frequently changing information (like build status), not enable it.

Posted by ruediger.jungbeck@rsj.de at Jun 08, 2006.

Search Macro

This page last changed on Dec 05, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.

The **Search Macro** does an inline site search and displays the results in the page.

Search Macro

What you need to type	What you will get
{search:query=my_query}	**Found 4 search result(s) for my_query** Search Macro (Confluence 1.4 User Guide) Search Macro does an inline site search and displays the results in the page. Search Macro What you need to type What you will get \ Optional Parameters Set a limit to the number of search results displayed Specify the key of the space ... Nov 24, 2005 Search Macro (Confluence) Search Confluence, and include the results in the page . The search macro behaves identically to Confluence's builtin site search. Usage: \ OR \ Parameter Required Default Description query yes none search query (what you enter in the search box) maxLimit no none ... Sep 10, 2005 Re: Calendar Plugin (Confluence Extensions > Calendar Plugin) OK...thanks\! So...is OSPROPERTYENTRY.ENTITYID a foreign key to CONTENT.CONTENTID? Does this mean that if I create a new page with a calendar in it, add a calendar macro with the same id as another existing calendar, and then copy the database row, substituting the new page's CONTENTID for ENTITYID ... Mar 16, 2006 - All Comments Table Improvements Page (Confluence Community) scheng: Confluence works well with table but it would to be nice to be able to Set the column width in % of table width Set the table width manually Set cell height specifically Center the table Not to display the lines around the table scheng would like ... Sep 18, 2004

Optional Parameters

Optional Parameters

No	parameter	Default	Description
1	maxLimit	none	Set a limit to the number of search results displayed
2	spacekey	all	Specify the key of the space you want to search in
3	type	all	Specify the content type
4	lastModified	none	Specify a time period

1. Set a limit to the number of search results displayed

2. Specify the key of the space you want to search in

3. Specify the content type (page, comment, blogpost, attachment, userinfo, spacedesc)

4. Specify a time period in which the content was last modified

For example, 3d = modified in the last 3 days, 1m3d = modified in the last month and three days)

Note
Search results will not include those from pages to which you do not have 'View' permission.

RELATED TOPICS

Searching Confluence
Working with Macros

Take me back to Confluence 2.0 Home

Comments

What about the "labelText:" and "title:" functionality? These work fine with the confluence text box, but not with the search macro. Any ideas?

Posted by klausi at Mar 08, 2006.

Is it possible to format the output of the search?

Posted by timokopp at Apr 05, 2006.

Great question...I also need to be able to only search on page titles...is this possible with the the search macro?

Posted by btknorr@gmail.com at Apr 06, 2006.

Space Details Macro

This page last changed on Nov 29, 2005 by vidya.

You need edit in 'Wiki Markup' mode to include macros in your page.
The **Space Details** macro renders the space's details in a table within the page.

Space Details Macro

What you need to type	What you will get
{space-details}	Name: Confluence 2.0 User Guide Key: CONF20 Home Page: Confluence 2.0 Home Created By: dave@atlassian.com (Jun 21, 2005) Space Labels: (None) Team Labels: (None) **Edit Space Details**

Optional Parameter

Specify the width of the table in which the space details are displayed

The table width is defaulted to 99%.

RELATED TOPICS

Viewing Space Details
Editing Space Details
Working with Macros

Take me back to Confluence 2.0 Home

Spacegraph Macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Spacegraph Macro** displays a chart of all the pages in a space and the connections between them.

This macro requires that GraphViz is installed. You should perform the default installation for your operating system. See the Flowchart Macro for Graphviz configuration information.

For details on composing diagrams, see the GraphViz Documentation.

This macro is shipped with Confluence as source. To use it, you need to build the 'graphviz' plugin. To do this, you need to install ant and run the command:

```
```

from the `plugins` directory.

Spacegraph Macro

```
```

Optional Parameter

Specify the space by including its spacekey in the macro

```
```

By default, this is set to the current space.

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Spaces List Macro

This page last changed on Dec 05, 2005 by vidya.

The **Spaces List Macro** is used to display a list of spaces from within a page.

By default, Confluence lists the spaces from your current view of spaces on the Dashboard.

For each space listed, there is a link to browse the space, and to add a new page (if the user has permission to create pages).

Spaces List Macro

What you need to type	What you will get
{spaces-list}	• Spaces: • My • Team • All Artwork (art) Atlassian Developer Network (DEVNET) Atlassian Developer Network Staging (DEVCOM) Atlassian Development (DEV) Atlassian Japan (IMH) Atlassian News (NEWS) Atlassian Partners (PARTNERS) Atlassian Referrals (RFL) Atlassian Support (Support) Atlassian Training (Training) BNP Consulting (BNPC) Citigroup (citigroup) Codegeist (CODEGEIST) Confluence (DOC) Confluence 1.4 User Guide (CONF14) Confluence 2.0 User Guide (CONF20) Confluence Community (DISC) Confluence Extensions (CONFEXT) Custom Plugin Packs (aps) Demonstration Space

	(ds) Documentation Staging (DOCPRIV) Documentation Staging 2 (DOCPRIV2) euansemple.com (EUAN) Example Intranet (ei) IBM Collaboration (IBM) I Like Cheese (CHEESE) Javablogs News and Updates (JAVABLOGS) JIRA (JIRA) JIRA Community Space (JIRACOM) JIRA Extensions (JIRAEXT) Morgan Stanley (MOST) Patterns (PAT) Perforce Plugin (P4) Polis (pol) Test 500 (T500) Test Space (TEST) The Man In Blue (TMIB)

Optional Parameters

No	parameter	Default	Description
1	width	100%	Specify the width of the table
2	spaces-list	all	Specify the view from which spaces are listed

Specify the width of the table in which the spaces are listed

Specify the view from which spaces are listed

Replace 'team' with 'all' or 'new' to display all spaces or news spaces only.

RELATED TOPICS

Browsing a Space
Creating a New Page
Working with Macros

Take me back to Confluence 2.0 Home

Thumbnail Macro

This page last changed on Mar 23, 2006 by tom@atlassian.com.

You need to edit in 'Wiki Markup' mode to include macros in your page.

Use the **Thumbnail Macro** when you want to create a thumbnail of an inline image attached to any Confluence page. Clicking on the thumbnail image will pop up a window containing the full-size image.

The macro resizes the original image proportionately allowing for a maximum height or width of 200 pixels.

Thumbnail Macro

What you need to type	What you will get
!waterfall.jpg|thumbnail!	

where:

'waterfall.jpg' is the name of your image

Thumbnail Macro when displaying an image attached to another Confluence page

What you need to type	What you will get
!Space attachments directory^fish.gif|thumbnail!	

where:

'Space attachments directory' is the name of the other page

Confluence will only create thumbnails for these file formats: gif, jpg, and png. The bmp format is not supported.

RELATED TOPICS

Gallery Macro
Image File Formats
Attaching Files to a Page
Working with Macros

Take me back to Confluence 2.0 Home

Comments

Is there any way to specify the dimensions of a thumbnail you add?

Posted by eeustace at Mar 03, 2006.

The size of thumbnails (including those displayed by the {gallery} macro) is defined in the "General Configuration" settings within the Administration Console.

Alternatively, you can simply specify the width and height of an image (I don't know if this is compatible with the "thumbnail" parameter as that probably overrides them). There are lots of examples of the various image settings here: http://www.adaptavist.com/display/USERGUIDE/Image+Options

Posted by gfraser at Mar 03, 2006.

Not *quite* sure how to tackle this issue...

I'm finding the thumbnail macro really useful, but when I create my PDF's to hand to the suits the thumbnail image is excluded. I can understand the reasoning behind this - the considering the image was thumbnailed in the first place it's a safe assumption it's quite large.

The problem is my text will often talk to the image. 'The following example shows...' etc etc

I don't really want to put the full image in my page, but would like to have them as part of my exported documents.

Encountered this one? How do people solve this?

Posted by borg at Jun 03, 2006.

Userlister Macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.
The **Userlister Macro** displays a list of users registered in Confluence.

Userlister Macro

What you need to type	What you will get
	!userlist.gif!

Optional Parameters

Specify one or more groups using a comma separated list of group names

Here is an example that lists the users that belong to the group **'Confluence-Users'**.

Filter the users based on whether they are online or not

An optional true/false value filters the users based upon their online status

Here is an example that lists all currently online users in the group **'Confluence Users'**

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Comments

This has stopped working in my installation also.

Posted by bob.swift@lakeviewtech.com at Feb 28, 2006.

Welcome Message macro

This page last changed on Nov 29, 2005 by vidya.

You need to edit in 'Wiki Markup' mode to include macros in your page.

The **Welcome Macro** allows you to include the Confluence site welcome message in your page.

The welcome message is configured by a site administrator from the Administration Console.

Welcome Macro

What you need to type	What you will get
{welcome-message}	**Welcome to Confluence** Confluence is the enterprise Wiki from Atlassian Software. This is Atlassian's live Confluence site, running the latest development release of the software. **Where to Go** A Confluence site is divided into spaces. You may be interested in: • Confluence Documentation – The documentation for Confluence • Test Space – A sandbox in which you can edit, link and play with your own pages **Also...** You may also be interested in: • Confluence Product Page – Information about what Confluence can do, and how you can download and try it yourself • JIRA – the world's best issue-tracker, also from Atlassian.

RELATED TOPICS

Working with Macros

Take me back to Confluence 2.0 Home

Working with Tables

This page last changed on Nov 30, 2005 by vidya.

You can use Confluence Notation or the Rich Text editor to create tables.

Confluence allows you to create two types of tables.

Currently, Confluence does not support nested tables.

Table type 1

Allows you to create a simple table with an optional header row. You cannot set the width of the columns in this table.
Use double bars for a table heading row.

What you need to type

```

```

What you will get

heading 1	heading 2	heading 3
col A1	col A2	col A3
col B1	col B2	col B3

Table type 2

Allows you to specify the width of the columns in the table.

What you need to type

```

```

What you will get

Text for this column goes here. This is the smaller column with a width of only 30%.	Text for this column goes here. This is the larger column with a width of 70%.

RELATED TOPICS

Rich Text\-Working with Tables
Working with Macros

Take me back to Confluence 2.0 Home

Comments

You can also use a vertical header with:

||heading 1|col A1|col A2|col A3|
||heading 2|col B1|col B2|col B3|

which results in:

heading 1	col A1	col A2	col A3
heading 2	col B1	col B2	col B3

Posted by david_ruddock at Jun 05, 2006.

How do you code multiple rows in Table Type 2?

Posted by carlosp at Jun 11, 2006.

Hiho,

how do I set background color in tables? I

Posted by heiket at Jun 13, 2006.

Working with Text Breaks

This page last changed on Nov 27, 2005 by vidya.

Paragraph break

An empty line produces a new paragraph. Most of the time, explicit paragraph breaks are not required - Confluence will be able to paginate your paragraphs properly.

Line break

Use two backslashes

(\\)

to create a line break.

What you need to type	What you will get
here is some text \\divided \\using line \\breaks	here is some text divided using line breaks

---

Horizontal ruler

Use four dashes (----) to create a horizontal ruler.

Make sure that the dashes are in a separate line from the text.

What you need to type	What you will get
here is some text ---- divided by a horizontal ruler	here is some text

---

divided
by a horizontal ruler |

RELATED TOPICS

Working with Lists
Confluence Notation Guide overview

Take me back to Confluence 2.0 Home

Working with Text Effects

This page last changed on Jan 02, 2006 by vidya.

Use the markup shown in the examples below to format the text in your pages.

What you need to type	What you will get
strong	**strong**
emphasis	*emphasis*
??citation??	*citation*
-deleted-	~~deleted~~
+inserted+	inserted
^superscript^	superscript
~subscript~	subscript
{{monospaced}}	`monospaced`
bq. Here's how you make text in a paragraph into a block quotation	Here's how you make text in a paragraph into a block quotation
{color:red}look ma, red text!{color}	look ma, red text!

RELATED TOPICS

Working with Headings

Take me back to Confluence 2.0 Home

Comments

something needs to be done about the syntax for the coloring of text. It does not show the actual syntax. This is what I pulled out of the Full Notation Guide from our instance of Confluence:

```
{color:red}
look ma, red text!
{color}
```

Posted by osolage at Dec 28, 2005.

Is it possible to comment out portions of the contents in a page? Something like they have in HTML/XML would be nice: <!-- look ma, invisible! -->

Posted by pas at May 10, 2006.

Is there some way to justify text (left, center, right)? I'd like to align some text to the right, but I cannot find a way to do this in the Wiki mark-up language.

Posted by karlj@expedia.com at Jun 02, 2006.

Rich Text Editor Overview

This page last changed on Dec 08, 2005 by vidya.

The Rich Text editor provides users accustomed to html or other standard text editing applications, an easier and faster way to creating Confluence pages. It allows you to enter content as you would in a Word document, and apply formatting simply by clicking icons on a toolbar.

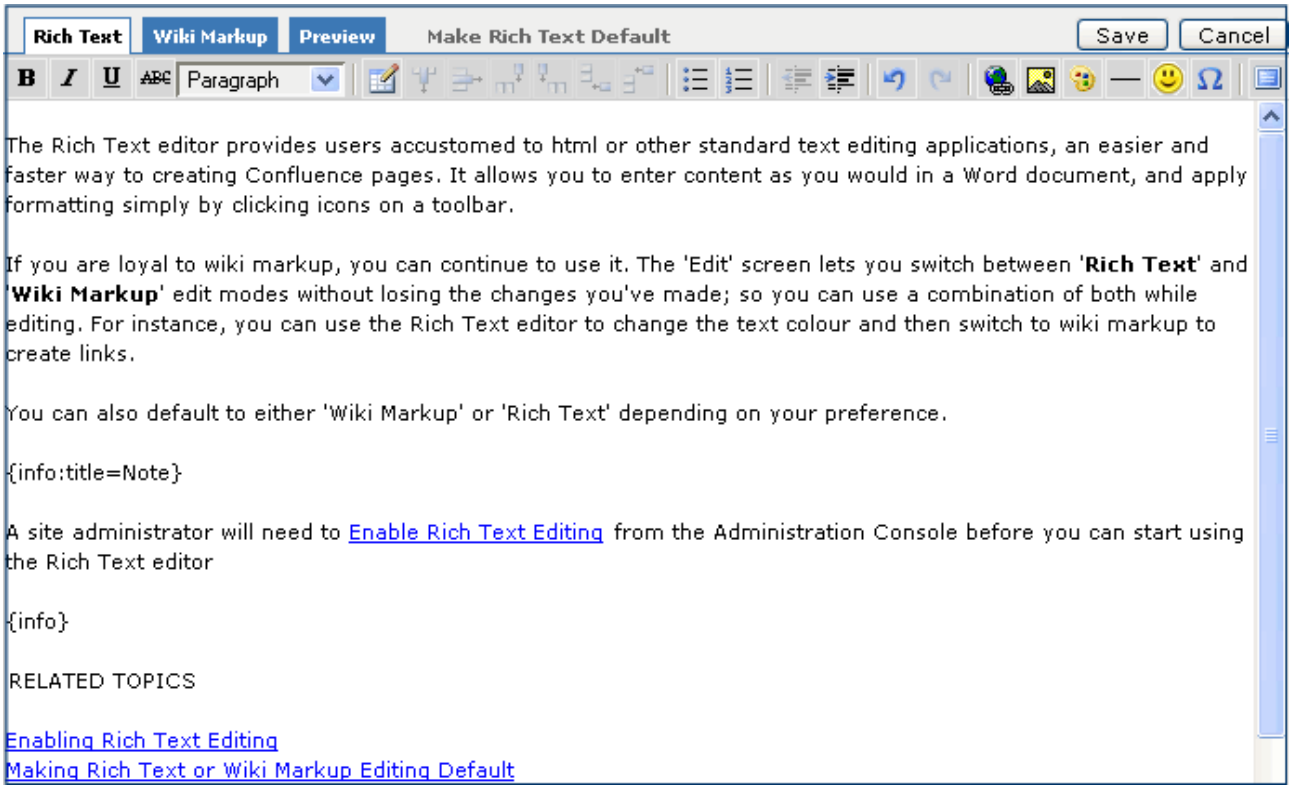
If you are loyal to wiki markup, you can continue to use it. The 'Edit' screen lets you switch between '**Rich Text**' and '**Wiki Markup**' edit modes without losing the changes you've made; so you can use a combination of both while editing. For instance, you can use the rich text editor to change the text colour and then switch to wiki markup to create links.

You can also default to either 'Wiki Markup' or 'Rich Text' depending on your preference.

Note

A site administrator will need to Enable Rich Text Editing from the Administration Console before you can start using the Rich Text editor

The Rich Text Editor



RELATED TOPICS

Enabling Rich Text Editing
Making Rich Text or Wiki Markup Editing Default
Rich Text\-Working with Text Effects

Rich Text\-Working with Tables
Rich Text\-Inserting an Image
Rich Text\-Creating a New Link
Rich Text\-Linking to an Image
Rich Text\-Linking to an Attachment
Rich Text\-Linking to a Page
Rich Text\-Inserting Emoticons
Rich Text\-Inserting Symbols

Comments

Change screenshot?

Posted by vidya at Nov 30, 2005.

Enabling Rich Text Editing

This page last changed on Nov 30, 2005 by vidya.

With Confluence 2.0, users have the option of using Confluence's Rich Text editor to create pages. To enable this option, a site administrator will need to turn on '**Rich Text Editing**' from the Administration Console.

RELATED TOPICS

Rich Text Editor Overview
Making Rich Text or Wiki Markup Editing Default

Rich Text-Creating a new link

This page last changed on Nov 30, 2005 by vidya.

To create a new link,

1. Click on this '' icon in the toolbar. This will pop-up up the '**Link Properties**' screen.
2. In the '**Link**' text field, enter a name for the link.
   In the '**Alias**' text field, enter an alias name (if needed).
   An alias is used to change the default label of a link if it is not particularly informative or attractive, and is useful when including the link in the middle of your own text.
3. Click '**Ok**' to add the link.

Screenshot : Creating a new link

RELATED TOPICS

Rich Text\-Linking to a page
Rich Text\-Inserting an image
Rich Text\-Linking to an attachment

Take me back to Confluence 2.0 Home

Rich Text-Inserting an image

This page last changed on Nov 30, 2005 by vidya.

To insert an image,

1. Click on the toolbar. This will open up the '**Image Properties**' window.
2. All attached images are displayed. Click on an image to select it and click '**OK**' to insert the image.
3. To attach a new image, '**Browse**' to select your file and click '**Attach**'.

Screenshot : Inserting an image

RELATED TOPICS

Rich Text\-Linking to an attachment
Rich Text Editor Overview

Take me back to Confluence 2.0 Home

Rich Text-Inserting emoticons

This page last changed on Nov 30, 2005 by vidya.

To insert an emoticon,

1. Click  on the toolbar. This will pop up the emoticons window.
2. Select the emoticon to insert it.

Screenshot : Emoticons

RELATED TOPICS

Rich Text\-Inserting an Image

Take me back to Confluence 2.0 Home

Rich Text-Inserting Symbols

This page last changed on Nov 30, 2005 by vidya.

To insert a symbol,

1. Click Ω on the toolbar. This will pop up the '**Custom Characters**' window.
2. Click on the symbol to insert it.

Screenshot : Custom Characters

RELATED TOPICS

Rich Text\-Inserting emoticons

Take me back to Confluence 2.0 Home

Rich Text-Linking to a Page

This page last changed on Nov 30, 2005 by vidya.

To link to a page in Confluence,

1. Click  on the toolbar. This will open up the '**Link Properties**' window.
2. Click on one of these tabs: '**History**' or '**Recently Modified**' to select the page you want to link to.
   or
   Do a '**Search**' for the page using the search facility and select a page from the search results.
3. Click '**OK**'

To link to a page outside Confluence,

1. Click  on the toolbar. This will open up the '**Link Properties**' window.
2. Click on '**External Links**' tab.
3. Enter the URL of the webpage in the text-entry field and click '**Insert**'

RELATED TOPICS

Rich Text\-Creating a new link

Take me back to Confluence 2.0 Home

Rich Text-Linking to an Attachment

This page last changed on Nov 30, 2005 by vidya.

To link to an attachment,

1. Click  on the toolbar. This will open up the '**Link Properties**' window.
2. Go to the '**Attachments**' tab. All page attachments are listed. Click on the attachment title to select it and then click '**OK**'.
3. If you don't find the attachment you are looking for, you can also attach a new file from here. '**Browse**' to select your file and click '**Attach**'.

Screenshot : Linking to an Attachment

RELATED TOPICS

Rich Text\-Linking to an Image

Rich Text-Linking to an Image

This page last changed on Nov 30, 2005 by vidya.

To link to an image,

1. Click on the toolbar. This will open up the '**Link Properties**' window.
2. Go to the '**Attachments**' tab. All attachments are listed. Click on the image name to select it, and then click '**OK**'.
3. To attach a new image, '**Browse**' to select your file and click '**Attach**'.

RELATED TOPICS

Rich Text\-Linking to an Attachment
Rich Text\-Inserting an Image

Comments

Hello,
is there a way to insert images with Copy & Paste. E.g. if you have done a screenshot and want it to insert directly into Confluence without having to save it with an extra application.
In JIRA there is such a feature, but I haven't found a similar plug-in for Confluence.

Posted by tattva at May 24, 2006.

Rich Text-Working with Tables

This page last changed on Nov 30, 2005 by vidya.

To create a table,

1. Click  on the toolbar. This will pop up a window.
2. Enter the number of columns and rows for your table.
3. Check the box if you want a heading style applied to the first row of the table.
4. Click '**Insert**'.

Working with Tables

To do this	Click this
Add row (before)	
Add row (after)	
Delete row	
Add column (before)	
Add column (After)	
Delete column	

RELATED TOPICS

Rich Text Editor Overview

Take me back to Confluence 2.0 Home

Rich Text-Working with Text Effects

This page last changed on Nov 30, 2005 by vidya.

The Rich Text editor supports most text effects available in standard text editing applications.

To apply an effect, select the text and click on the icon, or use the shortcut key.

To do this	Click this	Shortcut Key
Bold	**B**	ctrl+b
Italics	*I*	ctrl+i
Underline	U	ctrl+i
Strike	~~ABC~~	
Heading	**Heading 5**	

RELATED TOPICS

Rich Text Editor Overview

Take me back to Confluence 2.0 Home

Comments

ctrl+i doesn't work well in Mac OS X+Firefox. Can you have an alternate for this valuable shortcut?

Posted by greening at Mar 01, 2006.

Exporting a Space

This page last changed on Nov 30, 2005 by vidya.

Confluence allows you to export a part of, or the entire contents of a space to HTML, PDF or XML.
What would you like to do?

Export from Confluence to PDF
Export from Confluence to HTML
Export from Confluence to XML

RELATED TOPICS

Browsing a Space

Take me back to Confluence 2.0 Home

Confluence to HTML

This page last changed on Nov 28, 2005 by vidya.

Confluence allows you to export a part of, or the entire contents of a space into a zipped archive of HTML files. This is useful if you want convert your space into a static web site.

To export to HTML, you will need 'Export Space' permission which is assigned by a space administrator from the Space Administration screens. See Space Permissions or contact a space administrator for more information.

To export to HTML,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page or beside the space link on the dashboard.
2. Go to the '**Advanced**' Tab and click on '**Export Space**' in the left panel.
3. Click the radio button to select HTML from the list of export options.
4. Check the box '**Include Comments**' if you want to include comments for the pages you are exporting.
5. Select the pages you want to export by checking the boxes in the tree view of pages displayed. By default, all pages are selected. You have the option to '**Check All**' or '**Clear All**' pages. See screenshot.
6. Click '**Export**'. This will create a zipped archive of html files.
7. Extract the files into a folder.

- Page attachments are placed in individual folders named using the format : 'nameofpage_attachments'.
- By default, the '**Space Details**' page is exported as index.html and displays the space's details as well as a list of all available pages within it.

Screenshot : Select Pages

RELATED TOPICS

Confluence to PDF
Confluence to XML

Take me back to Confluence 2.0 Home

Confluence to PDF

This page last changed on Jun 13, 2006 by ivan@atlassian.com.

Confluence allows you to export a single page, a part of a space, or an entire space into a single PDF file.

You can export a single page in Confluence to PDF simply by clicking the pdf icon located at the top of each page below the **Quick Search** box.
If you wish to export particular pages or entire space, follow the instructions below.

To export to PDF, you will need 'Export Space' permission which is assigned by a space administrator from the Space Administration screens. See Space Permissions or contact a space administrator for more information.

To export to PDF,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Advanced**' tab and click on '**Export Space**' in the left panel.
3. Click the radio button to select PDF from the list of export options.
4. Check the box '**Include Comments**' if you want to include the comments for the pages you are exporting.
5. Select the pages you want to export by checking the boxes in the tree view of pages displayed. By default, all pages are selected. You have the option to '**Check All**' or '**Clear All**' pages. See screenshot.
6. Click '**Export**'. This will create a zipped file of the PDF document.
7. Extract the zip file. Click on the PDF file to launch it.

Note
Only image attachments which have been inserted into a page are included when exporting to PDF

Screenshot : Select Pages

RELATED TOPICS

Confluence to HTML
Confluence to XML

Take me back to Confluence 2.0 Home

Comments

Can format of pdf export be configured in some way? Are there any templates which control the export format?

Posted by martin.ollesch@oppenheim.de at Nov 11, 2005.

Is it possible to export a page family?

Posted by osolage at Dec 07, 2005.

Osolage,

Yes, it is possible to export a page family to pdf. You need to follow the same steps outlined in the documentation above. Just select the pages in the family you want to export. Confluence displays the pages in a tree view, so this should be easy.

Cheers,
Vidya

Posted by vidya at Dec 07, 2005.

Is there a way to access in page.pdfexport.vm the full user name instead of the login name? Which velocity context object do I need?

Cheers,
Dennis

Posted by d.reiter at Dec 15, 2005.

Hi Dennis,

At the moment, there is no easy way to access a user's full name (or other information) from the PDF/HTML export templates. The macros.vm file contains a 'usernameLink' macro which would be quite useful, except that it relies on the action hierarchy to be present, so scratch that...

The other option is to access the UserUtils.getUser() method, where you pass in the username and it returns back to you a User object (from which you can get the full name, etc). However this is not in the Velocity context by default. The easiest way to get it into the context would be to add a method to GeneralUtil (which IS in the context) that accesses UserUtils and returns the User object.

e.g. you might put this into GeneralUtil:

Hope this helps,

Jeremy

Posted by jeremy@atlassian.com at Dec 15, 2005.

Is it possible to export a page to PDF using the SOAP api? (I also want to export to HTML)

Posted by mathew.delong at Jan 24, 2006.

That would be realy interesting for me too. Is there a way to provide some kind of xsl or fop file for this transformation?

Cheers,
Eike

Posted by hirsch@gorilla-concept.de at Mar 01, 2006.

Hi,

following up this diskussion the way to output high quality PDFs and other formats would probably be using confluence API from JAVA and connect it with a good formatting engine which allows PDF output. I personally prefere products as compart DOPE (http://www.compart.net/Products/Dope-compose.html) or the famous renderx fop engine (www.**renderx**.com).

My best,

M.A.Bednarz

Posted by javaarchitect at Mar 25, 2006.

When you export the whole space to PDF the order of pages in the PDF is not the same as the order of the pages in the page tree. It appear to be ALPHA ordered in the PDF, so I spent a couple of hours renaming all my pages to have titles in the correct alpha order. Except, the order of pages isn't ALPHA: it's WIERD. It is consistent between exports, but no discernable pattern. So the export is nearly useless...

Posted by neil.benson@increaseconsulting.com at Apr 27, 2006.

Confluence to XML

This page last changed on Nov 30, 2005 by vidya.

Confluence allows you to export a part of, or the entire contents of a space into a zipped archive of XML files.

This is useful if you want to take a backup of the space, export the space to another Confluence instance, or wish to use the data from the space in another application.

To export to XML, you will need 'Export Space' permission which is assigned by a space administrator from the Space Administration screens. See Space Permissions or contact a space administrator for more information.

Site administrators can import a space from a zipped archive of its xml files.

To export to XML,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page or beside the space link on the dashboard.
2. Go to the '**Advanced**' tab and click on '**Export Space**' in the left panel.
3. Click the radio button to select XML from the list of export options.
4. Check the box '**Include Comments**' if you want to include comments for the pages you are exporting.
5. Check '**Backup Attachments**' if you want include all attachments for the space in the export.
6. Select the pages you want to export by checking the boxes in the tree view of pages displayed. By default, all the pages are selected. You have the option to '**Check All**' or '**Clear All**' pages. See screenshot.
7. Click '**Export**'. This will create a zipped archive of XML files.

Screenshot 2 : Select Pages

RELATED TOPICS

Confluence to PDF
Confluence to XML

Take me back to Confluence 2.0 Home

Comments

Its somewhat confusing that Export Space is under Advanced but that Import Space is under Space Admin!

Posted by mrjcleaver at Apr 04, 2006.

Exporting to a Word document

This page last changed on Nov 30, 2005 by cmiller.

Confluence allows you to export a single page into a Word document. This is extremely useful for emailing around content to non-Confluence users, printing a document or just creating a backup in Word.

You will require 'Export Pages' permission to export a page to a Word document.

To export to a Word document,

1. Click on the '**Info**' tab of the page.
2. In the first box displayed, click '**Word**' beside '**Export As**'. By default, this will create a Word document with the same name as the Confluence page.

Screenshot : Export to Word

Importing Pages from Disk

This page last changed on Nov 27, 2005 by vidya.

Confluence allows you to import text files from a disk or a directory on the Confluence server, and convert them into corresponding Confluence pages. Each file will be imported as a Confluence page with the same name as the file.

The text file needs to contain Confluence markup to be converted accurately into a Confluence page.

You need to be a space administrator to import text files.

To import text files,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the tab '**Space Admin**'. This tab is only displayed if you are a space administrator.
3. Click on the '**Import pages from disk**' link in the left panel under the heading '**Import**'. This will display a new screen.
4. Type in the directory's path in the '**Import directory**' text field.
5. Check '**Trim file extensions**' to remove file extensions when converting the files to Confluence pages. Note that the Confluence pages will take their titles from the files' names (including their extensions). So to avoid having page titles with the suffix 'txt' in them, make sure you check this box.
6. Check '**Overwrite existing pages**' if you want to replace existing Confluence pages with the same page title.
7. Click '**Import**'.

Screenshot : Importing text files

RELATED TOPICS

Take me back to Confluence 2.0 Home

Administering Spaces

This page last changed on Dec 01, 2005 by vidya.

You need to be a space administrator to perform administrative functions relating to a space.

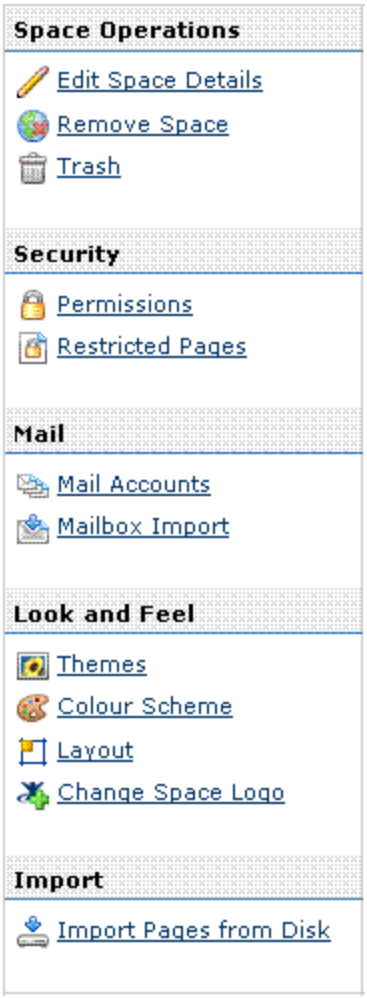
To view the space administration menu,

1. Click on the **'Browse Space'** link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the tab '**Space Admin**'. This tab is only displayed if you are a space administrator. All the options pertaining to the management of a space are listed in the left panel. Click on a link to take you to the corresponding screen.

The options available are divided into five categories under these headings:

1. **Space Operations**
   - Edit a space's details
   - Remove a space
   - Purge or restore content from trash
2. **Security**
   - View or Set space permissions
   - View restricted pages
3. **Mail**
   - Manage mail accounts
   - Import mail
4. **Look and Feel**
   - Apply a theme
   - Change the colour scheme
   - Edit the space's layouts
   - Change the space's logo
5. **Import**
   - Importing Pages from Disk

Screenshot : Space Administration menu



RELATED TOPICS

Browsing a Space

Take me back to Confluence 2.0 Home

Working with Favourites Overview

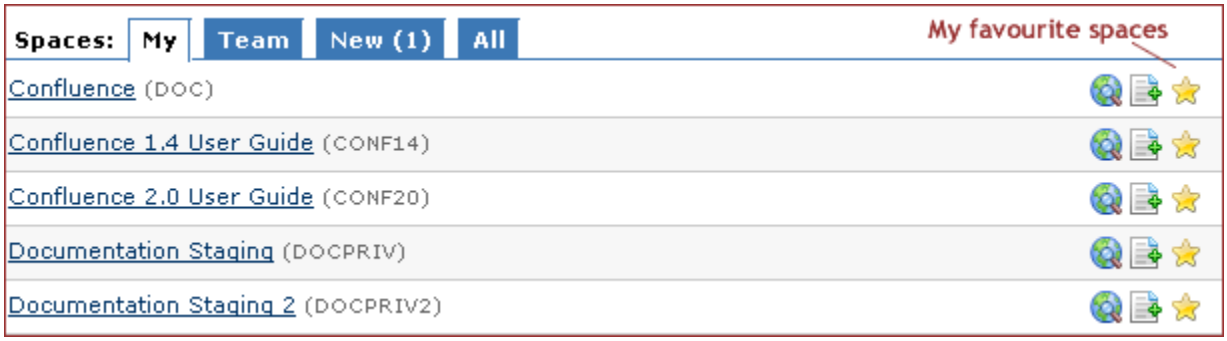
This page last changed on Nov 30, 2005 by vidya.

With Confluence 2.0, you can keep track of your favourite spaces and pages.

Adding a page or a space as a favourite provides you with faster access to the content you are interested in within the site.

1. Favourite Spaces

Once you add a space as a favourite, it will appear in the '**MY**' tab in the spaces section of the dashboard. The 'Recently updated' section in this view will also display content only from your favourite spaces.

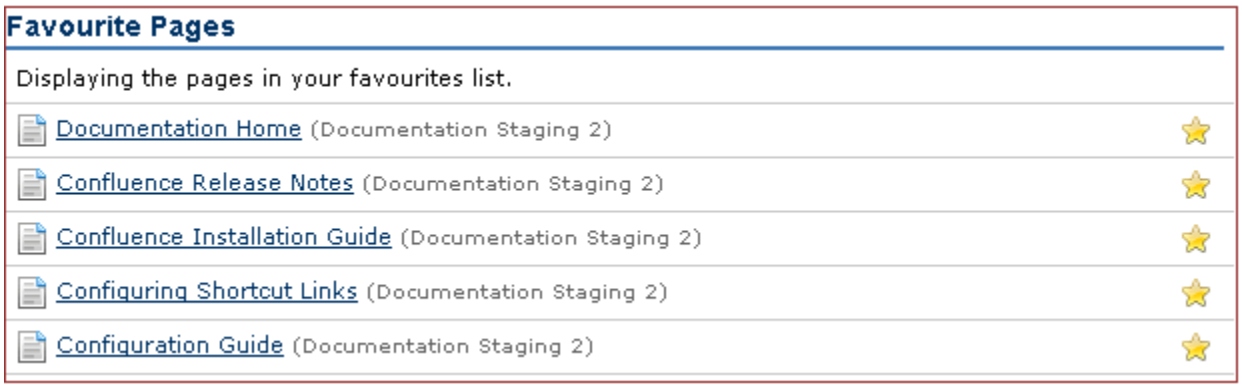


The Dashboard remembers which one of the views, 'My', 'Team', 'All' or 'New' you were most recently viewing. So if you clicked the 'MY' tab on this visit, next time around, as soon as you log in to Confluence, only the list of your favourite spaces and the recently modified content within them will be displayed to you.

---

2. Favourite Pages

The dashboard will display a list of your most recently added favourite pages, so you can access them easily as soon as you login to Confluence.



---

3. All your favourites

You can view a list of all pages and spaces you added as favourites by going to your '**Profile**'. This means that you no longer have to navigate through complicated site structures to find the pages that you are

interested in but can go to them directly.



RELATED TOPICS

Adding Favourites
Removing Favourites
Dashboard

Take me back to Confluence 2.0 Home

Adding Favourites

This page last changed on Nov 28, 2005 by vidya.

To add a page as a favourite,

Go to the page. Click on the star icon '' located at the top right-hand corner of the page. This will change to '' to indicate that you have added it as a favourite.

To add a space as a favourite,

Go to the dashboard. Click on the star icon '' located beside the space in the list of spaces displayed. This will change to '' to indicate that you have added it as a favourite.

RELATED TOPICS

Viewing favourites

Take me back to Confluence 2.0 Home

Removing Favourites

This page last changed on Nov 28, 2005 by vidya.

To remove a page as a favourite,

Go to the page. Click on the star icon  located at the top right-hand corner of the page. This will change to  to indicate that you have removed it from your favourites.

To add a space as a favourite,

Go to the dashboard. Click on the star icon  located beside the space in the list of spaces displayed. This will change to to  indicate that you have removed it from your favourites.

RELATED TOPICS

Viewing favourites

Take me back to Confluence 2.0 Home

Viewing Favourites

This page last changed on Nov 28, 2005 by vidya.

You can view your favourite spaces by going to the '**MY**' tab under the spaces section on the Dashboard. Confluence will also list your most recently added favourite pages on the Dashboard.

To view all your favourites,

1. Click on the '**Profile**' link located at the top right-hand corner of the page.
2. Go to the '**Labels**' tab. A list of your personal labels is displayed to the left of the screen under '**Your Labels**'.
3. Click on '**Favourite**'. This will display a list of all spaces and pages that you have added as favourites.

Screenshot : Viewing your favourites

Working with Attachments Overview

This page last changed on Feb 21, 2006 by mryall.

An attachment is any file that is included with your page. Images, word documents, presentations and sound files are some examples of attachments.

Attachments are useful when you want to share information that exists in another file format.

In Confluence, attachments are contained in the '**Attachments**' tab of a page.

Once you attach a file, you can then provide a link to it from the page. Clicking on the link will open up the attachment so long as you have the requisite software application to open the attachment.

In the case of image attachments, Confluence allows you to display attached images on the page.

Attaching a file with the same name as an existing attachment will create a **new version** of the attachment.

RELATED TOPICS

Linking to Attachments
Attaching Files to a Page
Displaying an Image
Downloading Attachments
Attachment Versions

Take me back to Confluence 2.0 Home

Attaching Files to a Page

This page last changed on Nov 28, 2005 by vidya.

When you attach a file to a page, Confluence makes a copy of it and stores it on the server. File attachments in Confluence are contained in the '**Attachments**' tab of a page.

To attach a file, you require 'Create Attachments' permission which is assigned by a space administrator from the Space Administration screens. See Space Permissions or contact a space administrator for more information.

To attach a file to a page,

1. Go to the page and click on the '**Attachments**' tab.
2. Browse through your files and select the file you'd like to attach.
3. Enter a description for the attachment in the '**Comment**' text field (optional).
4. Click '**Attach more files**' if required.
5. Click '**Attach File**'.

Attachment Versioning

If you upload a file with the same name as an existing attachment, Confluence will rename the old file and maintain a version of it on the server.

Screenshot : Attachment Versioning

Handy Hint
Changes you make to the original file after you've attached it don't affect the copy in Confluence. To update the content of the file, you will need to upload a new version.

RELATED TOPICS

Working with Attachments
Working with Images

Take me back to Confluence 2.0 Home

Attachment Versions

This page last changed on Feb 21, 2006 by mryall.

To create a new version of an existing attachment, simply upload an attachment with the same filename.

The existing file will be kept as *Version 1*, and can be accessed from the page's '**Attachments**' tab.

RELATED TOPICS

Moving an Attachment
Viewing Attachment Details
Working with Attachments

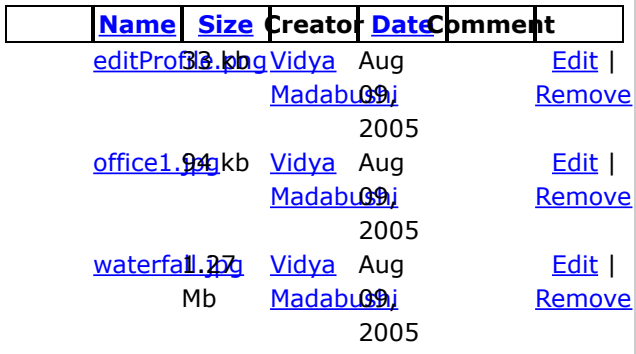
Take me back to Confluence 2.0 Home

Displaying List of Attachments in a Page

This page last changed on Apr 29, 2006 by mryall.

You need to edit in 'Wiki Markup' mode to include macros in your page.
Use Confluence's **Attachments macro** to display the list of attachments that belong to a page.

Attachments macro

What you need to type	What you will get
{attachments}	

Optional Parameters

Parameter	Default	Description
patterns	all	Specify which attachments to display using filename patterns
old	false	Include old attachments

1. Filter attachments by filename

Use a comma-separated list of regular expressions to specify the filenames of the attachments you want displayed.

> **Note**
>
> The patterns are regular expressions, so to match a file suffix of 'jpg', use .*jpg, not *.jpg.

Here's a detailed tutorial on regular expressions.

2. Include old attachments

An optional true/false value determines whether to show old versions of attachments. This is set to false

by default.

RELATED TOPICS

Working with Attachments Overview
Working with Macros

Take me back to Confluence 2.0 Home

Downloading Attachments

This page last changed on Nov 30, 2005 by vidya.

To download a single attachment of a page,

1. Go to the page and click on the '**Attachments**' tab.
2. Right-click on the attachment link and select 'Save Link As'. This will open up a dialog box. Select the directory into which you want to download the file and click 'Save'.

To download all the attachments of a page,

1. Go to the page and click on the '**Attachments**' tab.
2. Click on the '**Download All**' link at the top of page to download a zipped file of all the page's attachments.

RELATED TOPICS

Working with Attachments Overview
Viewing Attachment Details

Take me back to Confluence 2.0 Home

Comments

Vidya,
How could I download all the attachments of one page or space?
Is there any way to do that? I mean a kind of 'bulk downloading'.
thx

Posted by msciarra at Jan 18, 2006.

Hi Marcos,

Currently, there is no way to download all attachments in a space at one shot. You can however, download all the attachments that belong to a page. Just go to the 'attachments' tab and click 'Download All'.

Hope this helps,
Vidya

Posted by vidya at Jan 18, 2006.

Editing Attachment Details

This page last changed on Nov 27, 2005 by vidya.

To edit an attachment's details, you require 'Create Attachments' permission which is assigned by a space administrator from the Space Administration screens. See Space Permissions or contact a space administrator for more information.

To edit the details of an attachment,

1. Go to the page that contains the attachment.
2. Click on the '**Attachments**' tab.
3. Click on the '**Edit**' link beside the attachment. This will bring up a new screen.
    - Rename or modify the name of the attachment in the '**File Name**' text field.
    - Update the existing comment or enter a new comment in the '**New Comment**' text field.
    - Move the attachment to another page.
4. Click '**OK**'.

RELATED TOPICS

Moving an Attachment
Viewing Attachment Details
Working with Attachments

Take me back to Confluence 2.0 Home

Embedding Multimedia Content

This page last changed on Mar 09, 2006 by mryall.

You can now embed multimedia files into a Confluence page as as easily as you can an image. Confluence supports these formats:

- Flash (.swf)
- Quicktime movies (.mov)
- Windows Media (.wma, .wmv)
- Real Media (.rm, .ram)
- MP3 files (.mp3)

Other types of files can be used, but may require the specification of the "classid", "codebase" and "pluginspage" properties in order to be recognised by web browsers.

If you get an error 'Unable to embed content of type application/octet-stream', this means the mime-type is not being correctly recognised. You can add a type parameter to the embedded markup to override the auto-detected mime-type. See below for an example.

To embed a multimedia file,

Attach the file to the page. You can then include it as you would include an image, like this:

NOTE: Due to security reasons, files located on remote servers are not permitted.

Optionally

Define the properties of the embedded object using a comma separated list of properties

Overriding the mime-type of a file without a meaningful extension:

Note: For advanced styling
By default, each embedded object is wrapped in a "div" tag. If you wish to style the div and its contents, override the "embeddedObject" CSS class. Specifying an ID as a property also allows you to style different embedded objects differently. CSS class names in the format "embeddedObject-ID" are used.

RELATED TOPICS

Working with attachments overview

Take me back to Confluence 2.0 Home

Comments

Sorry if this is an inappropriate place for this question, but has anyone else gotten this to work with WMVs? Is it necessary to have a separate streaming server running on your machine? It works fine with Quicktime movies, but I can't get even the simplest WMVs to play. Ideas?

Posted by amitchell at Dec 06, 2005.

Well, never mind. I got my WMVs streaming in IE but not Firefox. I guess the problem is client side.

Posted by amitchell at Dec 06, 2005.

Has anyone tried embedding MindManager .mmap files? Given that they have an IE browser plugin viewer, I bet this could work pretty well. Imagine building a mindmap of links into your Confluence wiki space as an alternative means of navigation? Sounds pretty cool to me.

Posted by stews at Mar 21, 2006.

Embedding PowerPoint Presentations in a Page

This page last changed on Jun 06, 2006 by ivan@atlassian.com.

The simplest way to embed a PowerPoint presentation in Confluence is to convert the PowerPoint file to web page format, and embed the page inside your Confluence document. If you accept page edits or comments from untrustworthy users, you should not attempt this process, due to a risk of malicious user attacks via the html-include macro.

1. Review the risks associated with enabling the html macro here.
2. If you decide to proceed, follow the instructions to enable embedded html pages using the macro.
3. **Select an PPT converter**. There are at least two applications that can convert PPT to HTML. One is Producer for PowerPoint. If you don't actually have PowerPoint on your machine, you can use the Internet Assistant for Powerpoint instead. Download and install your converter.
4. Follow the converser usage documentation to create the html conversion. An Internet Assistant conversion guide can be found here. The conversion process will create a small collection of html pages. Each slide will have it's own page, plus an index page with buttons to let you switch between slide pages.
5. If you wish, you can test the html presentation now by loading the index page in your browser.
6. Place the html files into their own directory, named uniquely by the title of your presentation.
7. Find a suitable location to host these files within your web server. Confluence hosts all files within the `<my-install-directory>/confluence/` directory, so a good example location for Confluence standalone users is to go to `<my-install-directory>/confluence/pages/` and create a subdirectory called `powerpoint`.
8. Move the html directory into the PowerPoint folder, eg. `<my-install-directory>/confluence/pages/powerpoint/<my-presentation-name>` containing `index.html`, `slide01.html`... or similar.
9. Edit or create the page you wish to embed the PowerPoint presentation. In wiki markup, add a call to the `html-include` macro to the index page of your slides. Remember that URLS are case sensitive. For example

```
```

10. Save the page. The index page to your slides should now appear.

Finding an Attachment

This page last changed on Nov 28, 2005 by vidya.

Space attachments

To find an attachment associated with a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Attachments**' tab. This will display a list of all attachments in the space. You can view the attachment itself or the page to which it is attached by clicking on the corresponding link. Browse through the list to locate the attachment. Or else, use the '**Filter by Extension**' option to search for a file format.

Screenshot : Space Attachments

Page attachments

To find attachments associated with a page,

Go to the page and click on the '**Attachments**' tab. This will display a list of all files attached to the page. Click on a link to view the corresponding attachment.

Screenshot : Space Attachments

Handy Hint

If you know the title of an attachment, you might find it faster by doing a Quick Search.

Unsure what an attachment is? See Working with attachments

RELATED TOPICS

Attaching Files to a Page
Viewing Attachment Details
Deleting an Attachment
Browsing a Space

Take me back to Confluence 2.0 Home

Linking to Attachments

This page last changed on Feb 02, 2006 by mryall.

Once you attach a file, you can easily provide a link to it from the page.

While image attachments can be displayed in a page, other types of attachments can be referenced, like this:

What you need to type	What you will get
[^Working with attachments.pdf]	Working with attachments.pdf

Where:

'**Working with attachments.pdf**' is the name of the file you want to link to.

You can also use the Rich Text editor to link to an attachment.

Linking to an attachment in another page

You can link to any attachment on your site using the following syntax.

Attached to another page in the same space

Attached to another page in another space

Optionally,

- use an alias to refer to the attachment
- provide a link tip for the link

RELATED TYPES

Rich Text\-Linking to an attachment
Displaying an Image
Attaching Files to a Page

Take me back to Confluence 2.0 Home

Comments

Is it possible to link to attachments in another page?

Posted by thomasvdv at Dec 15, 2005.

Thomas,

Yes, it is possible to link to attachments anywhere on your site.

I have updated the documentation above. I hope it answers your questions.

Cheers,
Vidya

Posted by vidya at Dec 15, 2005.

Is it possible to link to a specific version of an attachment?

Posted by ckrul at Feb 02, 2006.

When I insert a link to a attachment, it works real fine.

But as soon as I edit the same page for a second time, the links change automatically from

Seems like a bug to me!

Posted by tattva at Feb 03, 2006.

Did you manage to find a solution to this?

Jon

Posted by jwilson@lohika.com at Feb 21, 2006.

If the full URL is specified, you can specify a version like this:

```
http://confluence.atlassian.com/download/attachments/133726/view.gif?version=1
```

I don't know if it's possible to use wiki markup to do a similar thing...

Posted by gfraser at Feb 21, 2006.

It's not -- at least with the version of Confluence we are using (1.4.4 build #221). I assumed it **was** possible, however, since when you link to an attachment using wiki markup, the link text shows this:

https://my.server.x/confluence/download/attachments/2946/my+attached+file.zip?version=1

Note the version information on the end of the link! This would naturally lead you to suspect that including another version is possible using wiki markup. However, I could not get this to work, and have resorted to using the 'full link method' you suggest.

This has obvious disadvantages, though, not least the fact that the tooltip on attachments linked in this way now says "Visit page outside Confluence" 

Cheers,

Ed

Posted by edbradburn at Mar 21, 2006.

Vidya,

the above works well with regular pages, but when I try to insert a link in a weblog entry to an attachment located on another confluence page, it does not work, e.g. "[Page^attachment.txt]". A page-link however, works: "[Page]".

Bug or Feature? Or have I missed something here?

Thanks
Andreas

Posted by adeimer at Mar 21, 2006.

Viewing Attachment Details

This page last changed on Nov 28, 2005 by vidya.

To view the properties of an attachment associated with a space,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the '**Attachments**' tab. This will display a list of all the attachments in the space. Each attachment is displayed along with its details. See screenshot 1 below.

To view the properties of an attachment associated with a page,

1. Go to the page.
2. Click on the '**Attachments**' tab. This will display a list of all the attachments in the page along with their details. For each attachment, links are also provided to edit the attachment's details and to delete the attachment. See screenshot 2.

Attachment Details:

- The **Size** tells you how much space the attachment takes up. You can sort by size by clicking the column title.
- The **Creator** is the user who attached this file. Clicking on the link takes you to their profile.
- The **Date** is the date the file was attached. You can sort by date by clicking the column title.
- The **Comment** is a short description for the attachment.
- The **Edit** link lets you edit the attachment details.
- The **Remove** link lets you delete the attachment.

Screenshot 1: Space Attachment Details
Screenshot 1: Page Attachment Details

Unsure what an attachment is?

RELATED TOPICS

Working with Attachments
Finding an Attachment
Deleting an Attachment
Browsing a Space

Take me back to Confluence 2.0 Home

Searching Confluence

This page last changed on Feb 22, 2006 by mryall.

The fastest way to find what you are looking for in Confluence is to do a site search. Confluence will search all content including attachments.

Quick Search

The **Quick Search** feature makes it possible for you to search Confluence wherever you happen to be in the site. The **Quick Search** box is located at the top right hand corner of every screen. Simply type in your query and click the search button.

By default, Confluence will search all content (except mail) in all spaces and display the results in a new screen. Here's what happens if you search for 'Confluence' :

Screenshot : Search results for 'Confluence'

For each result, the **title** of the content item, the **space** to which it belongs, its **author** and the **date** of its last modification are presented. The first two lines from the item are also displayed to give you an indication of its content.

Advanced Search

The **Advanced Search** allows you to refine your search.

When you do a **Quick Search**, the **Advanced Search** facility is displayed along with the results.

- **Space** - Search within a particular space.
- **Group by** - Decide how you want the results are grouped: by 'content type' or by 'space'.
- **Type** - Decide which of the 'content types' you want to search.
- **Date** - Search by 'date' of modification.

Only search results from spaces you have permission to view will be displayed.

Confluence Search Fields describes special parameters you can use in the search field to search on various metadata.

Searching Attachments

Confluence will search the following type of attachments:

- Word
- Text
- Powerpoint
- Excel
- PDF
- HTML

To search other types of attachments, you will need to use Attachment content extractor plugins

RELATED TOPICS

Searching Syntax
Confluence Search Fields
Viewing labelled pages

Take me back to Documentation Home

Confluence Search Fields

This page last changed on Feb 09, 2006 by jens@atlassian.com.

This document intends to give **programmers and advanced users** of Confluence an overview over the lucene search fields used in Confluence.

Field searches

Confluence data is stored in fields which can be specified in the search. To search a specific field, type the name of the field followed by a colon ":" and then the term you are looking for.

The field is only valid for the term directly preceeding the colon. The following query will only find "Some" in the title field and will search for Title in the default fields.

Confluence Search Fields

Pages

Name	Indexed	Stored	Tokenized
handle	true	true	false
type	true	true	false
urlPath	true	true	false
excerpt	false	true	false
title	true	true	true
spacekey	true	true	false
labelText	true	true	true
modified	true	true	false
created	true	true	false
userpermissions	true	true	false
space.name	false	true	false

News

Name	Indexed	Stored	Tokenized
handle	true	true	false
type	true	true	false
urlPath	true	true	false
excerpt	false	true	false
title	true	true	true
spacekey	true	true	false
labelText	true	true	true
modified	true	true	false
created	true	true	false
userpermissions	true	true	false
space.name	false	true	false

space.key	false	true	false
version	false	true	false
contentBody	true	true	true

space.key	false	true	false
version	false	true	false
contentBody	true	true	true

Attachments

Name	Indexed	Stored	Tokenized
handle	true	true	false
type	true	true	false
urlPath	true	true	false
filename	true	true	true
title	true	true	false
comment	true	true	true
niceType	false	true	false
downloadPath	false	true	false
niceFileSize	false	true	false
content.type	false	true	false
content.spacename	false	true	false
content.spacekey	false	true	false
content.urlPath	false	true	false
content.realfile	false	true	false
spacekey	true	true	false
modified	true	true	false
created	true	true	false
userpermission	true	true	false
contentBody	true	true	true

Mails

Name	Indexed	Stored	Tokenized
handle	true	true	false
type	true	true	false
urlPath	true	true	false
excerpt	false	true	false
title	true	true	true
spacekey	true	true	false
messageid	true	true	false
inreplyto	true	true	false
recipients	true	true	true
labelText	true	true	true
modified	true	true	false
created	true	true	false
userpermission	true	true	false
space.name	false	true	false
space.key	false	true	false
version	false	true	false
contentBody	true	true	true

Personal Information

Name	Indexed	Stored	Tokenized
handle	true	true	false
type	true	true	false
urlPath	true	true	false
creatorName	false	true	false
lastModifierName	false	true	false

excerpt	**false**	**true**	**false**
fullName	**true**	**true**	**true**
username	**true**	**true**	**true**
title	**true**	**true**	**false**
labelText	**true**	**true**	**true**
modified	**true**	**true**	**false**
created	**true**	**true**	**false**
userpermission	**true**	**true**	**false**
version	**false**	**true**	**false**
contentBody	**true**	**true**	**true**

Comments

THANK YOU JENS! Superb, I've been after such a list ever since I realised that Lucene (sp?) allowed this sort of thing. Yay! Mind if I rob a copy for our own user guide? We've got a page dedicated to advanced searching 

Posted by gfraser at Feb 09, 2006.

This is only a simple overview over the fields used in the index. We will need to filter and document the important content fields to make this document more useful.

Posted by jens@atlassian.com at Feb 09, 2006.

I noticed that there were 2 "recipients" fields in the Mail properties?

Posted by gfraser at Feb 09, 2006.

Guy,

You're more than welcome to grab a copy. We'll have to work on documenting each single field and filter the less useful ones. For example the *handle* and *modified* fields are not very useful for a field search. Would be great if you could let us know when you make any enhancements to the docs.

Cheers,
Jens

Posted by jens@atlassian.com at Feb 09, 2006.

I've noticed that too. Will have to check that 

Posted by jens@atlassian.com at Feb 09, 2006.

Adding a footnote here for what the "default" contentBody (and title) tokenizer setup would be handy.


Posted by benny.yih@ieee.org at Mar 10, 2006.

Let's say that lots of my pages each have lots of attachments, potentially big ones.

Is it possible to specify a search that searches *only* the attachments of the *currently-displayed* page?

And, also handy would be ... a way to search the *targets of links* in the current page.

TIA.

Posted by fbaube at May 09, 2006.

Searching Syntax

This page last changed on Feb 21, 2006 by mryall.

Searching Syntax

Here's how you can refine your search. Confluence will ignore common words like "and" and "the" unless you place your query within quotes.

Exact phrase search

To search for content that contains the exact phrase "chalk and cheese"

Or Search

To search for content that contains one of the terms, "chalk" OR "cheese"

And Search

To search for content that contains both the terms "chalk" AND "cheese"

Not search

To search for content that contains "chalk" but NOT "cheese"

Excluded Term search

Similar to the NOT search, to search for content that contains "chalk" and "butter" but NOT "cheese"

Grouping Search

To search for content that MUST contain "chalk" but CAN contain either "cheese" or "butter" use the search:

Title Search

To search for content with "chalk" in its title

Wild card searches

Single character

To search for "butter" or "batter" you can use the search:

To search for "chicken" or "chickpea" you can use the search:

You can also use the wildcard in the middle of a term.

RELATED TOPICS

Searching Confluence
Confluence Search Fields

Take me back to Confluence 2.0 Home

Confluence 2.0 Home

This page last changed on Mar 09, 2006 by brendan.patterson@gmail.com.

New User?	Additional Resources
The **Confluence 2.0 User Guide** provides an overview of the key features of Confluence 2.0 and explains both its basic and more advanced usage as a knowledge management tool, and a collaborative environment. Locate your topic of interest from the list of topics on this page. Or else, just do a keyword search using Confluence's powerful **Quick Search** facility. The Quick Search box is at the top right-hand corner of the page.If you still have a question that hasn't been answered, write and tell us about it.	• Frequently Asked Questions • Administrators Guide • Development Hub • Extensions • Documentation Home

What's New in Confluence 2.0

Customisable Dashboard
Rich Text Editing
Labels
Favourites
RSS Feed Builder

Get Familiar with the Confluence Workspace

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	Keyboard Shortcuts

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Comments

The Working with Macros is a bit buried (within the Displaying a List of Attachments within a Page). It might be easier to find if it was presented as an area similar to "Working With News". I have found the Macro information to be very helpful.

Posted by skeddy at Apr 08, 2006.

Is there a way to have the entire Guide in a PDF document?

Posted by joybaner@in.ibm.com at Apr 28, 2006.

----Could anyone tell me how to format a two-column layout such as this page?

Posted by norbro at May 18, 2006.

I did succeed in exporting this Guide in html format (a whole bunch of html pages zipped together). The PDF export ***seemed*** to work, but I got an error trying to read the file with Acrobat Reader. I guess this is a bug I will report, but you may try it for yourself with the following procedure:

1. click the Browse Space link (top right of this page)
2. Advanced tab
3. on the left panel, "Export Space"
4. select "PDF output" or whichever you like
5. Export button at the bottom
6. then wait for the downloading to finish
7. then the browser prompts you to choose whether you want to save the file or read it right away - whatever I choose, I get a reading error whenever I open the file

Please let me know if the PDF export works for you...

Posted by norbro at May 19, 2006.

PDF Space export didn't work for me either - though a subset did. Perhaps there is a page that is causing a problem.

Posted by david_ruddock at May 23, 2006.

Site Backup and Restore

This page last changed on Feb 26, 2006 by dave@atlassian.com.

Confluence automatically backs up all the data and attachments in your whole site on a daily basis. The backup consists of a zip file that contains XML file(s) containing all the data on your site and optionally all the attachments. Daily backup zip files can be found in the `backups` directory in your Confluence home directory.

Perform a Site Backup

To manually trigger off a backup of your entire site, please see this page.

Restore a Site Backup

Instructions on how to restore a site backup can be found here.

Space Backup and Restore

This page last changed on Feb 26, 2006 by dave@atlassian.com.

Confluence can backup all the content, comments and attachments for a space. The process involves converting the data in the space into XML format. The end product is a zip file that contains XML file(s) and optionally, all the attachments in the space. To transfer this data to another Confluence site, you simply restore this zip file.

Creating a Space Backup

Instructions on how to create a backup for a space can be found here.

Restoring/Importing a Space Backup

Instructions on how to restore or import the backup of a space can be found here.

Security Overview

This page last changed on Mar 29, 2006 by mryall.

Open or closed? It's your call.

Confluence gives you the choice to make the site as open or as closed as you wish.

As a tool for communication and collaboration, Confluence is best used the more users you have participating on the site.

So it's advisable to design a security system that doesn't restrict users unless you can think of a very good reason for doing so. Because Confluence tracks histories of changes, it is easy to see who has changed what, and to reverse any edits if required.

There are three levels of permissions in Confluence.

Global permissions

Global permissions are site-level permissions.

This topic is covered in the **Site Administrator's Guide**.

The permission to create a new space or to administrate one is granted by a site administrator from the global Administration Console.

- **Create Space**: Users with this permission can create new spaces within a Confluence site. When a space is created, the creator automatically has the 'Administrate Space' permission for that space.
- **Administrate Confluence**: Users with this permission can perform a host of functions relating to the management of Confluence including Administration of spaces.

Space permissions

Every space has its own, independent set of permissions. These permissions determine the access settings for different users of the space.

In order to assign these permissions, a user must be a space administrator (have the 'Administrate Space' permission) for that space.

See Users and Groups to learn how these permissions are assigned.

Page Permissions

You can further set page level restrictions, if you have the permission yourself to 'Restrict Pages'.

Warning
If you misconfigure a space so that nobody has access to administer it any more, you will need to have someone in the confluence-administrators group fix the permissions for you.

RELATED TOPICS

Users and Groups
Viewing Space Permissions
Assigning Space Permissions
Page Permissions

Take me back to Confluence 2.0 Home

Page Level Permissioning

This page last changed on Dec 01, 2005 by vidya.

Page permissions allow you to control who can view or edit individual pages. Page permissions are set when editing a page from menus below the text-entry box.

A user can restrict the viewing or editing of a page either to themselves, or to any group to which they belong.

In order to set or modify page permissions, a user needs to have 'Restrict Pages' permission in the space to which the page belongs, and permission to edit the page itself. So if a user is restricted from editing a page through page permissions, they are also restricted from changing the permissions themselves.

Permissions and Child Pages

If a page has its 'View' permission restricted, that restriction will be inherited by all its children (and their children, and so on). If a 'View' permission is added to a page that has already inherited page permissions from its parent, users must satisfy both permissions in order to see the page.

'Edit' restrictions are not inherited.

Here's an example:

Consider the page 'Documents', with a child page 'Executive', which itself has a child page 'Payroll'. To begin with, anyone who can view the space to which these pages belong can see all three pages.

For security reasons, page permissions are set on the 'Executive' page, restricting it to the 'mycompany-management group'. At this point, anyone can still see the 'Documents' page, but you must be in the 'mycompany-management group' in order to view either 'Executive' or 'Payroll'.

Since 'Payroll' information is considered particularly private, the 'Payroll' page then has its page permissions set to only allow members of the 'mycompany-financial' group to view it. At this point, anyone can see the 'Documents' page, only members of 'mycompany-management' can see 'Executive', and only users who are members of both the 'mycompany-management' and 'mycompany-financial' groups can view 'Payroll'.



Note
Space administrators are responsible for the management of a space and its contents. As a result, page permissions affect them differently.

Space administrators can:

- view all content on the site : If there are page permissions that restrict the viewing of a page to a single user, or to a group to which the space administrator doesn't belong, a space administrator can still view the page by removing the restriction.
- edit all content on the page.
- remove all restrictions from a page.

What would you like to do?

View Page Permissions
View Restricted Pages
Set Page Permissions

RELATED TOPICS

Working with Pages

Take me back to Confluence 2.0 Home

Setting Page Permissions

This page last changed on Jan 16, 2006 by dave@atlassian.com.

Page permissions are set when editing a page.

Drop-down menus below the text-entry box allow you to restrict the viewing or editing of a page either to yourself, or to any group to which you belong.

In order to set or modify page permissions, you need to have 'Restrict Pages' permissions in the space to which the page belongs, and sufficient permissions to edit the page itself. If you are restricted from editing a page through page permissions, you are also restricted from changing the permissions themselves.

View Permissions:

Restrict viewing to yourself: Assigning this permission makes the page invisible to all users except yourself. However, a space administrator can still view the page from the space administration screens by removing the restriction.

Restrict viewing to a group: Restricting a page to a group makes the page visible only to users in that group. A space administrator, even if not a member of the specified group, can still view the page from the space administration screens by removing the restriction.

Edit Permissions:

Restrict editing to yourself: Assigning this permission will restrict editing of the page to yourself and space administrators.

Restrict editing to a group: Assigning this permission will restrict editing of the page to a group and space administrators.



You are only permitted to restrict view or edit permissions to groups you currently belong to. The main reason for this is that if you attempted to restrict a page to a group you didn't belong to, you would be unable to undo the restriction, as you would no longer have access to the page.



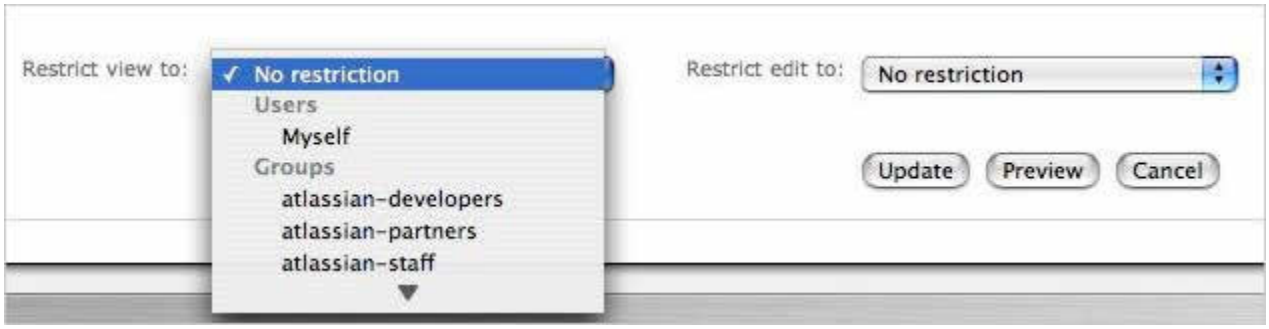
Note

Space administrators are responsible for the management of a space and its contents. As a result, page permissions affect them differently.

Space administrators can:

- view all content on the site : If there are page permissions that restrict the viewing of a page to a single user, or to a group to which the space administrator doesn't belong, a space administrator can still view the page by removing the restriction.
- edit all content on the page.
- remove all restrictions from a page.

Screenshot : Restricting Pages



RELATED TOPICS

Space Permissions Overview
Viewing Page Permissions
Viewing Restricted Pages
Working with Pages

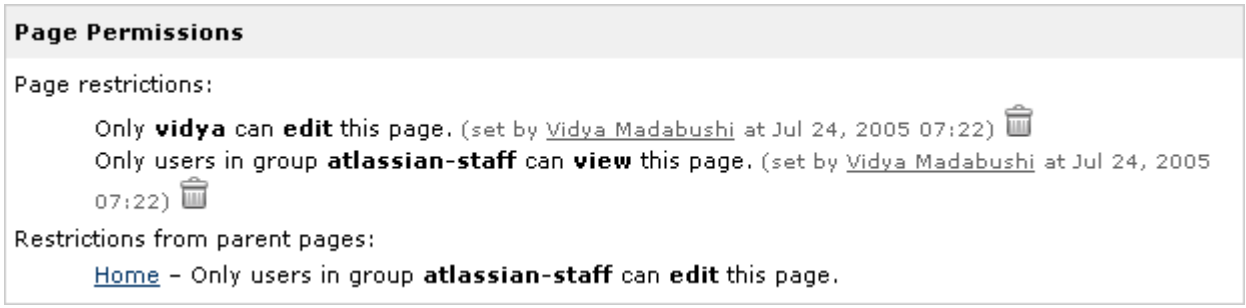
Take me back to Confluence 2.0 Home

Viewing Page Permissions

This page last changed on Nov 30, 2005 by vidya.

To view the permissions that apply to a page,

1. Go to the page and click on the '**Info**' tab. Page-level restrictions are listed under the heading, '**Page Permissions**'.

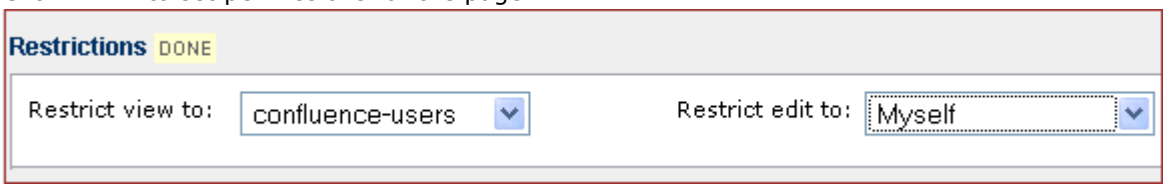


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2. When you are in the edit mode of a page, the page's permissions, if any, are listed under '**Restrictions**' at the bottom of the edit screen:



Click 'EDIT' to set permissions for the page.



RELATED TOPICS

Setting Page Permissions
Viewing Restricted Pages
Working with Pages

Take me back to Confluence 2.0 Home

Site Administrators and their permissions

This page last changed on Dec 01, 2005 by vidya.

A site administrator is any user who has permission to administrate Confluence. The 'Administrate Confluence' permission is itself assigned from the **Administration Console**.

Site administrators have complete access to Confluence regardless of any site or space level restrictive permissions.

All members of the group, '**confluence-administrators**' are by default, site administrators.

All site adminstrative functions are performed from the Administration Console. You need to be a site administrator to access the Administration Console.

RELATED TOPICS

Users and Groups

Take me back to Confluence 2.0 Home

Space Administrators and their permissions

This page last changed on Dec 01, 2005 by vidya.

A space administrator is a user with the 'Administrate Space' permission for a space. This permission itself is assigned from the space administration screens by a space administrator.

A space administrator has permission to do anything in the space regardless of any other setting.Space administrators are responsible for the management of a space and its contents, page permissions affect them differently.

Space administrators can:

- view all content on the site : If there are page permissions that restrict the viewing of a page to a single user, or to a group to which the space administrator doesn't belong, a space administrator can still view the page by removing the restriction.
- edit all content on the page.
- remove all restrictions from a page.

A space administrator can remove page permissions from the space administrative interface.

All space administrative functions are performed from the '**Space Admin**' tab under the '**Browse Space**' view a space. You need to be a space administrator to access the space administration screens.

RELATED TOPICS

Space Permissions Overview

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Space Permissions Overview

This page last changed on Dec 01, 2005 by vidya.

Every space has its own independent set of permissions.

Space permissions can only be granted by a space administrator. A space administrator has permission to do anything in the space regardless of any other setting.

Permissions can be assigned to any Confluence user-group, to an individual user in the **Confluence-User** group, and to users in the **Anonymous** group.

Here are the different permissions that can be assigned at the space level:

- **View**: user can view this space's content.
- **Pages**: user can view the space's details, and its page and blog-posts.
  o Create - user may create and edit pages in this space.
  o Export - user may export pages in this space.
  o Restrict - user may apply page level permissions.
  o Remove - user may remove pages in this space.
- **Blog Posts**:
  o Create - user may post blogs in this space.
  o Delete - user may remove blogs in this space.
- **Comments**:
  o Create - user may make comments in this space.
  o Delete - user may remove comments from this space.
- **Attachments**:
  o Create - user may add attachments in this space.
  o Delete - user may remove attachm\ents from this space.
- **Space**:
  o Export - user may export content from this space.
  o Administer - user has administrative permissions over this space.
- **Mail**: User may delete individual mail items.



Warning
If you misconfigure a space so that nobody has access to administer it any more, you will need to have someone in the confluence-administrators group fix the permissions for you.

RELATED TOPICS

Users and Groups
Viewing Space Permissions
Assigning Space Permissions
Page Permissions

Take me back to Confluence 2.0 Home

Assigning Space Permissions

This page last changed on Nov 28, 2005 by vidya.

Space permissions can be assigned across user-groups or to individual users of Confluence.

You need to be a space administrator to assign space permissions.

To assign space permissions,

1. Click on the '**Browse Space**' link for that space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the tab '**Space Admin**'. This tab is only displayed if you are a space administrator.
3. Click on the '**Permissions**' link in the left panel under the heading '**Security**'. This will display the space's current permissions assigned to the different groups and users.
4. Click '**Edit permissions**'. This will bring up a new screen. See screenshot.
   This screen is divided into three headings:
   - **Groups** : Select the group to which you want to assign permissions from the drop down menu. All current groups on the site will be available in the drop down list. To add a new group, click '**Add Group**'.
     To assign permissions, check the box beside each of the desired permissions.
   - **Individual users** : Select an individual user to whom you want to assign permissions by clicking the 'browse' icon and selecting the user from the displayed list.
     - Click '**Add**' to add the user.
     - Check the boxes for the permissions you wish to assign this user.
   - **Anonymous users** : Check the boxes for the permissions you wish to assign to all anonymous users of the site.
5. Click '**Save All**' to apply the permissions.

Screenshot : Assigning Space Permissions

RELATED TOPICS

Space Permissions Overview
Viewing Space Permissions
Users and Groups

Take me back to Confluence 2.0 Home

Viewing Space Permissions

This page last changed on Nov 28, 2005 by vidya.

You need to be a space administrator to view the permissions assigned for a space.

To view the permissions assigned for a space,

1. Click on the '**Browse Space**' link for that space. This is located at the top of every page and beside the space link on the dashboard.
2. Go to the tab '**Space Admin**'. This tab is only displayed if you are a space administrator.
3. Click on the '**Permissions**' link in the left panel under the heading '**Security**'. This will display graphically, all the permissions assigned to the different groups and users.

Below is an example. The ticks in the boxes indicate which permissions have been granted. The crosses indicate which permissions have been denied.

Screenshot : Viewing space permissions

RELATED TOPICS

Space Permissions Overview
Users and Groups
Assigning Space Permissions
Page Permissions

Take me back to Confluence 2.0 Home

Users and Groups

This page last changed on Nov 27, 2005 by vidya.

A user is any individual who accesses Confluence.

New users are created by a site administrator via the Administration Console.

A site administrator can also group users together into user-groups for more convenient administration. This means that any security permissions you assign at the site, space and page levels can be assigned to a whole group. A user in one of these groups will automatically be granted all permissions granted to the group.

There are two special groups in Confluence:

- **Confluence-Administrators** - This is a 'super-group' and a user from this group has permission to do anything in the site regardless of any other setting. Users in the confluence-administrators group are listed on the 'Contact Administrators' page that is linked from the footer throughout the site.

- **Confluence-Users** - This is a 'default-group' of all new users. Permissions you assign to this group will be assigned to all new signed-up users of Confluence.

Anonymous-Users

Confluence treats all users who do not log in when they access Confluence as being 'Anonymous'. Administrators can assign permissions to this group separately.

RELATED TOPICS

Space Permissions Overview
Viewing Space Permissions
Assigning Space Permissions
Page Permissions

Take me back to Confluence 2.0 Home

Viewing Restricted Pages

This page last changed on Nov 30, 2005 by vidya.

Restricted pages are pages that have 'View' or 'Edit' restrictions applied to them through page-level permissioning .

You need to be a space administrator to view the list of restricted pages in a space.

To view restricted pages,

1. Click on the '**Browse Space**' link for the space. This is located at the top of every page or beside the space link on the dashboard.
2. Go to the '**Space Admin**' tab. This tab is only displayed if you are a space administrator.
3. Click on '**Restricted Pages**' in the left panel under the heading '**Security**'.
   A list of all restricted pages in the space is displayed.
4. Click on the 'lock'  icon to remove restrictions for the page.

Here's an example:

Title (Space)	Type	Permitted User/Group	Creator	Created	Operations
Page Permissions Demo (Confluence Documentation Research)	**View**	atlassian-staff	Vidya Madabushi	Jul 24, 2005	
	Edit	vidya	Vidya Madabushi	Jul 24, 2005	

RELATED TOPICS

Viewing Page Permissions
Setting Page Permissions
Working with Pages

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